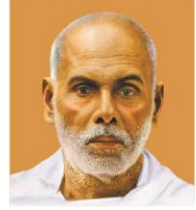


Sree Narayana Guru College of Engineering & Technology

CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307



ADVISORY COMMITTEE MEETING MINUTES

Minutes of Advisory Committee held on 04/11/2022

Venue: S₁ CSE Batch C classroom.

Time: 1 pm

Class: S₁ CSE

Agenda

1. Academic status of each course and lab/workshop
2. Issues related to academic and non-academic matters.

Members Present:

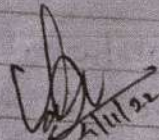
- 1) Mr. Sunder.V (HOD, CSE) *Sunder V*
- 2) Mrs. Varsha.M (Senior faculty Advisor) *Varsha*
- 3) Mrs. Veena.KK (Faculty Advisor) *Veena*
- 4) Ms. Anusree.PK, AP, H&S *Anusree*
- 5) Ms. Nimmittha Murali, AP, H&S *Nimmittha*
- 6) Ms. Revathi.P, AP, CE *Revathi*
- 7) Mr. Shibin.B, AP, CE *Shibin*
- 8) Mr. Jishnu.VN, AP, ME *Jishnu*
- 9) Mrs. Shilpa Valsakumar, AP, CE *Shilpa*
- 10) Mr. Rahul.AM, AP, ME *Rahul*
- 11) Mr. Nikhil.M, HOD, H&S *Nikhil*

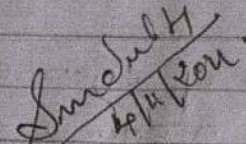
Discussions:

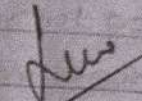
- 1) The head of the department addressed the first year students and briefed them about the importance and purpose of class/advisory committee.
- 2) Senior faculty advisor called up subject handlers and discussed about portion coverage from 31st October till date.
- 3) Course progress of various subjects and labs were discussed with students.
- 4) Students informed that all subjects were satisfactory.
- 5) Non academic matters also discussed.
- 6) Few students enquired about remittance of bus fee due date.

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- b) Non-availability of lab records in the store
 c) The meeting concluded at 1:30 pm.


 Senior faculty Advisor
 Mrs. Varsha M


 HOD, CSE
 Sunder V


 Principal
 Dr. Leena A V

Action plan report on Class advisory meeting held on 04/11/2022

Academic Year : 2022-23

Meeting No. : 1

Date : 05/11/2022

Class : S, CSE

Discussions:

Sl No	Points Discussed	Action Plan	Responsibility	Target Date	Remarks
1.	Portion Coverage				
	• MAT 101	To complete 2.5 mod before target date	Mr. Nikhil.M H&S	6/12/2022	Completed 50% of module
	• CYT 100	To complete 2.5 module before target date	Ms. Nimmittha AP, H&S	6/12/2022	Completed 10% of module
	• EST 100	To complete 2.5 mod before target date	Ms. Revathi.P	6/12/2022	Completed 25% of module
	• EST 120	To complete 1 1/2 module before target date for each part	Mr. Shibin, CE Mr. Sishru.VN ME (for Part 2)	6/12/2022	Completed 10% of mod 1 & 5% of module 4
	• HUT 110	To complete 2.5 mod before target date	Ms. Anusree PK AP, H&S	6/12/2022	Completed 50% of module 1
	• CYL 120	To complete experi-ments as per lab plans	Ms. Nimmittha AP, H&S	N.A	Completed one experiment
	• ESL 120	To complete experi-ments as per lab schedule	Ms. Shilpa AP, CE (Part 1) Mr. Rabul AM AP, ME (Part 2)	N.A N.A	Completed intro-duction on 4/11/22 Completed introd-uction on 4/11/22

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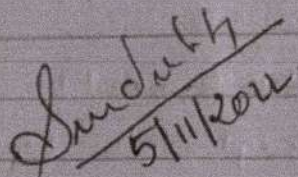
Action taken:

1. Information about bus fee remittance passed on to students
2. Fare bus record will be made available in the college store immediately students advised to purchase rough record to complete lab/workshop works
3. All the subject handlers are informed about the target date for in time completion of portions.
4. The availability of the uniform will be informed to the students.



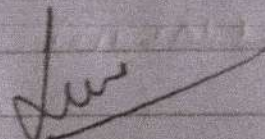
Ms. Varsha. M

Senior faculty Advisor



Mr. Sunder. V

HOD, CSE



Principal

Dr. Leena A V



Dr. LEENA A V
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SREE NARAYANA GURU COLLEGE OF
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PAYANUR, KANNUR

Minutes of Advisory Committee held on 20/12/2022

Meeting No. 2

Venue: B1 CSE Batch C class room

Time: 12:15 pm

Class: SI CSE

Agenda:

1. Academic status of each course and lab/workshops
2. Issues related to academic and non-academic matters
3. Syllabus coverage
4. Series test

Members present

- 1) Mr. Sunder.V (HOD, CSE) *Sunder.V* 20/12/2022
- 2) Ms. Varsha.M (Senior faculty Advisor) *Varsha.M* 20/12/2022
- 3) Ms. Veena.K.K (Faculty Advisor) *Veena.K.K* 20/12/2022
- 4) Ms. Anusree.P, AP, H&S *Anusree.P* 20/12/2022
- 5) Ms. Nirmitha Murali, AP, H&S. *Nirmitha.M* 20/12/2022
- 6) Ms. Revathi.P, AP, CE *Revathi.P* 20/12/2022
- 7) Ms. Shibi.B, AP, CE *Shibi.B* 20/12/2022
- 8) Mr. Jishnu.VN, AP, ME *Jishnu.VN* 20/12/2022
- 9) Mrs. Shilpa Valsakumar, AP, CE *Shilpa.V* 20/12/2022
- 10) Mr. Rahul.AM, AP ME *Rahul.AM* 20/12/2022
- 11) Mr. Nikhil.M, HOD, H&S *Nikhil.M* 20/12/2022

Discussions:

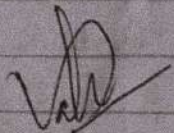
- * The meeting commenced at 12:15 pm
- * The class tutor briefed about the agenda
- * Subject handlers briefed about the syllabus coverage, attendance, assignment/tutorial given and performance of each students in the class
- * Discussed about the importance of series test.
- * Senior faculty insisted that the students are supposed to attend the class regularly.
- * Feedback of teaching staffs were discussed.

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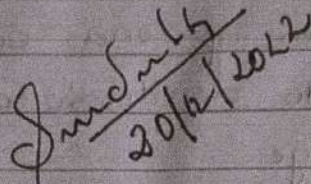
* Also discussed about non academic activities and course contents about doubt clearing etc.

* Meeting concluded at 12:45 PM



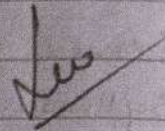
Ms. Varsha.M

Senior Faculty Advisor


20/6/2022

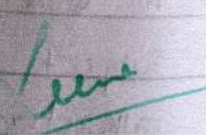
Mr. Sunder.V

HOD, CSE



Dr. Leena.A.V

Principal


Dr. LEENA A V
PRINCIPAL

SREE NARAYANA GURU COLLEGE OF
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PAYYANUR, KANNUR

Action Plan Report on class advisory meeting held on 20/12/2022

Academic year : 2022 - 2023

Meeting No : 02

Date : 21/12/2022

class : SI CSE

Discussion

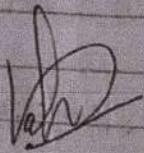
Sl. No	Points Discussed	Action Plan	Responsibility	Target Date	Remarks
1.	Position Coverage				
	• MAT 101	To complete 324 ^{module} _A before target date	Mr. Nikhil. M HOD, H4S	18/02/23	Informed to the staff
	• CYT 100	To complete 324 ^{module} _A before target date	Ms. Nimmitha AP, H4S	18/02/23	Informed to the staff
	• EST 100	To complete 324 ^{module} before target date.	Ms. Kevathi. P	18/02/23	Informed to the staff.
	• EST 120	To complete 234 ^{5 modules} before target date	Mr. Shibi. C Mr. Jishnu. V ME. [Part 2]	18/02/23	Informed to the staff
	• HUT 110	To complete 324 modules before target date.	Ms. Anusree. P AP, H4S	18/02/23	Informed to the staff.
	• CYL 120	To complete experiments as per lab plan.	Ms. Nimmitha AP, H4S	N.A	Completed 1/2 of experiment
	• ESL 120	To complete experiment as per schedule.	Ms. Shilpa. AP, CE Ms. Kothul. AN. AP HE	N.A	Completed 1/2 of experiment

Dr. LEENA
PRINCIPAL

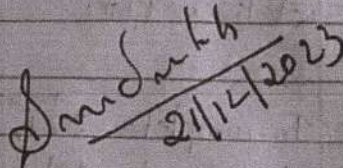
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Action taken :-

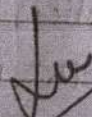
1. All the subject handlers are informed about the target date for in time completion of position
2. Informed the concerned faculty about subject related issues and soaked the problems.



Ms Varsha.M
Senior faculty Member


21/11/2023

Mr. Sunder V
HoD, CSE



Dr. Leena A V
Principal

Minutes of Advisory Committee held on 01/02/2023

Meeting No-03

Venue: S, CSE class room

Time: 12:30 pm

Class: S, CSE

Agenda:

1. Final Internal
2. Cumulative attendance
3. Any other academic matter

Members Present

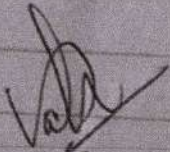
- 1) Mr. Sunder.V (HOD, CSE) *Sunder.V* 11/2/23
- 2) Ms Varsha.M (Senior faculty Advisor) *Varsha.M* 11/2/23
- 3) Ms. Veena.KK (Faculty Advisor) *Veena.KK* 11/2/23
- 4) Ms. Anusree.TK, AP, H&S *Anusree.TK*
- 5) Ms. Nimmatha Murali, AP H&S *Nimmatha Murali*
- 6) Ms. Revathi.P, AP CE *Revathi.P*
- 7) Mr. Shibil.B, AP CE *Shibil.B*
- 8) Mr. Dishou.VNI, APME *Dishou.VNI*
- 9) Mrs. Shilpa Valsakumar, AP CE *Shilpa Valsakumar*
- 10) Mr. Rahul AM, AP ME *Rahul AM*
- 11) Mr. Nikhil.M, HOD H&S *Nikhil.M* 01/02/23

Discussions:

- * The meeting commenced at 12:30pm
- * The class tutor briefed about the agenda
- * Subject handlers briefed about the performance of each student for series exam
- * Discussed about the final internal and attendance of each students
- * Lab handling faculty brief about all experiments
- * Faculty advisor discussed about the importance and model exam

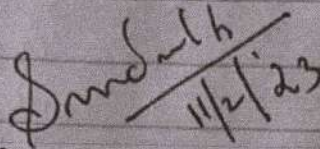
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- * Also discussed about the importance of university exam
- * Meeting concluded at 1:00pm.



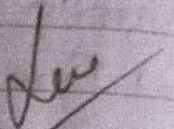
Ms. Varsha. M

Senior faculty Member



Mr. Sindhu. V

HOD, CSE



Dr. Leena. A V

Principal


Dr. LEENA A V
PRINCIPALSREE NARAYANA GURU COLLEGE OF
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PAYANUR, KANNUR

Action Plan Report on class Advising Meeting held on 01/02/2023

Academic Year : 2022-2023

Meeting No : 03

Date : 01/02/2023

Class : S1 CSE

Discussion

Sl.No	Subject code	Name of subject	Faculty Name	Syllabus Coverage	Internal	Attendance
1.	MAT 101	Maths (IAC)	Mr. Nikhil M	All modules completed	All students have cleared Internal.	Attendance completed & marked.
	CYT 100	Chemistry	Ms. Nimmita	All modules completed	All students have cleared Internal	Completed & marked
	EST 100	Engineering Mechanics	Ms. Kevathi P	All modules completed	All students have cleared Internal	Completed & marked
	EST 100	BCM	Mr. Shilpin CE Mr. Jishnu VJ	All modules completed	All students have internal	Completed & marked
	HUT 110	Life skills	Ms. Anusree PK	All modules completed	All students have internal	Completed & marked
	CYL 120	Chemistry lab	Ms. Nimmita	All experiments completed	All students have internal	Completed & marked
	ESL 120	Civil & Mechanical workshop	Ms. Shilpa AP Mr. Kabul AM	All experiments completed	All students have cleared Internal.	Completed & marked.

Leena
Dr. LEENA A V
PRINCIPAL

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PAPPANUR, KANNUR

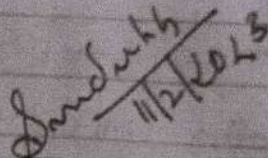
Action Taken: -

- 1 Remedial class for internally backwired students
- 2 All faculty were requested to prepare bank for university exams

The meeting conducted at 1:00 PM



Ms. Varsha M
Senior faculty Member


11/2/2023

Mr. Sunder V
HOD, CSE



Dr. Leena A V
Principal



Minutes of Advisory Committee held on 21/03/2023.

Meeting No: 04

Venue: EGE Seminar hall

Time: 12:30 PM

Class: S2 CSE.

Agenda

- 1) Academic status of each course and lab/workshop
- 2) Issues related to academic and non-academic matters.

Members Present:

- 1) Mr. Sunder V (HOD, CSE) *Sunder V*
- 2) Mrs. Varsha M (Senior Faculty Advisor) *Varsha M*
- 3) Ms. Veena KK (Faculty Advisor) *Veena*
- 4) Ms. Shruthi P (Faculty Advisor) *Shruthi P*
- 5) Ms. Prabha Chandran, AP EEE *Prabha*
- 6) Mr. Jacob Thomas, HOD ME *Jacob Thomas*
- 7) Ms. Chaitanya KP, AP ECE *Chaitanya KP*
- 8) Ms. Anusree TK, AP H&S *Anusree TK*
- 9) Abhinav P (Students) *Abhinav P*
- 10) Devika S (Students) *Devika S*

Discussions:

- 1) The head of the department addressed the first year students and briefed about the importance of the second semester subjects and exams.
- 2) Senior faculty advisor called up subject handlers and discussed about the portion coverage upto 20th March 2023.
- 3) Course progress of various subjects and labs were discussed with students.
- 4) Non academic matters were discussed.
 - a) Availability of lab records in store.
 - b) Availability of certificates to the class.
- 5) Discussed about the importance of series exam.

Leena

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SREE NARAYANA GURU COLLEGE OF
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PAYANUR, KANNUR

6) Meeting concluded by 11:00 pm.

Ms. Varsha M

Senior faculty Advisor

Mr. Sunder V

HOD, CSE

Dr. Keena A V

Principal

Dr. LEENA A V
PRINCIPAL

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PAYANUR, KANNUR

Action Plan Report on class Advisory Meeting held on 21/03/2023.

Academic year: 2022-23

Meeting No: 04

Date: 22/03/2023.

class: Seminar hall CSE

Discussions

Sl.No	Subject code	Name of Subject	Faculty Name	Syllabus coverage	Target Date
1.	MAT 102	VCDET	Aswathrik	Completed 1 module	31/3/23.
2.	PHY 100	Engineering physics	Bindya MC	Completed 1 1/2 module	31/3/23
3.	EST 110	Engineering graphics	Jacob Thomas	Completed 1 module	31/3/23
4.	EST 130	Basics of Electrical and Electronics Engg.	Prabha chandran (EEE) Chaitanya ECE	Completed 1 1/2 module	31/3/23
5.	HUT 102	Professional Communication	Anusree TIC	Completed 1 module	31/3/23
6.	EST 102	Programming in C	Shruthi. P	Completed 1 1/2 module	31/3/23
7.	PHY 120	Engineering Physics Lab	Bindya C	NA	Completed exp on 21/3/23
8.	ESL 130	Electrical & Electronics work shop.	Prabha chandran Abhaya DIC/ Chaitanya	NA	Completed experiment 21/3/23

Dr. LEENA R V
PRINCIPAL

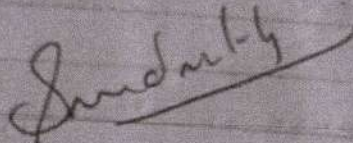
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Action Taken:

- 1) All the subject handlers are informed about the target date for online completion of portions.
- 2) Informed students about the need of curtains to the class to office.



Mrs. Leena M
Senior Faculty Advisor



Mr. Sunder V
HoD CSE



Dr. Leena A V
Principal



Minutes of Advisory Committee held on 13/06/2022
Meeting No 05

Venue : CSE Seminar Hall

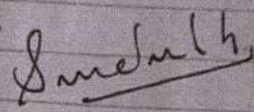
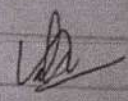
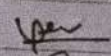
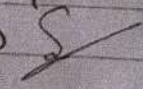
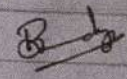
Time : 12:30 PM.

