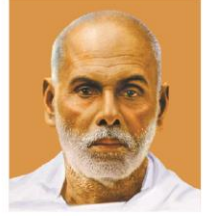




# **Sree Narayana Guru College of Engineering & Technology**

CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307



APPOINTMENT ORDER SAMPLE



Sree Narayana Guru  
College of Engineering  
and Technology  
Estd: 2003

# Sree Narayana Guru College of Engineering & Technology

P.O. Chalakode, Payyanur - 670 307, Kannur Dist., Kerala State.

(Approved by AICTE New Delhi and Affiliated to APJ Abdul Kalam Technological University)

Managed by Sree Bhakthi Samvardhini Yogam, Kannur-2.

Ph: 04985-201987, 201988, 201989 EPABX: 201702, 703, 709 Fax: 04985-201988

Email: info@sngcet.org sngcet@bsnl.in

Website: sngcet.org



## PROCEEDINGS OF THE PRESIDENT SREE BHAKTHI SAMVARDHINI YOGAM, MANAGING BODY OF SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR.