Class : S2 CSE

Agenda

- 1) Academic status of each course and lab/workshop.
- 2) Issues related to academic and non-academic matters.
- 3) Series Test 1st

Members Present

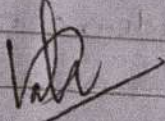
- 1) Mr. Sunder V (HOD CSE) 
- 2) Mrs. Varsha M (Senior Faculty Advisor) 
- 3) Mrs. Veena KIC (Faculty Advisor) 
- 4) Mrs. Shruthi P (Faculty Advisor) 
- 5) Ms. Aswathi K, AP H&S. 
- 6) Ms. Bindya MC (HOD incharge H&S) 
- 7) Mr. Jacob Thomas (HOD ME) 
- 8) Students.

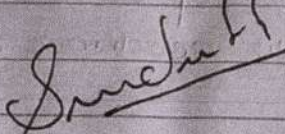
Discussions

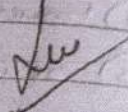
- * The meeting commenced at 12:15pm
- * The class tutor briefed the agenda
- * Discussed about the academic matter.
- * Discussed about the marks obtained for 1st series exam
- * Discussed about the issues related to any teaching faculty about the method of teaching
- * Feedback of teaching faculty were discussed with students
- * Also discussed about non academic activities and course contents, doubt clearing etc

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SREE NARAYANA GURU COLLEGE OF
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PAYANUR, KANNUR

- * Faculty advisor discussed about the importance of Series exam and internal marks.
- * Non academic matter were discussed.
- * Meeting concluded by 1.00pm.


 Mrs. Varsha M
 Senior Faculty Advisor


 Mr. Sunder V
 HOD CSE


 Dr. Leena A V
 Principal

Action plan report on class Advisory Meeting held on 13/06/23

Academic Year : 2022-23

Meeting No : 05

Date : 14/06/23

Class : Seminar Hall, CSE

Discussions

Sl. No	Subject Code	Name of Subject	Faculty Name	Action plans	Target Date & Remark
1.	MAT102	VCDET	Ashwathi. K	To complete 3&4 module before target date	08/7/23
2	PHI100	Engineering Physics	Ms. Bindige MC	To complete 3&4 modules before target date	08/7/23
3	EST110	Engineering Graphics	Mr. Jacob Thomas	To complete 3&4 module before target date	08/7/23
4.	EST130	Basics of Electrical & Electronics Engg.	Prabha Chandran & Chaitanya	To complete 3&4 module before target date	08/7/23
5	HUT102	Professional Communication	Ms. Anura Tul	To complete 3&4 module before target date	08/7/23
6	EST102	Programming in C	Shruthi. P	To complete 3&4 modules before target date	08/7/23
7.	ESL130	Electrical and Electronics workshop	Ratisha end Chaitanya	To complete the experiments	NA.
8	PHL120	Engineering physics lab	Ms. Bindige MC	To complete experiments	NA.

Dr. LEENA A V
PRINCIPAL

SRI NARAYANA GURU COLLEGE OF
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PANNANUR, KANNUR

Action Taken:-

- 1) All the Subject handlers were informed about the target date to complete the modules (384)
- 2) Remedial class were taken for the students.
- 3) Feedback of faculty were discussed with the respective staff.
- 4) Informed about the electricity issue to the office.

Ms. Varsha M.
Senior Faculty Advisor

Mr. Sunder V.
HOD CSE

Dr. Leena A V
Principal

Minutes of Advisory Committee held on 08/08/2021

Meeting No. 06

Venue: CSE Seminar hall

Time: 12:30 PM

Class: S2 CSE

Agenda

- 1) Final Internal
- 2) Cumulative attendance
- 3) Any other academic matter

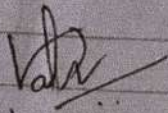
Members Present

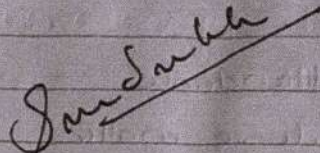
- 1) Mr. Sunder V (HOD CSE) *Sunder V*
- 2) Mrs. Verna K K (Faculty Advisor) *Verna*
- 3) Mrs. Varsha M (Senior Faculty Advisor) *Varsha*
- 4) Ms. Shruthi P (Faculty Advisor) *Shruthi*
- 5) Ms. Aswathi K (AP) H&S *Aswathi*
- 6) Mrs. Bindige MC (HOD in charge) H&S *Bindige*
- 7) Mr. Jacob Thomas (HOD ME) *Jacob*
- 8) Students

Discussions:

- * The meeting commenced at 12:30 PM
- * The class tutor briefed about the agenda
- * Subject handlers briefed about the performance of each student for semis exam
- * Discussed about the importance of university exams
- * Discussed about the final internal & attendance of each student
- * Lab faculty and faculty briefed about all experiments
- * Faculty advisor discussed about the importance of study camp
- * Encouraged students to stay in hostel for upcoming university exam

- * Also discussed about the importance of remedial class.
- * Meeting concluded by 1:00 pm.


Mrs. Vashna M
Senior Faculty
Advisor


Mr. Sunder V
HOD CSE


Dr. Leena A V
Principal

Action Plan Report on class Advisory Meeting held on 08/08/2023

S2C6E

Academic Year: 2022-2023

Meeting No : 06

Date : 09/08/2023

Class : Seminar hall CSE

Discussions:

Sl No.	Subject Code	Name of Subject	Faculty Name	Syllabus Coverage	Internal	Attendance
1.	MAT 102	VCDET	Aswathi.C	Completed all modules	Student (16) have cleared Internal	Attendance Completed & marked
2.	PHT100	Engineering Physics	Ms. Bindiga.M	Completed all modules	Internal Completed	Attendance Completed
3.	EST110	Engineering Graphics	Mr. Jacob Thomas	Completed all modules	Internal finalised	Attendance completed.
4.	EST130	Basics of Electrical & Electronics Engineering	Prabha Chandran & chaithanya	Completed all modules	Internals Finalised	Attendance Completed.
5.	HUT102	Professional Communication	Ms. Anusree.T.k	Completed all Modules	Internals Finalised	Attendance Completed.
6.	EST 102	Programming in C	Ms. Shruthi.P	Completed all Modules	Internals Finalised	Attendance Completed
7.	EST130	Electrical & Electronics Workshop.	Rishna and chaithanya	Completed all Experiments	Internals Finalised	Attendance Completed

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8.	PHL 120	Engineering Physics Lab.	Ms. Binliya M.C	Completed all experiments	Internals Finalised	Attendance Marked
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Action Taken:

- * Study Camp for internally backward students.
- * All Faculty were requested to prepare question bank for university exams.
- * Special class for maths will be given.

The meeting concluded at 1:00 pm.

V.M.

Mrs Vansha.M
Senior Faculty
Advisor

Sundar V

Mr. Sundar.V
HoD CSE

Leena

Dr. Leena.A.V.
Principal

Leena

Dr. LEENA A V
PRINCIPAL
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3

Minutes of Advisory Committee held on
27/9/22 of S₃ CSE

Meeting No. 1
Venue: S₃ CSE class room

Date: 27/9/22
Time: 1:30 pm

Members Present

- | | | | |
|-----|-----------------------------|--------------------|--------------------|
| 1. | Ms. Suresh V | HOD CSE | <i>[Signature]</i> |
| 2. | Ms. Vijina Vijayan | AP CSE | <i>[Signature]</i> |
| 3. | Ms. Varsha M | AP CSE | <i>[Signature]</i> |
| 4. | Ms. Thulasibai A | AP CSE | <i>[Signature]</i> |
| 5. | Ms. Nimisha M K | AP CSE | <i>[Signature]</i> |
| 6. | Mr. Divyathaj M. V | AP ME | <i>[Signature]</i> |
| 7. | Mr. Priyesh Padmanabhan | AP ME | <i>[Signature]</i> |
| 8. | Mr. Nikhil M | AP H/S | |
| 9. | Amina Figa | S ₃ CSE | <i>[Signature]</i> |
| 10. | Aswathi AV | S ₃ CSE | <i>[Signature]</i> |
| 11. | Anudeep | S ₃ CSE | <i>[Signature]</i> |
| | All S ₃ Students | | |

Agenda

1. Syllabus Coverage
2. Attendance
3. Other academic matter

Discussions

- * Meeting commenced at 1:30 PM
- * The class tutor briefed about the agenda
- * Subject handlers briefed about syllabus coverage and significance of assignments of each subject
- * Feedback about each subject families were

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Action Plan Report on class Advisory Meeting held on 27/09/22

Academic Year : 2022 - 2023

Meeting Number : 1

Date : 27/09/2022

Class : S₃ ESE

Sl No	Points Discussed & Portion Coverage	Action Plan	Responsibility	Target Date & Remarks
1	MAT 201 Discrete Mathematical Structure	1 module Completed	Mr Nikhil M	7/10/22
2	CST 201 Data Structure	1 module completed	Ms Thulasibai	7/10/22
3	CST 203 Logic System Design	1 Module Completed	Ms Varsha M	7/10/22
4	CST 205 object oriented Programming using Java	1 module completed	Ms Nimisha K	7/10/22
5	EST 200 Design Engineering	1 module Completed	Mr Divyathaj M.V	7/10/22
6	MEN 201 Sustainable Engineering	1 module completed	Mr. Priyesh Padmanabhan	7/10/22
7				

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Action plan

1. Informed the concerned faculties about subject related issues.
2. Informed A.O about honey comb issue & got a response.
3. All subject handlers are informed about target date for in time completion of portions.

SFA

HOD CSE

Principal.

Dr. LEENA A V
PRINCIPALSREE NARAYANA GURU COLLEGE OF
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Minutes of Advisory committee held on 19/11/2022 S₃CSE

Meeting Number : 02

Date : 19/11/2022

Venue : S₃CSE classrooms

Time : 12:15 PM

Members Present

1. Mr. Sunder V , HOD, CSE *Sunder V*
2. Ms. Vijina Vijayan , AP, CSE *Vijina*
3. Ms. Varsha M , AP, CSE *Varsha*
4. Ms. Thulasibai, AP, CSE *Thulasibai*
5. Ms. Nimisha MK , AP, CSE *Nimisha*
6. Mr. Divyathej, AP, ME *Divyathej*
7. Mr. Priyush Padmanabhan , AP, ME *Priyush*
8. Mr. Nikhil. M , AP, H&S *Nikhil*
9. Amina Fiza S₃ CSE *Amina*
10. Aswathi AV S₃ CSE *Aswathi*
11. Anudeep S₃ CSE *Anudeep*

All S₃ Students

Agenda

1. Subject coverage
2. Attendance
3. Series test 1, result analysis
4. Other Academic matters

Discussions

- * Meeting commenced at 10.30 PM. class tutor briefed the agenda.
- * Subject handlers briefed about their subject position coverage and students Performance in each subject
- * HOD asked the students about their 1st series test results & suggested them to score more marks in internal examination.
- * HOD advised the students not to

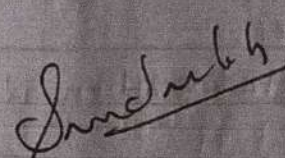
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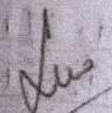
- also that it affect the academic activity.
- * Feedback about the subject faculties were evaluated
 - * Students need more care in problematic subject.

The meeting concluded at 12.45 PM

Meeting minutes prepared by,


Senior Faculty Advisor
Ms. Neha. M.V


HOD, CSE
Mr. Sunder. V


Principal
Dr. Leena. AV


Dr. LEENA A V
PRINCIPAL
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Action plan report on class advisory meeting held on 19/11/2022

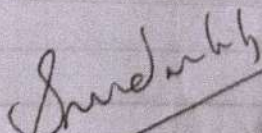
Academic year : 2022-2023
Meeting Number : 02
Date : 19/11/2023
Class : S3CSE

SL No	Subject Name	Action plan	Responsibility	Target date	Remarks
1	MAT 201 Discrete Mathematical Structure	3 module Completed	Mr. Nikhil M	4/12/23	Module 4 to be completed
2	CST 201 Data Structure	3 module Completed	Mos. Thulasi Bai	4/12/23	"
3	CST 203 Logic System Design	3 module Completed	Mrs Varsha M	4/12/23	"
4	CST 205 Object Oriented Programming using Java	3.5 module Completed	Ms Nimisha M	4/12/23	"
5	EST 200 Design Engineering	3 module Completed	Mr Divyadhej Mr	4/12/23	"
6	MEN 201 Sustainable Engineering	3.5 module Completed	Mr Priyesh Padmanabhan	4/12/23	"

Action plan :

Faculty -
Student gave assurance about they won't report any kind of malpractice in the main hall & also they told they will be regular in class.


SEA


HOD CSE


Principal

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Minutes of Advisory Committee held on 09/11/2023, S3 CSE

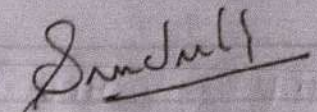
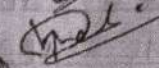
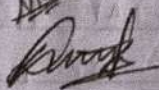
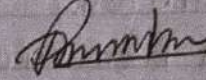
Meeting Number : 03

Date : 09/11/2023

Venue : CSE department

Time : 12.30 PM

Members Present.

1. Mr. Sunder V , HOD, CSE 
2. Ms. Vijina Vijayan, AP, CSE 
3. Ms. varsha M , AP, CSE 
4. Ms. Thulasibai, AP, CSE 
5. Ms. Nimisha MK , AP, CSE 
6. Mr. Divya-thej , AP, ME 
7. Mr. Priyush Padmanabhan, AP, ME 
8. Mr. Nikhil M, AP, HFS 
9. Amina Fiza , S3 CSE 
10. Aswathi AV , S3 CSE 
11. Anudeep , S3 CSE 

Agenda

1. Finalising the internal marks & cumulative attendance
2. Any other academic matters

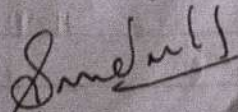
Discussions

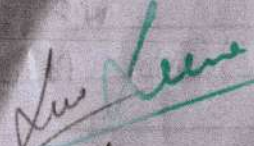
The meeting commenced at 12:30 PM. Class tutor briefed the agenda. Subject handlers briefed about the syllabus coverage, attendance & internal marks of each subject.

The meeting is concluded at 1.15 PM

Meeting minutes prepared by,


Senior Faculty Advisor


HOD, CSE


Principal

Action plan report on class advisory meeting held on 09/01/23

Academic year - 2022 - 2023

Meeting No - 03

Date - 09/01/2023

Class - S₃ CSE

SL No	Subject Name	Action Plan	Responsibility	Target Date	Remarks
1	MAT 201 Discrete Mathematical structure	5 module Completed	Mr Nithil	7/1/23	Internals Published
2	CST 201 Data structure	5 module Completed	Mrs Theelashbai	7/1/23	Internals Published
3	CST 203 Logic System Design	5 module Completed	Mrs Warsha M	7/1/23	"
4	CST 205 Object oriented programming using Java	5 module Completed	Ms Nimisha M.K	7/1/23	"
5	EST 200 Design Engineering	5 module Completed	Mr Divyathaj	7/1/23	"
6	MEN 201 Sustainable Engineering	5 module Completed	Mr Priyesh	7/1/23	"

Action plan

All student Faculty of MAT 20 informed that Some students have less Internals

Nithil
SFA

Sunder V
HOD, CSE

Mr. Sunder V

Leena
Dr. LEENA A V

PRINCIPAL
SREE NARAYANA GURU COLLEGE
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Leena
Principal

Dr. Leena A.V

Minutes of Advisory committee Meeting of BTech S4 CSE

Meeting No : 01

Date : 17/02/2023

Venue : CSC department

Time : 11.00 AM

Members Present

1. Mr. Bandor V, HOD, CSE
2. Ms. Vijina Vijayan, AP, CSE
3. Ms. Veena K. K, AP, CSE
4. Mr. Nikhil M, AP, HES
5. Ms. Anusree, AP, HES
6. Mr. Abhishosh, AP, HES
7. Amina Fiza, S4 CSE
8. Anusree AV, S4 CSE (All S4 students)
- Anudeep, S4 CSE

Agenda

1. Academic matters
2. Attendance

Discussion

Meeting commenced at 11.00 am. Class tutor briefed about the agenda. Subject handlers discussed about the nature of the subject and syllabus coverage. Students gave their feedback about each subject & faculty who is handling the subject.

HOD insisted that the students need to be regular in class & must reach before the class start.

Meeting concluded at 11.30 am

Meeting minutes prepared by,

Senior Faculty Advisor

HOD, CSE

Principal

Action plan report on class advisory meeting held on 17/02/2023

13

Academic year - 2022-23

Meeting No - 1

Date - 17/02/2023

Class - S4 CSE

SLNO	Subject Name	Action plan	Responsibility	Action Plan	Remarks
1	MAT 206 Graph Theory	1 Module Completed	Mr Nitchil M	13/2/23	Modules not be completed
2	CST 202 Computer Organization of Architecture	1 Module Completed	Ms Vijina Vyayan	13/2/23	Modules to be completed
3	CST 204 Database Management Systems	1 Module Completed	Mrs Veena K.K.	13/2/23	"
4	CST 206 Operating Systems	1 Module Completed	Mr Sunder V	13/2/23	"
5	HUT 200 Professional Ethics	1 Module Completed	Mr Abhishek	13/2/23	"
6	MCN 202 Constitution of India	1 Module Completed	Ms Anusara	13/2/23	"

Action Plan

All subject handlers are informed about target date for on time completion of portions.

SFA

Mr. Sunder V
HOD, CSE

Dr. LEENA AN
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
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PAYANUR, KANNUR

Ms. Leena An
Principal

Minutes of Advisory committee meeting of BTech S4 CSE

Meeting No: 02

Venue : CSE department

Date : 15/06/2023

Members Present

1. Mr. Sunder V, HOD, CSE *Sunder V*
 2. Ms. Vijima Vijayan, AP, CSE *Vijima*
 3. Ms. Veena KK, AP, CSE *Veena*
 4. Ms. Aswathi C, AP, CSE *Aswathi C*
 5. Ms. Anusree, AP, HES *Anusree*
 6. Mr. Abhinosh, AP, HES *Abhinosh*
 7. Anima Fiza, S4 CSE
 8. Aswathi A V, S4 CSE
 9. Anudeep, S4 CSE
- (All S4 students)

Agenda

1. Academic Matters (Result analysis of series test 1)
2. Attendance
3. Other Academic matters

Discussions

1. ~~Academic~~ Meeting commenced at . class tutor briefed the agenda. subject handlers briefed about the position coverage, assignments given and mainly results (pass percentage) of 1st series test. HOD asked each student about the reasons for scoring less marks in 1st internal examination. HOD advised them to be punctual in class.

The meeting concluded at
Meeting minutes prepared by

Nandu
Senior Faculty Advisor

Sunder V
HOD, CSE

Aswathi C
class tutor
Leena
Principal

Dr. LEENA A V
PRINCIPAL
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14
Action plan report on class advisory meeting held on
15/06/2023

Academic year : 2022-23
Meeting No : 2
Date : 15/06/2023
class : St CSE

SLNo	Subject Name	Action plan	Responsibility	Target date	Remarks
1.	MAT206 Graph theory	4.5 modules completed	Mrs. Dhanusha VV	23/06/2023	Informed concerned staff
2.	CST202 computer organisation & Architecture	4.7 modules are completed	Ms. Vijina Vijan	23/06/2023	"
3.	CST 204 Database Management system	4.7 modules are completed	Mrs. Veena K K	23/06/2023	"
4.	CST 206 operating systems	4.5 modules are completed	Mrs. Ananthi C	23/06/2023	"
5.	HUT200 Professional ethics	4.8 Modules are completed	Mr. Abhinash	23/06/2023	"
6.	MCN 202 Constitution of India	4.5 Modules are completed	Ms. Anuree	23/06/2023	"

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PAYANUR, KANNUR

Action plan

Informed the concerned faculty about the subject related issues and still suggested that students need to concentrate on problematic subjects and need to improve other subjects too.

N. SFA

SFA

Sundarsh
HOD

Leena
Principal

Leena
Dr. LEENA A V
PRINCIPAL

SREE NARAYANA GURU COLLEGE OF
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PAYYANUR, KANNUR

MINUTES OF THE ADVISORY COMMITTEE SS CSE

Venue : SS CSE

Time : 9 AM

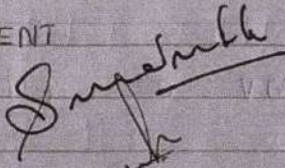
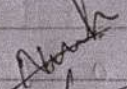
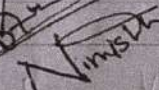
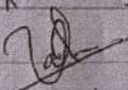
Meeting No: 1

Date : 27.9.2022.

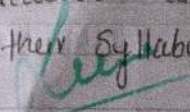
AGENDA

1. Syllabus Coverage
2. Attendance
3. Other academic matters.

MEMBERS PRESENT

1. Mr. Sunder V 
2. Ms. Neha MV 
3. Ms. Vidya Vijayan 
4. Ms. Nirmisha MK 
5. Mrs. Varsha M 
6. Mrs. Veenakk 

DISCUSSIONS

1. The chairperson briefed about the agenda. The faculties handling SS CSE were asked to give the details regarding their Syllabus Coverage & internate. 

Discussed about the Portions to be Completed by target class
 Discussed about the Status of each Subject and lab.

S.NO	SUBJECT	NAME OF FACULTY	TUTORIALS	PORTION COVERAGE	ATTENDANCE
1	CST301FLAT	Ms. Vijina Vijayan Ms. Varsha M	0	10/1 OF 1st modl	Updated
2	CST303CN	Ms. Varsha M Ms. Nimisha MK	0	20/1 OF 1st modl	Updated
3	CST305SS	Ms Nimisha MK	1	20/1 OF 1st modl	Updated
4	CST307MPMC	Ms. Neha M V	0	20/1 OF 1st modl	Updated
5	CST309MOSS	Mrs. Veena KK	0	20/1 OF 1st modl	Updated
6	MCN1301 DM	Mr. Sunder. V	0	20/1 OF 1st modl	Updated

Meeting Concluded at 10: AM

Sunder V
 HOD
 PRINCIPAL

LEENA A.V.
 PRINCIPAL
 SR. NARAYANA GURU COLLEGE OF
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 PAYYANUR, KANNUR

Leena
 PRINCIPAL
 HOD

Dr. LEENA A V
 PRINCIPAL
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DEPARTMENT : Computer Science And Engineering

ACADEMIC YEAR : 2022-23

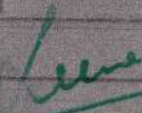
CLASS : SS CSE

DATE : 27/9/22

MEETING NO : 1

DISCUSSIONS

SL NO.	POINTS	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARKS
	DISCUSSED PORTION COVERAGE				
1.	CST301 Formal language & Automata theory	100% of 1st mod Completed	Visina Visayan	7/10/22	
2.	CST303 Computer Networks	15% of 1st mod Completed	Ms. Varsha M	4	
3.	CST305 Systems Software	20% of 1st mod Completed	Ms Nimisham	1	
4.	CST307 Micropro- cessors & micro controllers	35% of 1st mod Completed	Ms. Neha MV	1	
5.	CST309 Management of software systems	50% of 1st mod Completed	Ms. Veena KK		
6.	MEN 301 Disaster Management	50% of 1st mod Completed	Mr. Sunder V	1	
7.	CEL331 System Sof- ware & microprocessor Lab	1 experiment Completed	Ms. Neha MV	4	
8.	CEL333 DBMS Lab	1 experiment Completed	Ms. Veena KK		

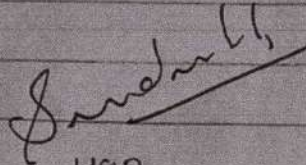

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Discussed about the student's performance & each subject handlers. Portions complete by

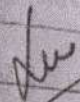
Discussed about the status of each subject & lab.



SENIOR FACULTY
ADVISOR



HOD



PRINCIPAL



Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
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PAYYANUR, KANNUR

MINUTES OF ADVISORY COMMITTEE S5 CSE

Venue S5 CSE
Time 1.00 PM

Date 28/11/22
Meeting No. 2

• Agenda

1. Syllabus Coverage
2. Attendance
3. Internal exams.

• Members Present

1. Mr. Sunder V *Sunder V*
2. Ms. Neha MV *Neha*
3. Ms. Vigna Visayan *Vigna*
4. Ms. Veena KK *Veena*
5. Ms. Nimisha MK *Nimisha*
6. Ms. Varsha M *Varsha*

DISCUSSIONS

DISCUSSIONS

Meeting Commenced at 12:00 PM

Chair Tutor briefed the agenda.

Subject handlers explained about the Syllabus Coverage & Cumulative attendance till date.

Leena
Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
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HOD informed about the details of second internal examination & its significance in scoring better marks. Feedback from all the faculties are evaluated.

SL No	SUBJECT CODE NAME	FACULTY	TUTORIALS	PORTION COVERAGE	ATTENDANCE TILL 38
1	CST301 EMT	Ms. Vijina Vijayan	4	80%	75%
2	CST303 CN	Mrs. Varsha M	3	78%	70%
3	CST305 SS	Ms. Nimisha M.K	3	85%	82%
4	CST307 RPPMC	Ms. Neha M.V	3	82%	72%
5	CST309 MOSS	Mrs. Veenakk	4	85%	80%
6	MEN301 DM	Mr. Sunder V	4	80%	79%

meeting concluded at 2.00pm

Sunder V
HOD

PRINCIPAL

HOD

Leena A.V
PRINCIPAL

SENIOR FACULTY

Dr. LEENA A V

PRINCIPAL

SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

Department : Computer Science And Engineering
 Academic Year : 2022-23
 class : SS CSE
 Date : 28/11/22
 Meeting No : 2

Discussions

SL NO.	PORTION COVERAGE	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARKS
	CST301 FLAT	3.5 modl/comp.	Ms. Vijina Vijayan	30/11/22	
	CST303 CN	3.2 modl/comp.	Mrs. Varsha M		
	CST305 SS	3.5 modl/comp.	Ms. Nimisha MK		
	CST307 MPMC	3.2 modl/comp.	Ms. Neha MV		
	CST309 MOSS	3.5 modl/comp.	Mrs. Veena KK		
	MCN301 DM	3.5 modl/comp.	Mr. Sunder V		
	CSL331 SS&MP LAB	6 experiment Compl.	Ms. Neha MV		
	CSL333 DBMS LAB	7 exp. Completed.	Mrs. Veena KK		

[Signature]

SENIOR
FACULTY
ADVISOR

[Signature]
HOD

DR. LEENA A. V.
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR

[Signature]
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PAYYANUR, KANNUR

MINUTES OF A ADVISORY COMMITTEE MEETING S5CSE

Meeting Venue : S5CSE
Time : 9:00 AM

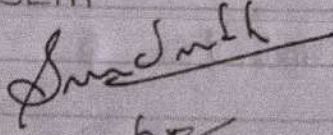
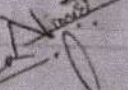
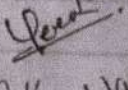
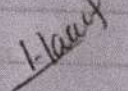
Meeting No. 3
Date : 10/01/23

AGENDA

1. Final internal marks
2. Cumulative Attendance
3. Other academic Matters.

The meeting commenced at 9:00 AM

MEMBERS PRESENT

1. Mr. Sunder V 
2. Ms. Vidina Vitayan 
3. Ms. Nimisha MK 
4. Ms. Veena KK 
5. Ms. Haritha MV 

DISCUSSIONS

Chair lady briefed about the agenda.

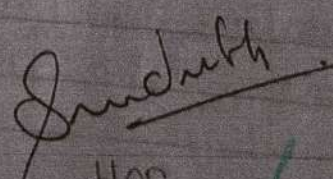
The Subject handlers briefed about the Syllabus Coverage Internals, attendance of their Subjects.


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SL NO	SUBJECT	NAME OF FACULTY	TUTORIALS	PORTION COVERAGE	ATTENDANCE TILL 10/1/23
1.	CST301 ELAT	Ms. V. Jina Visayan	5	Completed	Completed & marked
2.	CST303 CN	Mrs. Varsha M	4	Completed	"
3.	CST305 SS	Ms. Nirmisha MK	4	Completed	"
4.	CST307 MPMX	Ms. Haritha MV	5	Completed	"
5.	CST309 MOSS	Mrs. Veena RK	4	Completed	"
6.	MCN301 DM	Mr. Sunder V	5	Completed	"

Meeting Concluded at 10 AM
Minutes prepared by


SENIOR FACULTY
ADVISOR


HOD


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DEPARTMENT : CSE
 ACADEMIC YEAR : 2022-23
 CLASS : SS CSE
 DATE : 10/01/23
 MEETING NO : 3

DISCUSSIONS

SLNO	PORTION COVE.	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARKS
1.	CST301 FLAT	all modl complete	Mrs. Visina Viday	12/01/23	
	CST303 CN	"	Mrs. Varsham	"	
	CST305 SS	"	Ms. Nimisha MK	"	
	CST307 MPMC	"	Mrs. Haritha MV	"	
	CST309 MOSS	"	Mrs. Veena KK	"	
	MCN301 DM	"	Mr. Suresh . V	"	
	CSL331 SS & MP LAB	All pgms complete	Mrs. Haritha MV	"	
	CSL 33 DBMS LAB	All pgms complete	Mrs. Veena KK	"	

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 PAYYANUR, KANNUR

MINUTES OF ADVISORY COMMITTEE SG CSE

Time 12:00 PM

Venue SG CSE

Meeting No. 1

Date 17/2/22

AGENDA

1. Syllabus Coverage
2. Attendance
3. Other academic matters

MEMBERS PRESENT

1. Mr. Sunder V *Sunder V*
2. Ms. Vaisha M *Vaisha M*
3. Ms. Nimisha M K *Nimisha*
4. Ms. Veena K K *Veena*
5. Ms. Abhirash *Abhirash*
6. Ms. Haritha M V *Haritha*
7. SG CSE Students

DISCUSSIONS

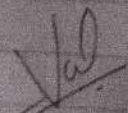
- The meeting commenced at 12:00 PM
- Class tutor briefed about agenda
- The subject handlers explained the details of subject & syllabus coverage, attendance, tutorials given
- Feedback about faculties are evaluated.

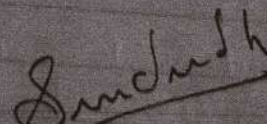
Leena
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 PAYYANUR, KANNUR

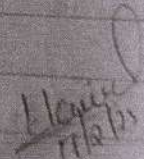
SL NO	SUBJECT	FACULTY	TUTORIAL	PORTION COVERAGE	ATTENDANCE TILL 17
1	CST302 CD	Mrs. Harsha MV	2	100% mod 1	100
2	CST304 CGIP	Mrs. Veena KK	2	50% of mod 1	100
3	CST306 AAD	Mrs. Varsha M	2	70% mod 1	95
4	CST200 IET	Mr. Abhinav K	1	60% of mod 1	80
5	CST372 DCC	Mrs. Nimisha MK	2	50% of mod 1	90
6	CSL332 NIW LAP	Ms. Varsha M	0	1 experiment	100

meeting concluded at 1:00 PM

Meeting minutes prepared by


SENIOR FACULTY
ADVISOR


HOD


Harsha MV


PRINCIPAL


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DEPARTMENT : CSE
 ACADEMIC YEAR : 2022-23
 CLASS : 56
 DATE : 17/02/23
 MEETING No. : 1

DISCUSSIONS

S.No.	PORTION COVERED	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARKS
1.	CST302 CD	70% completed mod 1.	Mrs. Hanisha MV	20/2/23	
2.	CST304 CGIP	50% OF mod 1 comple	Mrs. Veena K K	7	
3.	CST306 AAD	50% OF mod 1 compl.	Mrs. Varsha M	4	
4.	HUT200 IEFT	75% OF mod 1 compl.	M. Abhivash K	7	
5.	CST372 DCC	50% OF mod 1 compl.	Mrs. Nimisha M	4	
6.	CSL332 NIW LAB	1 pgm completed	Mrs. Veena K K	4	

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PRINCIPAL

MINUTES OF ADVISORY COMMITTEE SG CSE

Venue SG CSE

Time 12:00 PM

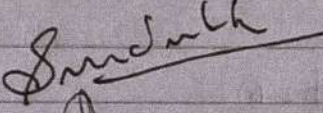
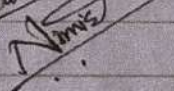
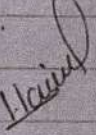
Meeting No. 2

Date 10/4/2023

AGENDA

1. Syllabus Coverage
2. Attendance
3. Other academic matters.

MEMBERS PRESENT

1. Mr. Sunder V 
2. Ms. Varsha M 
3. Ms. Nimisha MK 
4. Ms. Veena KK 
5. Mr. Abhirash 
6. Ms. Haritha MV 

DISCUSSIONS

Meeting commenced at 12:00 PM
 Chair lady briefed about the agenda.
 The faculties detailed about subject coverage & attendance &
 first internal result analysis.

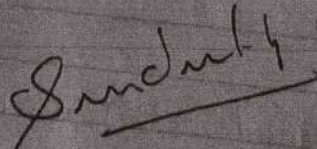

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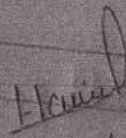
S.NO.	SUBJECT	NAME OF FACULTY	TUTORIAL	STATUS OF PORTION	ATTENDANCE TILL 10)
1	CST302 CD	Mrs. Haritha MV	4	2.5 modl	70%
2	CST304 CGIP	Mrs. Veenakk	4	"	65%
3	CST306 AAD	Mrs. Varsha M	3	3 modl	60%
4	HUT200 IEFT	Mr. Abhivoshk	4	"	70%
5	CST372 DCC	Ms. Nimishamk	4	2.5 modl	70%
6	CSL332 NIW LAB	Mrs. Varsha M	-	4 experiments	70%

Meeting Concluded at 1:00 PM
minutes Prepared by

80%

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ADVISOR


HOD


Haritha MV


PRINCIPAL

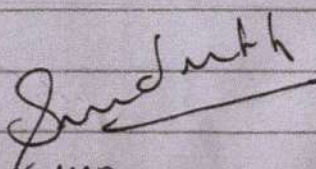
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DEPARTMENT : CSE
 ACADEMIC YEAR : 2022-23
 CLASS : 5B
 DATE : 10/4/23
 MEETING NO : 2

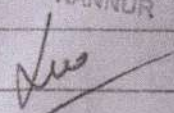
DISCUSSIONS

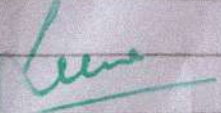
S.NO.	PORTION COVERAGE	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARK
1	CST302 CD	2.5 mod/Comp.	Ms. Harsha MV	12/4/23	Informed
2	CST304 CGIP	2.5 mod/Comp.	Ms. Veenakk	"	Concerned Faculties
3	CST306 AAD	3 mod/Comp.	Ms. Varsha M	"	Complete Portions as permitted
4	EST200 IET	2.5 mod/Comp.	Mr. Abhishek	"	
5	CST372 DCC	2.5 mod/Comp.	Ms. Nimisha MK	"	
6	CSL332 N/w LAB	4 experiments Comp.	Ms. Varsha M	"	


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 HOD

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 KANNUR


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 PRINCIPAL
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 PAYANUR, KANNUR

MINUTES OF ADVISORY COMMITTEE 56 CSE

Venue : Meeting Hall
Time : 12:30 PM

Meeting No. 3
Date : 28/05/23

Members Present

1. Mr. Sunder V Sunder V
2. Ms. Varsha M Varsha
3. Ms. Veena KK Veena
4. Ms. Nimisha M K Nimisha
5. Ms. Abhirash K Abhirash
6. Ms. Haritha M V Haritha

AGENDA

1. Final attendance
2. Cumulative internal marks
3. Other Academic Matters.

DISCUSSIONS

The meeting commenced at 12:30 PM.

Tutor briefed about agenda.

Subject handlers briefed about the cumulative attendance.

Final internal portion coverage.

HOD asked about Preparation of Study Camp schedule.

Leena

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SL NO	SUBJECT	NAME OF FACULTY	PORTION COVERAGE	INTERNAL & ATTENDANCE
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1	CST302 CD	Ms Haritha MV	Completed	
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All students cleared internal & attendance

2	CST304 CCIP	Mrs Veenakk	"	
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3	CST306 AAD	Mrs Varsha M	"	
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4	ERT300 IEFT	Mr. Abhinav K	"	
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5	CST312 DCC	Ms Nimisha MK	"	
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6	CSL332 NIW LAB	Mrs Varsha M	"	
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Meeting Concluded at 1:30 PM

Minutes prepared by Haritha MV

Santhosh
HOD

Haritha
Tutor

Leena
PRINCIPAL

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PAYYANUR, KANNUR

DEPARTMENT : CSE

ACADEMIC YEAR : 2022-23

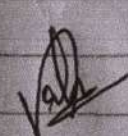
CLASS : 56

DATE : 29/05/2023

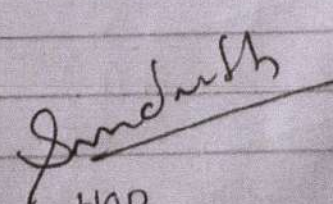
MEETING NO : 3

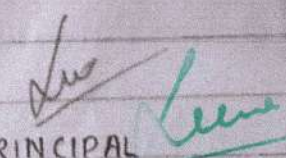
DISCUSSIONS

S. NO	PORTION COVERAGE	ACTION PLAN	RESPONSIBILITY	TARGET DATE	Remarks
1.	CST302 CD	All modl. Completed	Mrs. Haritha MV	31/05/23.	
2.	CST304 CGIP	"	Mrs. Veena KK	"	Marked attendance
3.	CST306 AAD	"	Mrs. Varsha M	"	Internal to all sub
4.	WUT200 IEF	"	Mrs. Abhinash K	"	
5.	CST372 DCC	"	Ms. Nimisha MK	"	
6.	CSL 332 NIW LAB	"	Ms. Varsha M.	"	


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**SREE NARAYANA GURU COLLEGE OF ENGINEERING &
TECHNOLOGY**
(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

Department Of Computer Science Engineering
Minutes Of The Advisory Committee Meeting of B.Tech S7 CSE

Meeting No. : 01

Venue: S7 CSE

Date: 27.09.2022

Time: 2.00 PM

MEMBERS PRESENT:

- 1) Mr. Sunder Venkitachalam, HOD CSE *Sunder* *27/9/22*
- 2) Ms. Neha M V, AP CSE *Neha*
- 3) Ms. Vijina Vijayan, AP CSE *Vijina*
- 4) Mrs. Thulasibai A, AP CSE *Thulasi*
- 5) Mrs. Veena K K, AP CSE *Veena*
- 6) Mr. Jishnu N V, AP ME *Jishnu*
- 7) S7 CSE Students *Students*
- 8) Mrs. Varsha M, AP CSE (Tutor) *Varsha*

Agenda:

1. Syllabus coverage
2. Sessional
3. Attendance

The meeting commenced in offline mode.

The Class tutor briefed about the agenda. The faculties handling S6 CSE were asked to give the details regarding their syllabus coverage and internals.

The following were the details obtained for each subject in B.Tech S7 CSE.

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SL.No.	Subject Code	Subject Name	Name of the Faculty Member	Syllabus Coverage	Internals	Attendance
1.	CST 401	Artificial Intelligence	Mrs. Veena K K	10% of 1st module	0	Updated
2.	CST 443	Security in Computing	Mr. Sunder V	20% of 1st module	0	Updated
3.	CST 463	Web Programming	Ms. Vijina Vijayan	30% of 1 st module	0	Updated
4.	CET 415	Environmental Impact Assessment	Mrs. Thulasibai A	50% of 1 st module	1 Assignment given	Updated
5.	MCN 401	Industrial Safety Engineering	Mr. Jishnu V N	40% of 1 st module	0	Updated

Laboratory Details

6.	CSL 411	Compiler Lab	Mrs. Varsha M & Ms. Neha M V	1 experiment completed		Updated
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Project & Seminar

7.	CSD 415	Project	Ms. Vijina Vijayan & Mr. Sunder V	On the verge of finalising the topics		Updated
8.	CSQ 413	Seminar	Mrs. Veena K K & Mr Sunder V	Will start after the first review of project		Updated


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Discussions:

- Discussed about the portions to be completed by the target date.
- Discussed about the status of each subject and lab.

The meeting concluded at 3.00 p.m.

Minutes Prepared By Varsha M , AP CSE

Copy to,

HODs/Dean UG/AO

All faculty and Staff

For the kind information to Secretary/President,SBSY

Principal


Dr. LEENA A V
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SREE NARAYANA GURU COLLEGE OF
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PAYYANUR, KANNUR

DEPARTMENT : Computer Science & Engineering
 ACADEMIC YEAR : 2022-23
 CLASS : ST CSE
 DATE : 27/9/22
 MEETING NO : 1

DISCUSSIONS

SL NO	POINTS DISCUSSED (PORTIONS COVERAGE)	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARKS
1	CST 401 ARTIFICIAL INTELLIGENCE	10% of 1st module completed	Mrs. Veena K. K	7-10-22	-
2	CST 443 SECURITY IN COMPUTING	20% of 1st module completed	Mr. Sunder V	+	-
3	CST 463 WEB PROGRAMMI- NG	30% of 1st module completed	Ms. Vijana Vijayan	+	-
4	CET 415 ENVIRONMENTAL IMPACT ASSESSMENT	50% of 1st module completed	Mrs. Thirupasi Vai. A.	+	-
5	MEN 401 INDUSTRIAL SAFETY ENGINEERING	40% of 1st module completed	Mr. Sishma V.N		-

Dr. LEENA A V
PRINCIPAL

6	CSL411 COMPIILER LAB	1 experiment completed	Mrs. Veenla Neha.	-
7	CSD415 PROJECT	On the verge of finalising the topics	Vijina Mr. Sunder	-
8	CSQ413 SEMINAR	Will start after the first review of project	Mrs. Veenla Mr. Sunder	-

- Discussed about the portions to be completed by the target date
- Discussed about the status of each subject & lab

Nimish
SENIOR FACULTY
ADVISOR

Sundar
HOD

Leena
PRINCIPAL

Leena
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PAYYANUR, KANNUR

MINUTES OF ADVISORY COMMITTEE HELD ON 28/11/2022

Department of Computer Science & Engineering

Meeting No: 2

Venue: S7CSE

Class: S7CSE

Date: 28/11/22

Time: 12:00PM

Members Present

1. Mr. Sunder V, HOD CSE *Sunder V*
2. Ms. Vijina Vijayan, AP CSE *Vijina*
3. Ms. Veena K.K, AP CSE *Veena*
4. Mr. Jishnu N.V, AP ME *Jishnu*
5. Ms. Varsha M, AP CSE *Varsha*
6. S7 CSE Students *[Signature]*

Agenda

1. Syllabus Coverage
2. Attendance
3. Second Internal Examination

DISCUSSIONS:

- Meeting commenced at 12:00PM
- Class Tutor briefed about agenda
- Subject handlers explained about syllabus coverage & cumulative attendance till the date.
- HOD informed about the details of second internal examination & its significance in scoring better marks.

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Feedback from all the faculties are evaluated.

Discussions

SL NO	SUBJECT CODE NAME	FACULTY	TUTORIALS	PORTION COVERAGE	ATTENDANCE 1st 2nd 3rd
1	CST401AI	Veenak K	4	80%	75%
2	CST443SIC	Sunder V	3	78%	70%
3	CST463WP	Vijaya V	3	85%	82%
4	CET416EIA	Thrusibai	3	82%	80%
5	MCA401ISE	Jishnu V N	4	85%	72%
6	CSE 411 COMPILER LAB	Varsha & Haritha	-	80%	79%

- Meeting is concluded at 12:30 PM.
- Minutes are prepared by

[Signature]
Senior Faculty
Advisor

[Signature]
HOD

[Signature]
29/11/22
Class Tutor
ST CSE

[Signature]
Principal

Department: Computer Science & Engineering
Academic : 2022-23

Year

Class : S8 CSE

Date : 28/11/22

Meeting No : 2

Discussions

SL NO	PORTION COVERAGE	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARKS
1	CSTAD1 AI	3.4 modules completed	Veena K.K	-	Informed concerned faculties to complete syllabus as per milestone
2	CST443 SIC	3.2 modules	Bander V	-	
3	CST463 WP	3.5 modules	Vijina Vijayan	-	
4	CET 415 EDA	3.5 modules	Thulasibai A	-	
5	CST401 ISE	3 modules	Jishna V.N	-	
6	CSE 411 COMPILER LAB	6 experiments completed	Varsha M & Haritha M.K	-	

[Signature]

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HOD

[Signature]
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PAYYANUR, KANNUR

MINUTES OF ADVISORY COMMITTEE MEETING OF STCSE

Department of Computer Science & Engineering

Meeting No: 3
Venue: Meeting Hall

Date: 10/01/23

Time: 12:00PM

Members Present.

1. Mr. Sunder V, HoD CSE
2. Ms. Vijina Vijayan, APCSE
3. Ms. Thulasibai A, AP CSE
4. Ms. Veena K.K, AP CSE
5. Mr. Jishnu V.N, AP CSE
6. Ms. Varsha M, Tutor

*Sunder V**Vijina**Thulasibai*
Varsha
10/1/23

Agenda:

1. Final Internal Marks.
2. Cumulative Attendance.
3. Other Academic matters.

- The meeting commenced at 12:00PM
- Class tutor briefed about the agenda.
- The subject handlers briefed about the syllabus coverage, internals, attendance of their subjects.

Leena
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SL NO	SUBJECT	NAME OF FACULTY	TUTORIALS	PORTION COVERAGE	ATTENDANCE till 10/12/23
1	CST401AT	Veena K K	6	Completed	Completed marked
2	CST443 SIC	Sounder V	4	Completed	"
3	CST463WP	Vijina V	4	Completed	"
4	CET415EIA	Thulasibari	5	Completed	"
5	MCA401ISE	Sishu V V	A	Completed	"
6	CSA 411 COMPIKER(L)	Varsha & Haritha	-	All programs completed	"

- Meeting concluded at 12.40PM
- Meeting minutes are prepared by,

[Signature]
Senior
Faculty Advisor

[Signature]
HOD

[Signature]
Dr. LEENA A V
PRINCIPAL
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ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

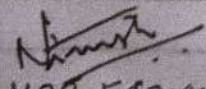
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10/11/23
Varsha M
class Tutor
87 CSE

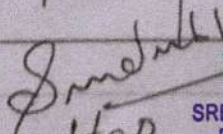
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Principal

DEPARTMENT : CSE
 ACADEMIC : 2022-23
 YEAR
 CLASS : ST CSE
 DATE : 10/01/23
 MEETING NO : 3

DISCUSSIONS

SL NO	PORTION COVERAGE	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARKS
1	CST 401 AI	All modules Completed	Veena.K.K	-	
2	CST 443 SIC	"	Sunder.V	-	
3	CST 463 CVP	"	Vijina Vijayan	-	Marked
4	CST 415 EIA	"	Thulasibai	-	after 5
5	MCN 401 ISE	"	Jishnu.V.N	-	intended for all the subject
6	CSL 411 COM. LAB	All programs Completed	Varsha.M.P Haritha.M.V	-	
7	CSD 415 PROJECT	Presentation Completed	Vijina & Sunder	-	
8	CSQ 413 SEMINAR	Presentation Completed	Veena.K.K	-	


 SENIOR FACULTY
 ADVISOR


 HOD

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 PAYYANUR, KANNUR


 PRINCIPAL

31

MINUTES OF ADVISORY COMMITTEE MEETING OF
B TECH S8 CSE

Department of Computer Science & Engineering.

Meeting No: 1
Venue: S8 CSE

Date: 17/02/23
Time: 02:45 PM

Members Present

1. Mr. Sunder. V, HoD CSE
2. Ms. Vijaya Vijayan, AP CSE
3. Ms. Nimisha M. K AP CSE
4. Ms. Thulasibai. A, AP CSE
5. Ms. Haritha. M. V, AP CSE
6. Ms. Varsha. M, AP CSE
7. Ms. Shreethi. P, AP CSE
8. S8 CSE students.

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17/2/23

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17/2/23

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17/2/23

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17/2/23

[Signature]
17/2/23

Agenda.

1. Syllabus Coverage.
2. Attendance
3. Other Academic matters.

Discussions:

- The meeting commenced at 2:45 PM
- Class Tutor briefed about agenda.
- The subject handlers explained the details of syllabus coverage, attendance, assignments/tutorials given
- Feedback about faculties are evaluated.

[Signature]

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
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PAYANUR, KANNUR

DISCUSSIONS

SL NO	SUBJECT	NAME OF FACULTY	ASSIGNMENT/TUTORIAL	PORTION COVERAGE	ATTENDANCE
1	CST402DC	NIMISHA.M.K	2	70% of module 1	100
2	CST466DM	THULASIBAI	2	50% of module 1	100
3	CST476MC	HARITHA.M.V	2	50% of module 1	95
4	CST448TOT	VIJINA VITAGAN	1	40% of module 1	80
5	CST434NSP	VARSHA.M	2	60% of module 1	90
6	CST424PP	SHRUTHI.P	1	20% of module 1	100

- Meeting concluded at 3.30 PM
- Meeting minutes are prepared by


17/2/23

Varsha M
S8 CSE
Tutor


Senior
Faculty
Advisor


HOD


Principal

DEPARTMENT : CSE
 ACADEMIC : 2022-23
 YEAR
 CLASS : S8
 DATE : 17/02/23
 MEETING NO : 1

DISCUSSIONS

SL.NO	PORTION COVERAGE	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARKS
1.	CST402 DC	70% module 1	NIMISHA.M.K	20/02/23	
2	CST 466 DM	50% of module 1	THULASIBAI.A	"	
3.	CST 476 MC	50% of module 1	HARITHA.M.V	"	
4	CST 448 IOT	40% of module 1	VIJINA VIJAYAN	"	
5.	CST 434 NSP	60% of module 1	VARSHA.M	"	
6.	CST 424 PP	20% of module 1	SHRUTHI.P	"	

Nimish
 SENIOR
 FACULTY
 ADVISOR

Sundar
 HOD

Leena
 Dr. LEENA A V
 PRINCIPAL
 SREE NARAYANA GURU COLLEGE OF
 ENGINEERING & TECHNOLOGY
 PAYANUR, KANNUR

Leena
 PRINCIPAL

MINUTES OF ADVISORY COMMITTEE MEETING OF

B.TECH SSCSE

Department of Computer Science & Engineering.

Meeting No: 2

Venue: Meeting Hall

Date: 10/04/2023

Time: 11:30 AM

Members Present

1. Mr. Sunder V, HoD CSE
2. Ms. Vijina Vijayan, AP CSE
3. Ms. Nimisha M.K, AP CSE
4. Ms. Thulasibai A, AP CSE
5. Ms. Haritha M.K, AP CSE
6. Ms. Shruthi P, AP CSE
7. Ms. Varsha M, Tutor
8. 88 Students in CSE

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10/04/23

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10/04/23

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[Signature]
10/04/23

Agenda

1. Syllabus Coverage.
2. Attendance.
3. Other Academic matters.

Discussions.

- Meeting commenced at 11:30 AM
- Class tutor briefed about the agenda.
- The faculties detailed about subject coverage, attendance and first internal result analysis.

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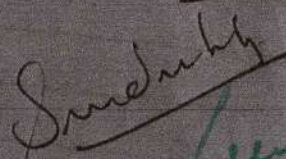
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PAYYANUR, KANNUR

SL.NO	SUBJECT	NAME OF FACULTY	ASSIGNMENT/TUTORIAL	STATUS OF PORTION	ATTENDANCE
1	CST402 DC	NIMISHA.M.K	4	2.5 modules	70
2	CST466 DM	THILASIBAI A	4	2.5 modules	60
3	CST476 MC	HARITHA.M.V	3	3 modules	70
4	CST448 IoT	VISINA VIJAYAN	4	2.5 modules	70
5	CST484 NSP	VARSHA.M	4	2.5 modules	75
6	CST424 PP	SHRUTHI.P	2	1.5 modules	

- Meeting concluded at 12:00PM
 - Minutes prepared by


 Senior Faculty
 Advisor


 Varsha M
 Tutor SGCSE


 HoD

Dr. LEENA A V
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 PAYYANUR, KANNUR


 Principal.

DEPARTMENT : CSE
 ACADEMIC : 2022-23
 YEAR
 CLASS : S8
 DATE : 10/04/23
 MEETING NO : 2

DISCUSSIONS

SL NO	PORTION COVERAGE	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARKS
1.	CST 402 DC	2.5X modules	NIMISHA.M.K	12/04/23	Informed
2.	CST 466 DM	2.5 modules	THOLASIBAI.A	12/04/23	Concerned
3.	CST 476 MC	3 modules	HARITHA.M.V	"	Facilities to complete portions as per milestones
4.	CST 448 IOT	2.5 modules	VITINA VITAGAN	"	
5.	CST 434 USP	2.5 modules	VARSHA.M	"	
6.	CST 424 PP	2 modules	SHRUTHI.P	"	

Nimisha
 SENIOR
 FACULTY
 ADVISOR

Sundar
 HOD

Leena
 PRINCIPAL

Leena
 Dr. LEENA A V
 PRINCIPAL
 SREE NARAYANA GURU COLLEGE OF
 ENGINEERING & TECHNOLOGY
 PAYYANUR, KANNUR

MINUTES OF ADVISORY COMMITTEE MEETING OF
B.TECH 58 CSE

Department of Computer Science & Engineering

Meeting No: 8

Venue: Meeting Hall

Date: 28/05/23

Time: 11:30 AM

Members Present

1. Mr. Sunder. V, HOD CSE
2. Ms. Vijina Vijayan, AP CSE
3. Ms. Veena. K.K, AP CSE
4. Ms. Nimisha. M.K, AP CSE
5. Ms. Thulasibai. A, AP CSE
6. Ms. Shreuthi. P, AP CSE
7. Ms. Varsha. M (Tutor)

Sunder V

Nimisha
28/5/23

Thulasibai
28/5/23

Varsha
28/5/23

Agenda:

1. Final Attendance.
2. Cumulative internal marks.
3. Other Academic matters.

Discussions.

- The meeting commenced at 11:30 AM
- Tutor briefed about agenda.
- Subject handlers briefed about the cumulative attendance, final internals, portion coverage
- HOD asked about the preparation of study camp schedule.

Leena
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SLNO	SUBJECT	NAME OF FACULTY	PORTION COVERAGE	INTERNAL & ATTENDANCE
1	CST402	NIMISHA.M.K	Completed	All students cleared internal & attendance
2	CST460	THULASIBAI.A	"	"
3	CST476 NIC	HARITHA.M.V	"	"
4	CST448 IoT	VIJINA VIJAYAN	"	"
5	CST43A NSP	VARSHA.M	"	"
6	CST424 PP	SHRUTHI.P	"	"

- Meeting concluded at 12:00 PM
- Minutes prepared by

~~Senior~~
Senior
Faculty
Advisor

~~Dr. Leena A V~~
Dr. LEENA A V
HOD

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

~~Varsha M~~

Varsha M
class tutor
S8 CSE

~~Principal~~
Principal

DEPARTMENT : CSE

ACADEMIC : 2022-23

YEAR

CLASS : 58

DATE : 28/05/23

MEETING NO : 3

DISCUSSIONS

SL NO	PORTION COVERAGE	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARKS
1	CST 402 DC	All modules completed	ASIMISHA.M.K	-	Masked Attendance
2	CST 406 DM	"	THOLASIBAI.A	-	&
3	CST 476 MC	"	HARITHA.M.V	-	Internals of all
4	CST 448 IOT	"	VIJINA.VIJAYAN	-	subjects
5	CST 424 PP	"	SHROTHI.P	-	
6	CST 434 NSP	"	VARSHA.M	-	

SENIOR
FACULTY
ADVISOR

HOD.
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PRINCIPAL
[Signature]

[Signature]
Dr. LEENA A V
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PAYANUR, KANNUR



**SREE NARAYANA GURU COLLEGE OF ENGINEERING &
TECHNOLOGY**

(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

**Department Of Computer Science Engineering / ECE / EEE
Minutes Of The Class Committee Meeting of B.Tech S1 (BATCH A)**

Date: 7.01.2022

Meeting No. : 01

Time: 8.30 PM

Venue: Google Meet

MEMBERS PRESENT:

- 1) Dr. Suresan Pareth, Principal *[Signature]*
- 2) Dr. Leena A.V, U.G. Dean *[Signature]*
- 3) Mrs. B.Mary Sonia George, IQAC Co-ordinator *[Signature]*
- 4) Prof. Raveendran K, HOD EC, EEE *[Signature]*
- 5) Mr. Sunder Venkitachalam, HOD CSE *[Signature]*
- 6) Mr. Nikhil M, AP H&S *[Signature]*
- 7) Mrs. Bindiya M C, AP H&S *[Signature]*
- 8) Ms. Sreelakshmi Prasad, AP H&S *[Signature]*
- 9) Mr. Prem Anand C, AP CE *[Signature]*
- 10) Ms Swathi P, AP CE *[Signature]*
- 11) Mr. Manu C, AP EEE *[Signature]*
- 12) Mrs. Meera M, AP EC *[Signature]*
- 13) Ms. Vijina Vijayan, AP CSE *[Signature]*

Agenda:

1. Syllabus coverage
2. Attendance
3. Any other academic matter

The meeting commenced in google meet.

[Signature]
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PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
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PAYANUR, KANNUR**

The IQAC Coordinator briefed about the agenda. The student representatives were asked to give the details regarding their syllabus coverage which was confirmed by the subject teachers.

The following were the details obtained for each subject in B.Tech S1 classes.

B.Tech S1 EC, EEE and CSE						
Sl.No.	Subject Code	Subject Name	Name of the Faculty Member	Syllabus Coverage	Internals	Attendance
1.	MAT101	Linear Algebra And Calculus	Mr. Nikhil M	75% of 2nd Modules	Tutorial-1	Marked till January 3
2.	PHT100	Engineering Physics A	Mrs. Bindhiya M C	2 Modules Completed.	Tutorial-2	Marked till January 3
3.	EST100	Engineering Mechanics	Mr. Prem Anand C	40% of the 2nd Modules Completed.	Tutorial-1	Marked till January 3
4.	HUN101	Life Skills	Ms. Sreelakshmi Prasad	2 Modules Completed.	Group discussion prescribed in the syllabus	Marked till January 3

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5.	EST120	Basics of Civil Engineering	Ms Swathi P	1 Modules Completed.	1 Assignment given	Marked till January 3
6.	EST120	Basics of Mechanical Engineering	Mr Arjun Jayaprakash	-	-	-

Laboratory details

7.	PHT120	Engineering Physics Lab	Mrs. Bindiya M C	2 Experiments completed	-	-
8.	EST120	Civil Engineering Workshop	Ms Swathi P	3 Experiment completed	-	-
9.	EST120	Mechanical Engineering Workshop	Mr Arjun Jayaprakash	-	-	-

Discussions:

1. The students were satisfied with syllabus coverage and the teaching methodology of most of the teachers. They also said that they are getting adjusted to the new teachers teaching methodology.

Leena
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2. The students expressed their concern that in most cases bus seat are not available for students.
3. All faculty completed the series portion for the series exam.
4. All HOD insist that all students must study properly
5. The students requested the Principal for prayer hall facility (for boys).

The meeting concluded at 9.00 p.m.

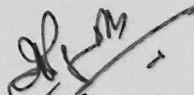
Minutes Prepared By Meera M, Manu C and Vijina Vijayan, S1 tutors.

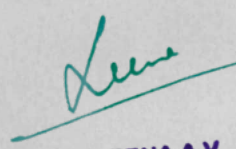
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HODs/Dean UG/AO

All faculty and Staff

For the kind information to Secretary/President, SBSY


Principal


Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

Meeting No: 1.

Discussions:

Sl. No.	Points discussed	Action Plan	Responsibility	Target date	Remarks.
1	Portion Coverage				
1	MAT101: Linear Algebra & Calculus	Modules to be completed before target	Mr. Nikhil M	09/03/2022	Informed concerned staff.
2.	PHT100: Engineering Physics	do	Ms. Bindya H	"	
3.	EST100: Engineering Mechanics	do	Mr. Prem Anand - C	"	
4.	HON101: Life Skill	do	Ms. Sreelakshmi Prasad.	"	
5.	EST120: Basics of Civil & Mechanical Engineering.	Mechanical New format	Ms. Swathi P	"	
6	ESL120 Civil & Mechanical Workshop	do	Ms. Swathi. P Mr. Arjun	"	
7	ESL100 Engineering Physics Lab	do.	Ms. Bindya	"	

- All subject related issues have been informed to the concerned faculty.

✓
SFA

James
HOD.

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ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

PRINCIPAL.



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY
(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

Department Of Electronics & Communication Engineering
Minutes Of The Advisory Committee Meeting of B.Tech S1 ECE

Meeting No. : 02

Date: 15.03.2022

Venue: Principal Chamber

Time: 2.30 PM

MEMBERS PRESENT:

- 1) Dr. Suresan Pareth, Principal *S.P.*
- 2) Dr. Leena A.V, U.G. Dean *Leena*
- 3) Mrs. B. Mary Sonia George, IQAC Co-ordinator *Mary*
- 4) Prof. K Raveendran, HOD ECE *K.R.*
- 5) Mr. Nikhil M, HOD S&H *N.M.*
- 6) Mrs. Bindiya M C, AP S&H *Bindiya*
- 7) Ms. Sreelakshmi Prasad, AP S&H *Sreelakshmi*
- 8) Mr. Premanand C, AP CE *P.C.*
- 9) Mr. Arjun Jayaprakash, AP ME *A.J.*
- 10) Ms. Swathi P, AP CE *Swathi*
- 11) Ms. Meera M, AP ECE (Tutor) *M.M.*

Agenda:

1. Syllabus coverage
2. Sessionals

The meeting commenced in offline mode.

The IQAC Coordinator briefed about the agenda. The faculties handling S1 ECE were asked to give the details regarding their syllabus coverage and internal

Leena
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SREE NARAYANA GURU COLLEGE OF
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The following were the details obtained for each subject in B.Tech S1 ECE

Sl.No.	Subject Code	Subject Name	Name of the Faculty Member	Syllabus Coverage	Internals	Attendance
1.	MAT101	Linear Algebra And Calculus	Mr. Nikhil M	Completed	1 out of 5 students are having internals below 35	Completed
2.	PHT100	Engineering Physics A	Mrs. Bindiya M C	Completed	1 out of 5 students are having internals below 35	Completed
3.	EST100	Engineering Mechanics	Mr. Prem Anand C	Completed	1 out of 5 students are having internals below 35	Completed
4.	HUN101	Life Skills	Ms. Sreelakshmi Prasad	Completed	All students are having internals	Completed
5.	EST120	Basics of Civil and Mechanical Engineering	Ms Swathi P, Mr Arjun Jayaprakash	Completed	All students are having internals	Completed

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ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

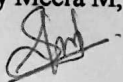
6.	PHT120	Engineering Physics Lab	Mrs. Bi diya M C	Completed	All students are having internals	Completed
7.	EST120	Civil and Mechanical Engineering Workshop	Ms Swathi P Mr Arjun Jayaparaksh	Completed	All students are having internals	Completed

Discussions:

- Discussed about the students performance and sessionals by each subject handlers.

The meeting concluded at 3.00 p.m.

Minutes Prepared By Meera M, AP ECE



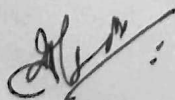
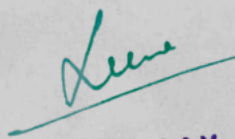
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HODs/Dean UG/AO

All faculty and Staff

For the kind information to Secretary/President,SBSY

Principal

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

Academic Year : 2021-2022

Date : 15/3/2022

Class - S1.ECE

Time : 2.30 PM.

Sl. No	Points Discussed [Portion coverage & Internal Mark]	Action Plan	Responsibility	Target date	Remarks
1	MAT 101: Linear Algebra & calculus	Att Syllabus completed	Mr. Nikhil		Internals finalized
2	PHT 100: Engineering Physics	completed Internals published	Mrs. Bindya		1 out of 5 having less internal.
3	EST 100: Engineering Mechanics	Completed Finalized Internals.	Mr. Prem Anand		4 students have Internals.
4	HUN 101: Life skills	Completed Internals finalized	Mrs. Sreelakshmi		All are having Internals.
5	EST 120: Basics of Civil & Mechanical Engineering	Completed syllabus & finalized Internals	Mrs. Swathi Mr. Arjun Jayaprakash		All are having Internals.
6	PHT 120: Engineering Physics Lab	completed finalized Internals	Mrs. Bindya		All are having Internals

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7-	EST120: Civil & Mechanical Engineering Workshop	Syllabus Completed Internals finalized	Ms. Swathi Mr. Arjun Jagaprakash	All are having Internals.
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SEA

15/3/22
SEA

15/3/22
HOD

15/3/22
PRINCIPAL

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR



**SREE NARAYANA GURU COLLEGE OF ENGINEERING
TECHNOLOGY**

(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

Department Of Electronics and Communication Engineering
Minutes Of The Class Committee Meeting of B.Tech S2

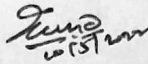
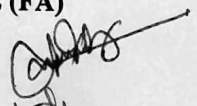
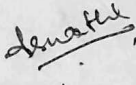
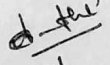
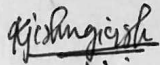
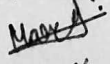
Meeting No. : 01

Date: 10.05.2022

Venue: Department Seminar Hall

Time: 2.00 PM

MEMBERS PRESENT:

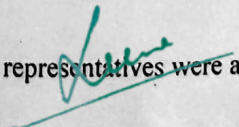
- 1) Prof. Raveendran K, HOD ECE 
- 2) Mrs. Meera M, AP ECE (FA)
- 3) Mr. Rajeesh P, AP ME 
- 4) Mrs. Varsha, AP CSE 
- 5) Mrs. Srinduna M, AP EC 
- 6) Mrs. Aswathi Sreejith AP SH 
- 7) Ms. Aswathi K K, AP SH 
- 8) Mgs. Nimmitha, AP SH 
- 9) Mr. ARUN K 
- 10) Mr. JISHNU GIRISH 
- 11) Mr. MARCH MOHAN 
- 12) Mr. MIDHUN KRISHNAN 
- 13) Mr. VISHNU U 

Agenda:

1. Syllabus coverage
2. Attendance
3. Any other academic matter

The meeting commenced through offline mode at 2.00PM.

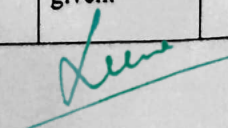
The IQAC Coordinator briefed about the agenda. The student representatives were asked to give


Dr. LEENA A V
PRINCIPAL
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PAYANUR, KANNUR

The IQAC Coordinator briefed about the agenda. The student representatives were asked to give the details regarding their syllabus coverage which was confirmed by the subject teachers.

The following were the details obtained for each subject in B.Tech S2 EEE.

B.Tech S2 ECE						
Sl.No.	Subject Code	Subject Name	Name of the Faculty Member	Syllabus Coverage	Assignment/ Tutorial	Attendance
1.	MAT102	Vector Calculus, Differential Equations And Transformation	Ms. Aswathi K K	38% of module 1 completed	nil	Attendance completed till date
2.	CY100	Engineering Chemistry	Mrs. Nimmitha	40% of module 1 completed	Nil	Attendance completed till date
3.	EST110	Engineering Graphics	Mr. Rajeesh P	40% of module 1 completed	1 Assignment given.	Attendance completed till date
4.	EST130	Basics of Electrical and Electronics Engineering	Mrs. Prabha Chandran/ Mrs. Srinduna M	50% of module 1 completed	1 Assignment given.	Attendance completed till date


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 PATTANUR, KANNUR

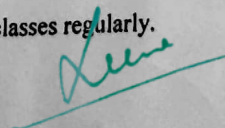
5.	HUN102	Professional Communcation	Ms. Aswathi Sreejith	50% of module 1 completed	1 Assignment given	Attendance completed till date
6.	EST102	Programming in C	Mrs. Varsha M	40% of module 1 completed	1 Assignment given	Attendance completed till date

Laboratory details

7.	CYL120	Engineering Chemistry Lab	Mrs. Nimmitha	2 experiment Completed..	Not Applicable	Attendance completed till date
8.	ESL130	Electrical and Electronics Workshop	Mrs. Prabha Chandran/ Mrs. Srinduna M	3 experiment Completed	Not Applicable	Attendance completed till date

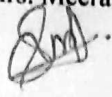
Discussions:

1. The students were satisfied with syllabus coverage and the teaching methodology of most of the teachers. They also said that they are getting adjusted to the new teachers teaching methodology.
2. The HOD insisted that the students are supposed to attend the classes regularly.


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 PAYYANUR, KANNUR

The meeting concluded at 9.00p.m.

Minutes Prepared By Mrs. Meera M, AP ECE



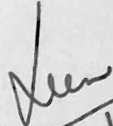
Copy to,

HODs/Dean UG/AO

All faculty and Staff

For the kind information to Secretary/ President, SBSY



Principal  6/8/22

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Department of Electronics & Communication Engineering

class : S₂ ECE

Date : 10/5/22

Sl. NO	POINTS DISCUSSED	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARKS
1.	PORTION COVERAGE				
	MAT102 Vector Calculus, Differential Equations And Transformation	Remaining two and a half modules to be completed before target date	Ms. Aswathi K K	03-06-2022	Informed to concerned staff
	CY100 Engineering Chemistry	Remaining two and a half modules to be completed before target date	Mrs. Nimmitha	03-06-2022	Informed to concerned staff
	EST110 Engineering Graphics	Remaining two and a half modules to be completed before target date	Mr. Rajeesh P	03-06-2022	Informed to concerned staff
	EST130 Basics of Electrical and Electronics Engineering	Remaining two and a half modules to be completed before target date	Mrs. Prabha Chandran/ Mrs. Srinduna M	03-06-2022	Informed to concerned staff
	HUN102 Professional Communication	Remaining three modules to be completed before target date	Ms. Aswathi Sreejith	03-06-2022	Informed to concerned staff
	EST102 Programming in C	Remaining Experiments to be completed before target date	Mrs. Varsha M	03-06-2022	Informed to concerned staff
	CYL120 Engineering Chemistry Lab	Remaining Experiments to be completed before target date	Mrs. Nimmitha	03-06-2022	Informed to concerned staff
	ESL130 Electrical and Electronics Workshop	Remaining Experiments to be completed before target date	Mrs. Prabha Chandran/ Mrs. Srinduna M	03-06-2022	Informed to concerned staff

SFA ✓ 10/5/22

HOD ✓ 10/5/22

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

Principal ✓ 10/5/22

Minutes of Advisory Committee Held on 21/7/2022

B.Tech S2 ECE

Meeting Number : 2.

Venue : Meeting hall

Time : 1.30 PM.

Date : 21/7/2022.

Adenga

1. Syllabus Coverage
2. Attendance
3. Any other academic matter.

Members present

- | | | |
|-------------------------|---------|--------------------|
| 1. Prof. K. Raveendran | HOD ECE | <i>[Signature]</i> |
| 2. Mr. Rajeesh P | HOD ME | <i>[Signature]</i> |
| 3. Ms. Aswathi K | AP, H&S | <i>[Signature]</i> |
| 4. Ms. Aswathi Sreejith | AP H&S | <i>[Signature]</i> |
| 5. Ms. Nimmitha Murali | AP H&S | <i>[Signature]</i> |
| 6. Ms. Varsha | AP, CSE | <i>[Signature]</i> |
| 7. Ms. Srindhuna M | AP ECE | <i>[Signature]</i> |
| 8. Ms. Prabha Chandan | AP EEE | <i>[Signature]</i> |
| 9. Mr. Arunk | S2 ECE | <i>[Signature]</i> |
| 10. Mr. Jishnu Girish | S2 ECE | <i>[Signature]</i> |
| 11. Mr. March Mohan | S2 ECE | <i>[Signature]</i> |
| 12. Mr. Midhun Krishnan | S2 ECE | <i>[Signature]</i> |
| 13. Mr. Vishnu U | S2 ECE | <i>[Signature]</i> |

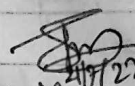
Discussions

- The meeting commenced at 1.30pm
- The class tutor briefed about the agenda
- The subject handlers briefed about syllabus coverage, significance of subjects, Attendance & assignments/Tutorial given.

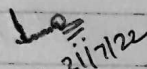
- Feedback about students performance are evaluated.
- Feedback about faculties are evaluated
- Students complained about black board visibility.

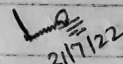
The meeting concluded at 2:15 pm.

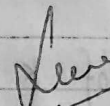
Meeting minutes are prepared by

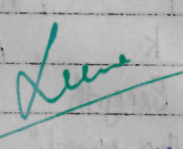

Meera M. 21/7/22

Faculty adviser


21/7/22
Senior faculty Adviser


21/7/22
HOD, ECE


Principal.


Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

Department : ECE
 Academic Year : 2021-22
 Class : S₂ ECE
 Date : 21/7/22
 Meeting Number : 02.

Sl. No	Portion Coverage / Points discussed	Action plan	Responsibility	Target Date	Remarks
1.	MAT 102: Vector calculus, Differential Equations & Transforms.	Module 3 & 4 Completed	Ms. Aswathi. K.	16/7/2022	Students need to practice more problems
2.	EST100: Engineering Graphics	Module 5 started	Mr. Rajeesh. P	"	
3.	EST130: Basics of Electrical & Electronics Engineering	Module 4 completed	Ms. Prabha chandran	"	Students need to concentrate more on Basic electrical
4.	EST102- Programming in C	Module 4 Completed	Ms. Vassha	"	
5.	EST102- Professional Communication	Module 4 Completed	Ms. Aswathi Sreejith.		
6.	CYT100: Engineering chemistry	Module 4 Completed	Ms. Nimmita Murali		
7.	CYT120- Engineering chemistry Lab	All experiments completed	Ms. Nimmita Murali.		
8.	ESL130 Electrical & Electronics workshop	All experiments completed	Ms. Sindhu Ms. Prabha		

Leena
 Dr. LEENA A V
 PRINCIPAL
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Informed the concerned faculty about the subject related issues and the staff suggested that students need to concentrate on problematic subjects & need to improve the study plan & this informed the students.

Lea
21/7/22

Senior faculty advisor

for

Lea
21/7/22

HOD ECE

Lea
Principal

Lea

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY
(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

Department Of Electronics and Communication Engineering
Minutes Of The Class Committee Meeting of B.Tech S3

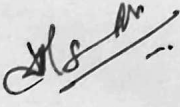
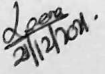
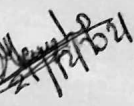
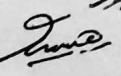
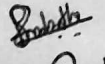
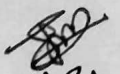
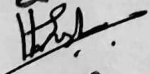
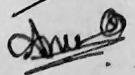
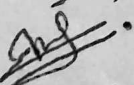
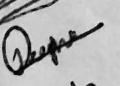
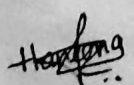
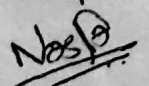
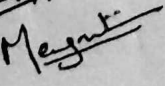
Meeting No. : 01

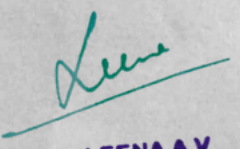
Date: 20.12.2021

Venue: Google Meet

Time: 8.30 PM

MEMBERS PRESENT:

- 1) Dr.Suresan Pareth, Principal 
- 2) Dr.Leena A.V, U.G. Dean 
- 3) Mrs. B.Mary Sonia George, IQAC Co-ordinator 
- 4) Prof. Raveendran K, HOD ECE &EEE 
- 5) Mrs. Subitha MB, AP ECE 
- 6) Mrs. Bushra Abdulla N T, AP ECE 
- 7) Mrs. Meera M, AP ECE 
- 8) Mrs. Thrishna K, AP ECE 
- 9) Mrs. Aneesha A, AP H&S 
- 10) Mr. Abhirosh. K, AP H&S 
- 11) Ms. Thejasree TK, S3 ECE 
- 12) Ms. Deepna Chalil, S3 ECE 
- 13) Mr. Sanjay Sudhakaran, S3 ECE 
- 14) Mr. Sooraj VO, S3 ECE 
- 15) Ms. Haneena Sulthana, S3 ECE 
- 16) Ms. Fathima Nasla M.V, S3 ECE 
- 17) Ms. Meghana Gangadharan, S3 ECE 


Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

Agenda:

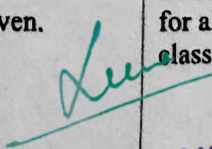
1. Syllabus coverage
2. Attendance
3. Any other academic matter

The meeting commenced through online google meet platform.

The IQAC Coordinator briefed about the agenda. The student representatives were asked to give the details regarding their syllabus coverage which was confirmed by the subject teachers.

The following were the details obtained for each subject in B.Tech S3 ECE.

B.Tech S3 ECE

Sl.No.	Subject Code	Subject Name	Name of the Faculty Member	Syllabus Coverage	Assignment/ Tutorial	Attendance
1.	ECT201	Solid State Devices	Mrs. Meera M	Module 1 and 20 % of Module 2 Completed.	0	Marked till December 20 th for all the classes.
2.	ECT203	Logic Circuit Design	Mrs. Bushra Abdulla N T	2 Modules Completed.	1 Tutorial given .	Marked till December 20 th for all the classes..
3.	ECT205	Network Theory	Ms.Archana C P	Module 1 and 20 % of Module 2 Completed .	2 Tutorials given.  Dr. LEENA A V PRINCIPAL SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY PAYYANUR, KANNUR	Marked till December 20 th for all online classes.

4.	MAT201	Partial Differential Equation and Complex Analysis	Ms. Aneesha A	Modules 1, 2 and 50% of Module 3 Completed.	1 Assignment given.	Marked till December 20 th for all the classes.
5.	HUT200	Professional Ethics	Mr. Abhirosh K	2 Modules Completed.	2 Assignments given	Marked till December 20 th for all the classes
6.	MCN201	Sustainable Engineering	Mr. Aswin P	1 Module Completed.	1 Assignment given (Not Valuated)	Marked till December 20 th for all the classes.

Laboratory details

7.	ECL201	Scientific Computing Lab	Ms. Thrishna S	1 Experiment completed	Not Applicable	Marked till December 20 th for all classes.
8.	ECL203	Logic Design Lab	Ms. Subitha M B	4 experiments completed	Not Applicable	Marked till December 20 th for all classes.

Discussions:

1. The students were satisfied with syllabus coverage and the teaching methodology of most of the teachers. They also said that they are getting adjusted to the new teachers teaching methodology.

2. The students expressed their concern that the College buses were not been fully functional.

Leena A V
DR. LEENA A V
 SREE NARAYANA GURU COLLEGE OF
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 PATTANUR, KANNUR

Principal informed that the matter will be looked onto and as of now the buses are functioning for the number of students who have paid the fees...

3. The HOD insisted that the students are supposed to attend the classes regularly.

The meeting concluded at 9.00p.m.

Minutes Prepared By B. Mary Sonia George, IQAC Coordinator

Mary Sonia George

Copy to,

HODs/Dean UG/AO

All faculty and Staff

For the kind information to Secretary/ President, SBSY

Leena
Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

[Signature]
Principal

DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

ACADEMIC YEAR:- 2021-2022

CLASS: 53 ECE

DATE:- 20-12-2021

MEETING NO:- 1

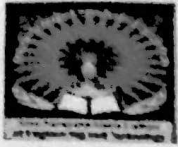
DISCUSSIONS

S.No	Partno Coverage	Action Plan	Responsibility	Target Date	Remarks
1	ECT 201:- Solid State Devices	Module 1, 2 and 3 completed.	Meera.M	20-12-2021	Informed to the staff.
2	ECT 203:- Logic Circuit Design	-do-	Bushra Abdulla NT	-do-	-do-
3	ECT 205: Network Theory	-do-	Archana C.P	-do-	-do-
4	MAT 201: Partial differential Equation and Complex Analysis	-do-	Aneesha.A	-do-	-do-
5	HUT 200:- Professional Ethics.	-do-	M.Abbirush.k	-do-	-do-
6	MCN 201: Sustainable Engineering.	-do-	Mr. A swin.P	-do-	-do-
Laboratory Details.					
1	ECL 201: Scientific Computing Lab	-do-	Ms.Thirishma.S	-do-	-do-
2	ECL 203: Logic Design Lab	-do-	Ms.Subitha M.B.	-do-	-do-

Subitha
22/12/2021
Senior Faculty Advisor

Leena
22/12/2021
HOD

Leena
Principal
DR. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR



**SREE NARAYANA GURU COLLEGE OF ENGINEERING &
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(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

Department Of Electronics and Communication Engineering
Minutes Of The Advisory Committee Meeting Of B.Tech S3

Meeting No. : 02

Date: 04.03.2022

Venue: Meeting Hall

Time: 2.30PM

MEMBERS PRESENT:

- 1) Dr.Suresan Pareth, Principal *[Signature]*
- 2) Dr. Leena A.V, U.G. Dean *[Signature]*
- 3) Mrs. B.Mary Sonia George, IQAC Co-ordinator *[Signature]*
- 4) Prof. Raveendran K, HOD ECE &EEE *[Signature]*
- 5) Mrs. Subitha MB, AP ECE *[Signature]*
- 6) Mrs. Bushra Abdulla N T, AP ECE *[Signature]*
- 7) Mrs. Meera M, AP ECE *[Signature]*
- 8) Mrs. Thrishna K, AP ECE *[Signature]*
- 9) Mrs. Aneesha A, AP H&S *[Signature]*
- 10) Ms. Archana C P, AP EEE *[Signature]*
- 11) Mr. Abhirosh. K, AP H&S *[Signature]*
- 12) Mr. Arun Raj.K, AP ME *[Signature]*

Agenda:

1. Syllabus coverage
2. Attendance
3. Any other academic matter

The meeting commenced at 2.30 PM.

The IQAC Coordinator briefed about the agenda.

[Signature]
Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
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PAYANUR, KANNUR

All Subject teachers briefed about the Syllabus coverage , Attendance and Internal marks of each subject.

The following were the details obtained for each subject in B.Tech S3 ECE.

B.Tech S3 ECE						
Sl.No.	Subject Code	Subject Name	Name of the Faculty Member	Syllabus Coverage	Internals	Attendance
1	ECT201	Solid State Devices	Mrs. Meera M	All modules completed	All students have internals above 35	Attendance Completed
2	ECT203	Logic Circuit Design	Mrs. Bushra Abdulla NT	All modules completed	All students have internals above 35	Attendance Completed
3	ECT205	Network Theory	Ms.Archana CP	All modules completed	All students have internals above 35	Attendance Completed
4.	MAT201	Partial Differential Equation and Complex Analysis	Ms. Aneesha A	All modules completed	3 students have internals	Attendance Completed

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ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

					below 35	
5	HUT200	Professional Ethics	Mr. Abhirosh K	All modules completed	2 students have internal below 35	Attendance Completed
6.	MCN201	Sustainable Engineering	Mr. Arun Raj.K	All modules completed	All students have internals above 35	Attendance Completed

Laboratory details

7.	ECL201	Scientific Computing Lab	Ms. Thrishna S	All experiments completed	All students have sufficient internal.	Attendance Completed
8.	ECL203	Logic Design Lab	Ms. Subitha M B	All experiments completed	All students have sufficient internal.	Attendance Completed

Discussions:

1. Subject teachers briefed about the Syllabus coverage , Attendance and internal marks of each subject.


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 ENGINEERING & TECHNOLOGY
 PATTANUR, KANNUR

2. Lab handling teachers briefed about the experiments and informed that the students are ready for external lab examination.

The meeting concluded at 3.30 p.m.

Minutes Prepared By Bushra Abdulla N T, S3 ECE Faculty Advisor

Bushra

Copy to,

HODs/Dean UG/AO

All faculty and Staff

For the kind information to Secretary/President, SBSY

[Signature]
Principal

[Signature]
Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

DEPARTMENT OF ELECTRONICS & COMMUNICATION ENG.G.

ACADEMIC YEAR: 2021-2022

CLASS: 53 ECE

DATE:- 04-03-2022.

MEETING No:- 2.

DISCUSSIONS:

Sl.No	Portion Coverage	Action Plan	Responsibility	Target Date	Remarks.
1.	ECT 201: Solid State Devices	All modules Completed.	Meera.M	4/3/2022	Informed to the staff.
2.	ECT 203: Logic Circuit Design.	-do-	Bushra Abdulla NT	-do-	-do-
3.	ECT 205: Network Theory	-do-	Archana-CP	-do-	-do-
4.	MAT 201: Partial Differential Equation & Complex Analysis	-do-	Aneesha.A	-do-	-do-
5.	HUT 200: Professional Ethics.	-do-	Abhirosh.K	-do-	-do-
6.	MCN 201: Sustainable Engineering.	-do-	Arun Raj.K	-do-	-do-
<u>Laboratory Details.</u>					
1.	ECL 201: Scientific Computing Lab.	-do-	Thrishnars	-do-	-do-
2.	ECL 203: Logic Design Lab.	-do-	Ms. Subitha M.B.	-do-	-do-

Senior Faculty

4/3/22
Advisor

Dr. LEENA A V
PRINCIPAL

SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

HOD 4/3/22

PRINCIPAL.



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY
(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

Department Of Electronics and communication Engineering
Minutes Of The Advisory Committee Meeting of B.Tech S5

Meeting No. : 01

Date: 15.01.2022

Venue: Google Meet

Time: 7.30PM

MEMBERS PRESENT:

- 1) Dr.Suresan Pareth, Principal
- 2) Dr.Leena A.V, U.G. Dean
- 3) Mrs. B.Mary Sonia George, IQAC Co-ordinator
- 4) Prof. K Raveendran, HOD ECE
- 5) Mrs. Subitha M B, AP ECE
- 6) Mrs.Srindhuna M, AP ECE
- 7) Mrs. Prabha Chandran, AP EEE
- 8) Mrs. Bushra Abdulla N T, AP ECE
- 9) Mrs Thrishna S, AP ECE
- 10) Mr. Abhirosh K, AP S&H
- 11) Mr. Premanand C, AP CE
- 12) Ms. Keerthana C V, S5 ECE
- 13) Ms. Sanishma Sachithanand, S5 ECE
- 14) Mr. Jithin Sasidharan N V, S5 ECE

Leena
Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Agenda:

1. Syllabus coverage and Assignments/Tutorials
2. Attendance
3. Any other academic matter

The meeting commenced through online Google Meet Platform.

The IQAC Coordinator briefed about the agenda. The student representatives were asked to give the details regarding their syllabus coverage which was confirmed by the subject teachers.

The following were the details obtained for each subject in B.Tech S5 ECE.

B.Tech S5 ECE						
SLNo.	Subject Code	Subject Name	Name of the Faculty Member	Syllabus Coverage	Assignment/ Tutorial	Attendance
1	ECT301	Linear integrated circuits	Mrs. Bushra Abdulla N T	2 module & 50% of module 3 completed	2 Tutorial	Marked till January 15 th for all classes.
2	ECT303	Digital signal processing	Mrs. Prabha Chandran	2 module completed	2 Tutorial	Marked till January 15 th for all classes.

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3.	ECT305	Analog and digital communication	Mrs. Thrishna S	1 module completed	1 Tutorial	Marked till January 15 th for all classes.
4.	ECT307	Control systems	Mrs. Subitha M.B	2 module & 50% of module 3 completed	2 Tutorial	Marked till January 15 th for all classes.
5	HUT300	Industrial Economics & Foreign trade	Mr. Abhirosh K	2 module & 80% of module 3 completed	2 Assignments	Marked till January 15 th for all classes.
6.	MCN301	Disaster management	Mr. Premanand C	1 module & 50% of module 2 completed	1 Assignment	Marked till January 15 th for all classes.

Laboratory details

7	ECL331	Analog integrated circuits and simulation lab	Mrs. Bushra abdulla NT	6 experiments completed	Not applicable	Marked till January 15 th for all
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 PATTANUR, KANNUR

						classes.
8	ECL333	Digital signal processing lab	Mrs. Srinadhuna M	3 experiments completed	Not applicable	Marked till January 15 th for all classes.

Discussions:

1. The students were satisfied with syllabus coverage and the teaching methodology of most of the teachers.
2. The HOD insisted that the students are supposed to attend the classes regularly.
3. The students expressed their concern that the subject ECT303 Digital signal processing is difficult to understand. Corresponding staff informed that the matter will be looked onto and make necessary changes.

The meeting concluded at 8.00 p.m.

Minutes Prepared By B.Mary Sonia George, IQAC Coordinator

Copy to,

HODs/Dean UG/AO

All faculty and Staff

For the kind information to Secretary/President,SBSY

Principal

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

Department : ECE

Academic year : 2021-22

Class : 3rd ECE

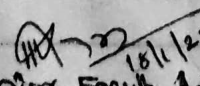
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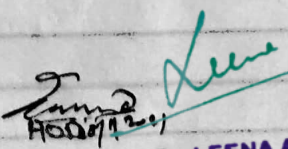
Meeting No : 1

Discussions

Sl. No	Points Discussed	Action plan	Responsibility	Target date	Remarks
	Portfolio coverage				
1.	ECT 301 - Linear Integrated Circuits	Module 1 & 2 to be completed before target date	Ms. Bhubra Abdulka NT	03-01-2022	Informal to concerned Faculty.
2.	ECT 303 - Digital Signal processing	- do -	Ms. Prabha Chandran	- do -	- do -
3.	ECT 305 - Analog and Digital Communications	- do -	Ms. Thirathras	- do -	- do -
4.	ECT 307 - Control Systems	- do -	Ms. Subilba me	- do -	- do -
5.	HUT 300 - Industrial economics & Foreign Trade	- do -	Mr. Abhirashk	- do -	- do -
6.	MEN 301 - Disaster management	- do -	Mr. Prem Anand	- do -	- do -

Informed the concerned faculty about the subject related issues and resolved the problems.


Senior Faculty Advisor


Dr. LEENA A V
PRINCIPAL
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PATTANUR, KANNUR



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY
(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

Department Of Electronics and communication Engineering
Minutes Of The Advisory Committee Meeting of B.Tech S5

Meeting No. : 02

Date: 03.03.2022

Venue: Meeting Hall

Time: 2.30PM

MEMBERS PRESENT:

- 1) Dr. Suresan Pareth, Principal *[Signature]*
- 2) Dr. Leena A.V, U.G. Dean *[Signature]*
- 3) Mrs. B.Mary Sonia George, IQAC Co-ordinator *[Signature]*
- 4) Prof. K Raveendran, HOD ECE *[Signature]*
- 5) Mrs. Subitha M B, AP ECE *[Signature]*
- 6) Mrs. Srindhuna M, AP ECE *[Signature]*
- 7) Mrs. Prabha Chandran, AP EEE *[Signature]*
- 8) Mrs. Bushra Abdulla N T, AP ECE *[Signature]*
- 9) Mrs Thrishna S, AP ECE *[Signature]*
- 10) Mr. Abhirosh K, AP S&H *[Signature]*
- 11) Mr. Premanand C, AP CE *[Signature]*

[Signature]
Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

Agenda:

1. Syllabus coverage
2. Attendance
3. Any other academic matter

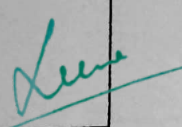
The meeting commenced at 2.30 PM.

The IQAC Coordinator briefed about the agenda.

Subject teachers briefed about the Syllabus coverage , Attendance and internal marks of each subject.

The following were the details obtained for each subject in B.Tech S5 ECE.

B.Tech S5 ECE						
SLNo.	Subject Code	Subject Name	Name of the Faculty Member	Syllabus Coverage	Internals	Attendance
1	ECT301	Linear integrated circuits	Mrs. Bushra Abdulla N T	All modules completed	All students have internals above 35	Attendance Completed
2	ECT303	Digital signal processing	Mrs. Prabha Chandran	All modules completed	3 students have internals below 35	Attendance Completed


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3.	ECT305	Analog and digital communication	Mrs. Thrishna S	All modules completed	All students have internals above 35	Attendance Completed
4.	ECT307	Control systems	Mrs. Subitha M.B	All modules completed	All students have internals above 35	Attendance Completed
5	HUT300	Industrial Economics & Foreign trade	Mr. Abhirosh K	All modules completed	1 student has internal below 35	Attendance Completed
6.	MCN301	Disaster management	Mr. Premanand C	All modules completed	3 students have internals below 35	Attendance Completed

Laboratory details

7.	ECL331	Analog integrated circuits and simulation lab	Mrs. Bushra abdulla NT	All experiments completed	All students have sufficient internal.	Attendance Completed
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Leena
Dr. LEENA A V
 PRINCIPAL
 SREE NARAYANA GURU COLLEGE OF
 ENGINEERING & TECHNOLOGY
 PAYYANUR, KANNUR

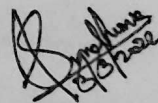
8.	ECL333	Digital signal processing lab	Mrs. Srinadhuna M	All experiments completed	All students have sufficient internal.	Attendance Completed
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Discussions:

1. Subject teachers briefed about the Syllabus coverage , Attendance and internal marks of each subject.
2. Lab handling teachers briefed about the experiments and informed that the students are ready for external lab examination.

The meeting concluded at 3.30 p.m.

Minutes Prepared By Srinadhuna M, S5 ECE Faculty Advisor

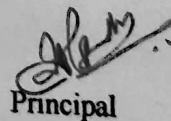


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All faculty and Staff

For the kind information to Secretary/President,SBSY



Principal



Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Department : ECE

Academic year: 2021-22

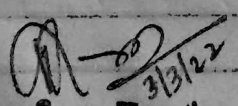
Class : 5th ECE

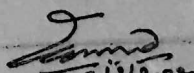
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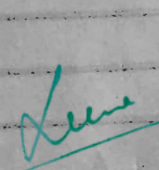
Meeting No. : 2

Discussions

Sl. No	Points Discussed	Action plan	Responsibility	Target date	Remarks
	pending Change				
1.	ECT 301: Linear Integrated Circuits	All modules Completed	Ms. Bushra Abdulla NT	04.03.2022	Informal to concerned Faculty
2.	ECT 303: Digital Signal Processing	-do-	Ms. Prabha chandren	-do-	-do-
3.	ECT 305: Analog and Digital Communication	-do-	Ms. Thirishma s	-do-	-do-
4.	ECT 307: Control Systems	-do-	Ms. Subitha MB	-do-	-do-
5.	HUT 300: Industrial economics and Foreign Trades	-do-	Mr. Abhishek	-do-	-do-
6.	MEN 301: Disaster Management	-do-	Mr. Prem Anand c	-do-	-do-


3/3/22
Senior Faculty Advisor


HOD/3/2022


Principal
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**SREE NARAYANA GURU COLLEGE OF ENGINEERING
TECHNOLOGY**
(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

Department Of Electronics and communication Engineering
Minutes Of The Advisory Committee Meeting of B.Tech S6

Meeting No. : 01

Date: 06.05.2022

Venue: Meeting Hall

Time: 1.00PM

MEMBERS PRESENT:

- 1) Prof. K Raveendran, HOD ECE *[Signature]* 6/5/22
- 2) Ms. Srinadhuna M, AP ECE *[Signature]* 6/5/22
- 3) Ms. Bushra Abdulla N T, AP ECE *[Signature]* 6/5/22
- 4) Ms. Leena Narayanan, AP ECE *[Signature]* 6/5/22
- 5) Ms. Meera M *[Signature]* 6/5/22
- 6) Mr. Abhirosh K, AP S&H *[Signature]* 6/5/22
- 7) Ms. Sanishma Sachithanand, S6 ECE *[Signature]* 6/5/22
- 8) Mr. Jithin Sasidharan N V, S6 ECE *[Signature]* 6/5/22
- 9) Mr. Arjun Ashok, S6 ECE *[Signature]* 6/5/22

Agenda:

1. Syllabus coverage
2. Attendance
3. Any other academic matter

The meeting commenced at 1.00 PM.

The Class Tutor briefed about the agenda.

Subject teachers briefed about the Syllabus coverage , Attendance and internal marks of each subject.

The following were the details obtained for each subject in B.Tech S6 ECE

[Signature]
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Tech S6 ECE

Sl.No.	Subject Code	Subject Name	Name of the Faculty Member	Syllabus Coverage	Assignment/ Tutorial	Attendance
1	ECT 302	Electromagnetics	Ms. Srindhuna M	40% of Module 1	Nil	Marked till 6 th May for all classes
2	ECT 304	VLSI Circuit Design	Ms. Leena Narayanan	50% of Module 1	Nil	Marked till 6 th May for all classes
3.	ECT 306	Information Theory and Coding	Ms. Meera M	10% of Module 1	Nil	Marked till 6 th May for all classes
4.	ECT 352	Digital Image Processing	Ms. Bushra Abdulla N T	100% of Module 1 & 30% of Module 2	1 Tutorial given	Marked till 6 th May for all classes
5	HUT 310	Management for Engineers	Mr. Abhirosh K	100% of Module 1	Nil	Marked till 6 th May for all classes

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PAYYANUR, KANNUR

6.	ECT 308	Comprehensive Course Work	Ms. Meera M	Nil	Not Applicable	Nil
<u>Laboratory details</u>						
7.	ECL 332	Communication Lab	Ms. Meera M	Nil	Not Applicable	Nil
<u>Miniproject details</u>						
8.	ECD 334	Miniproject	Ms. Srinadhuna M, Ms. Bushra Abdulla N T	Project Groups are created and instructed to find Topics	Not Applicable	Marked till 6 th May for all classes

Discussions:

1. Subject teachers briefed about the Syllabus coverage and Attendance of each subject.
2. Lab handling teachers briefed about the experiments.
3. For Miniproject, Gave some instructions about the importance of topic selection.

The meeting concluded at 1.45 p.m.

Minutes Prepared By Srinadhuna M, S6 ECE Faculty Advisor

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All faculty and Staff

For the kind information to Secretary/President, SBSY

Leena
Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

Leena
Principal

6/5/22

Department : ECE

Academic year: 2021-2022

Class : 3rd ECE

Date : 09/05/2022

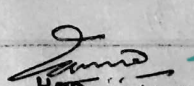
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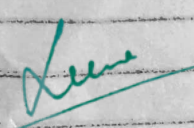
Discussions

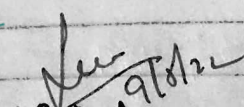
Sl. No	Points Discussed	Action plans	Responsibility	Target date	Remarks
1	ECT302: ELECTROMAGNETICS	module 1 & 2 to be completed before target date	MS. Sindhu M	02/06/2022	Informed to concerned Faculty
2	ECT304: VLSI Circuit Design	- do -	Ms. Leena Narayanan	- do -	- do -
3	ECT306: Information Theory and coding	- do -	Ms. Meera M	- do -	- do -
4	ECT352: Digital Image processing	- do -	Ms. Bushra Abdulla N.T	- do -	- do -
5	HUT310: Management for Engineers	- do -	Mrs. Abhinav K	- do -	- do -

Informed the concerned Faculty about the subject related issues and resolved the problems.


Senior Faculty Advisor


HOD 9/5/22


Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PATTANUR, KANNUR


Principal 9/5/22



**SREE NARAYANA GURU COLLEGE OF ENGINEERING &
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(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

Department Of Electronics and communication Engineering
Minutes Of The Advisory Committee Meeting of B.Tech S6

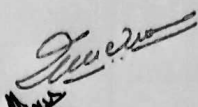
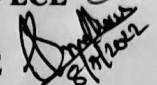
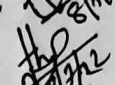
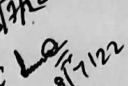
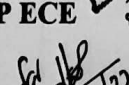
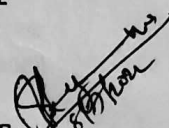
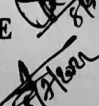
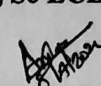
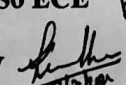
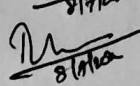
Meeting No. : 02

Date: 08.07.2022

Venue: Meeting Hall

Time: 1.00PM

MEMBERS PRESENT:

- 1) Prof. K Raveendran, HOD ECE 
- 2) Ms. Srindhuna M, AP ECE 
- 3) Ms. Thrishna S, AP ECE 
- 4) Ms. Leena Narayanan, AP ECE 
- 5) Ms. Meera M, AP ECE 
- 6) Mr. Abhirosh K, AP S&H 
- 7) Ms. Sanishma Sachithanand, S6 ECE 
- 8) Mr. Jithin Sasidharan N V, S6 ECE 
- 9) Mr. Arjun Ashok, S6 ECE 
- 10) Ms. Keerthana C V 
- 11) Ms. Mariyambi 

Agenda:

1. Syllabus coverage
2. Attendance
3. Any other academic matter

The meeting commenced at 1.00 PM.

The Class Tutor briefed about the agenda.

Subject teachers briefed about the Syllabus coverage, Attendance and Internal marks of each subject.


Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
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PAYANUR, KANNUR

The following were the details obtained for each subject in B.Tech S6 ECE.

B.Tech S6 ECE

Sl.No.	Subject Code	Subject Name	Name of the Faculty Member	Syllabus Coverage	Assignment/ Tutorial	Attendance
1	ECT 302	Electromagnetics	Ms. Srinadhuna M	50% of Module 5	3 Assignments and 2 Tutorial	Marked till 7 th July for all classes
2	ECT 304	VLSI Circuit Design	Ms. Leena Narayanan	50% of Module 5	3 Tutorial	Marked till 7 th July for all classes
3.	ECT 306	Information Theory and Coding	Ms. Meera M	60% of Module 5	3 Assignments and 2 Tutorial	Marked till 7 th July for all classes
4.	ECT 352	Digital Image Processing	Ms. Thrishna S	70% of Module 5	1 Tutorial given	Marked till 7 th July for all classes
5	HUT 310	Management for Engineers	Mr. Abhirosh K	90% of Module 5	2 Assignments	Marked till 7 th July for all classes

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
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PAYANUR, KANNUR

					given	
6.	ECT 308	Comprehensive Course Work	Ms. Meera M	Previous question papers solved	Not Applicable	Marked till 7 th July for all classes

Laboratory details

7.	ECL 332	Communication Lab	Ms. Meera M	5 Experiments completed	Not Applicable	Marked till 7 th July for all classes
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Miniproject details

8.	ECD 334	Miniproject	Ms. Srindhuna M, Ms. Thrishna S	Project Groups are created and Two peresentations conducted	Not Applicable	Marked till 7 th July for all classes
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Discussions:

1. Subject teachers briefed about the Syllabus coverage and Attendance of each subject.
2. Lab handling teachers briefed about the experiments.
3. For Miniproject, Gave some instructions about the project presentation preparation.

Dr. Leena A V
Dr. LEENA A V
 PRINCIPAL
 SHREE NARAYANA GURU COLLEGE OF
 ENGINEERING TECHNOLOGY
 PAYYANUR, KANNUR

The meeting concluded at 1.45 p.m.

Minutes Prepared By Srinadhuna M, S6 ECE Faculty Advisor

Srinadhuna
8/9/2022

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HODs/Dean UG/AO

All faculty and Staff

For the kind information to Secretary/President, SBSY

Leena
Principal

Leena
Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Department : ECE
 Academic year : 2021-2022
 class : Sg ECE
 Date : 08.07.2022
 meeting No : 2

Discussions

Sl. No	Points discussed	Action plan	Responsibility	Target date	Remarks
1	ECT 302 : ELECTROMAGNETICS	Module 3 & 4 to be completed before target date.	Ms. Srinidhi M	11.07.2022	Informal Concerned Faculty.
2	ECT 304 : VLSI Circuit Design	- do -	Ms. Leena Narayanan	- do -	- do -
3	ECT 306 : Information Theory and coding	- do -	Ms. Meera M	- do -	- do -
4	ECT 352 : Digital image processing	- do -	Ms. Thirishra S.	- do -	- do -
5	HUT 310 : Management for Engineers	- do -	Mr. Abhishek K	- do -	- do -

Informal the concerned Faculty about the subject related issues and resolved the problems.

Leena
 9/7/22
 Senior Faculty advisor
 (Leena Narayanan)

Leena
 11/07/22
 Dr. LEENA A V
 PRINCIPAL
 SREE NARAYANA GURU COLLEGE
 ENGINEERING & TECHNOLOGY
 PAYANUR, KANNUR



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY
(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

Department Of Electronics and communication Engineering
Minutes Of The Advisory Committee Meeting of B.Tech S6

Meeting No. : 03

Date: 02.08.2022

Venue: Meeting Hall

Time: 1.00PM

MEMBERS PRESENT:

- 1) Prof. K Raveendran, HOD ECE
- 2) Ms. Srinadhuna M, AP ECE
- 3) Ms. Thrishna S, AP ECE
- 4) Ms. Leena Narayanan, AP ECE
- 5) Ms. Meera M, AP EC E
- 6) Mr. Abhirosh K, AP S&H

Agenda:

1. Final Internal
2. Cumulative Attendance
3. Any other academic matter

The meeting commenced at 1.00 PM.

The Class Tutor briefed about the agenda.

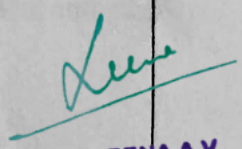
Subject teachers briefed about the Syllabus coverage , Attendance and internal marks of each subject.

The following were the details obtained for each subject in B.Tech S6 ECE.

B.Tech S6 ECE						
SLNo.	Subject	Subject Name	Name of	Syllabus	Internals	Attendance

Leena A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYANUR, KANNUR

	Code		the Faculty Member	Coverage		
1	ECT 302	Electromagnetics	Ms. Srindhuna M	All Modules Completed	All students have internal Above 35	Attendance Completed
2	ECT 304	VLSI Circuit Design	Ms. Leena Narayanan	All Modules Completed	All students have internal Above 35	Attendance Completed
3.	ECT 306	Information Theory and Coding	Ms. Meera M	All Modules Completed	All students have internal Above 35	Attendance Completed
4.	ECT 352	Digital Image Processing	Ms. Thrishna S	All Modules Completed	All students have internal Above 35	Attendance Completed
5	HUT 310	Management for Engineers	Mr. Abhirosh K	All Modules Completed	1 Student has internal below	Attendance Completed

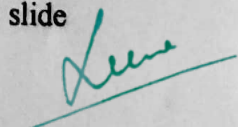

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6.	ECT 308	Comprehensive Course Work	Ms. Meera M	All works Completed	Not Applicable	Attendance Completed
<u>Laboratory details</u>						
7.	ECL 332	Communication Lab	Ms. Meera M	All Experiments completed	All students have internal Above 50	Attendance Completed
<u>Miniproject details</u>						
8.	ECD 334	Miniproject	Ms. Srindhuna M, Ms. Thrishna S	All presentations conducted	All students have internal Above 50	Attendance Completed

Discussions:

1. Subject teachers briefed about the Syllabus coverage and Attendance of each subject.
2. Lab handling teachers briefed about the experiments.
3. For Miniproject, Gave some instructions about the project presentation and slide preparation.

The meeting concluded at 1.45 p.m.


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Minutes Prepared By Srinadhuna M, S6 ECE Faculty Advisor

Amal
28/11/20

Copy to,

HODs/Dean UG/AO

All faculty and Staff

For the kind information to Secretary/President, SBSY

Leena
Principal

Leena
Dr. LEENA A V
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Department: ECE

Academic year: 2021 - 2022

Class: S₆ ECE

Date: 02/08/2022

Meeting No: 3

Discussions

Sl. No	Points Discussed Portion coverage	Action plan	Responsibility	Target date	Remarks
1	ECT 302: Electromagnetics	All modules completed	Ms. Sindhu	02/08/2022	Informed concerned Faculty
2	ECT 304: VLSI circuit design	- do -	Ms. Leena Narayanan	- do -	- do -
3	ECT 306: Information Theory and coding	- do -	Ms. Meera	- do -	- do -
4	ECT 352: Digital image processing	- do -	Ms. Thirisha	- do -	- do -
5	HUT 30: Management for Engineers	- do -	Mr. Abhinav K	- do -	- do -

Informed the concerned Faculty about the subject related issues and resolved the problems.

2/8/22
Senior Faculty Advisor
(Leena Narayanan)

2/8/22
Principal

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Meeting I.

Minutes of Advisory Committee held on 14/01/2021

Venue : Online Google meet

time : 11 AM

Agenda:

1. Academic status of each course and lab / workshop
2. Issues related to non academic and academic matters
3. Regarding Online classes

Members Present

1. Mr. Premnand. C (Senior Faculty Advisor) *that*
2. Mrs. Sangeetha. M (Faculty Advisor) *Sangeetha*

All the students were present.

Discussion:

1. Course progress of various subjects and labs were discussed
2. Students are comfortable with the online classes
3. They are facing difficulties with *live* workshop since online mode is going *slow* *overall* *live* were discussed

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Meeting II

Minutes of Advisory committee held on 06-02-2021
venue: Online via google meet time: 10:00 AM.

Agenda:

1. Discussion of performance in 1st internal exam
2. Steps to improve the marks in 2nd internal exam
3. Subject coverage of each course & lab/workshop.
4. Regarding online class:

Members Present:

1. Mr Premanand C. *att*
2. Mrs. Sangeetha M *Sangeetha*
3. All students

Discussion:

1. Discussed about marks scored in 1st series examination
2. General remarks taken from students about classes were satisfactory.
3. Discussed about course / lab status.

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Action Plan of Advisory committee held on 14-01-2021. Department of Civil Engineering

Academic Year : 2020-2021

Class - : S1 CE

Date : 14-01-2021

Meeting No : 01

S.No.	Points Discussed.	Action Plan	Responsibility	Target Date	Remarks.
1.	PORTION COVERAGE				
	HUN-101 Life skills	Two modules to be completed before target date	Prof. Aswath P.P.	20/1/21	Informed to concerned Faculty
	MAT101 Linear Algebra & Calculus	- do -	Mr. Nikhil Mr. Rajeev	do -	do -
	PHT110 - Engineering Physics	- do -	Mrs Bindhya M.C	do	do
	EST110 - Engineering Graphics	do	Mr. Ram Prasidh	do	do
	EST130 - Basics of electrical & electronics engg	do	Ms. Prabha C Prof Raveendran . K	do	do
	PH1120 Engineering physics lab	do	Mrs. Bindhya M.C	do	do
	EST130. Electrical & Electronics workshop	do	Ms. Prabha C Prof. Raveendran . K	do	do

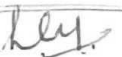


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HOP

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2020 - 2021 - even.

Meeting I.

Minutes of Advisory Committee Meeting held on 1/7/2021

Googlemeet

Time : 7:30 PM.

AGENDA

1. Syllabus coverage
2. First Series test
3. Other academic matters

Members present

1. Mr. Pramanand C. ~~Pr~~
2. Mrs. Sangeetha M. Sangeetha

All students were present.

Discussion:

1. Course progress of various subjects and labs were discussed
2. Discussed about clarity of each subject
3. The students informed that they were satisfied with the online class and notes
4. Dr. Leena A.V., Dean addressed the meeting & informed the students about how to prepare for SI university exam.

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HOD (CE)

Leena
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PRINCIPAL.

Meeting II.

minutes of advisory committee held on 20.12.2021.-S2

Venue : online meeting via google meet.

Time : 6:30 PM

Members Present:

Dr. Sureshan Parth.

Dr. Leena A.V.

Mrs. B Mary sonia George.

Mr. Premanand C.

Mrs. Sangeetha M.

All students of
class S2.

Dr. Susan Abraham

- ~~Dr. Sureshan Parth.~~
- ~~Dr. Leena A.V.~~
- ~~Mrs. B Mary sonia George.~~
- ~~Mr. Premanand C.~~
- ~~Mrs. Sangeetha M.~~
- ~~All students of class S2.~~
- ~~Dr. Susan Abraham~~

Agenda:

Syllabus Coverage.

Attendance & any other matter.

Discussions:

The meeting commenced through online google meet platform.

The IQAC coordinator briefed the agenda.

The syllabus coverage were discussed.

The students were advised to pre study well.

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SREE NARAYANA GURU COLLEGE OF ENGINEERING &
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DEPARTMENT OF CIVIL ENGINEERING

Action plan of the advisory meeting held on 01-07-2021

Meeting 1

Academic Year : 2020-2021

Class : S2

Date : 01/07/2021

Discussions :

Discussed about the course progress of various subjects. Students informed that they were satisfied with the online class and notes. Dean addressed the students regarding the preparation of S1 university examination.

Action Taken :

Students were advised to study well for the university examination.

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MINUTES OF ADVISORY COMMITTEE MINUTES HELD on 19-0-2019 (S1 EEE)

Venue : S1 EEE Class room

Time : 2.30 pm

Class : S1 EEE

AGENDA

1. Academic Status
2. Other matters related to non academic area

Members Present

1. Prof. Raveendran K, HOD EEE *Imag* *21/01/2020*
2. Manu C . SFA S1 EEE *Imag*
3. Amrutha Raghavan M P , FA S1 EEE *Amrutha*
4. Devikeerthana T P *P.*
5. Vaishnav T V *VSP.*
6. Vishal K *VSP.*
7. Anusha Jyothi *Anusha*

Discussions

1. Attendance status of all subjects were discussed
2. Subject coverage of all subjects were discussed and students were satisfied with their subject coverage
3. SFA advised students make a proper study plan before commencement of series test 1

Imag
SFA

Amrutha
FA 27/01/2020

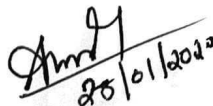
Leena
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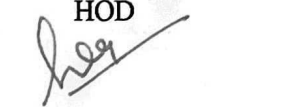
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PRINCIPAL

ACTION TAKEN REPORT

1. Informed all subject handling faculty regarding the completion of portions before series test 1
2. FA prepared a study plan and communicated with students to score maximum marks in series test 1


SFA


FA 28/01/2020


HOD

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Minutes of Advisory Committee held on 27/1/2020.

Venue : EE Department Seminar hall

Time : 12.30 pm.

Class : S2 EEE

Agenda:

1. Academic Status of each Course and Labs/Workshop
2. Issues related to academic & non academic matters.

Members Present:

1. Name : C (Senior Faculty Advisor)
2. Amrutha Raghavoo. M.P. (C Faculty Advisor)
3. Amisha Jyothe
4. Deva Karhana. T.P.
5. Vaishnav. T.V.
6. Vishal. K.

Discussions:

- Students those who have taken biology science is plus two have difficulty in "programming in C" subject.
- For the subjects 'Programming in C & Basis of Electronics' Students have voiced that they have difficulty in hearing the class lectures & complained about the class management by the faculties.
- Students requested not to conduct the regular classes on all Saturdays as they find it difficult for studies.

- Board is not visible clearly due to sunlight.

Dr. S
87/01/2020
Memm - C
(SFA, EEE)

Lee
27/1

Suma
27/1/2020
HOD (EEE)

Lee
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DEPARTMENT - Electrical & Electronics Engineering

ACADEMIC YEAR - 2020-21

CLASS - 52 EEE

DATE - 27/01/2020

MEETING NO - 1

DISCUSSIONS

SL No	POINTS DISCUSSED	ACTION PLAN	RESPONSIBILITY	TARGET DATE	REMARKS
1	PORTION COVERAGE				
	MA 102:	Two modules to be completed before target date	Prof. Karishma Mishra	4/03/2020	Informed the staff
	Vector Calculus, DE & Transforms				
	PHT 100:	- do -	Prof. Bindhya MC	- do -	- do -
	Engineering Physics				
	EST 100:	Two modules to be completed before target date	Prof. Abhishek CV	4/03/2020	Informed the staff
	Engineering Mechanics				
	EST 130:	Two modules to be completed before target date	Prof. Prabha Chenchiah	4/03/2020	Informed the staff
	Basics of EE/EC		Shrin.		
	EST 102:	Two modules to be completed before target date	Prof. Girish T	4/03/2020	Informed the staff
	Programming in C				
	HKT 102:	Two modules to be completed before target date	Prof. Divya	4/03/2020	Informed the staff
	Professional Communication				

ACTION TAKEN:

- Issues related with board was checked.
- All subject related issues have been informed to the concerned faculty.

[Signature]
27/01/2020

(SFA EEE)

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HOD (EEE) 27/1/2020

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27/1
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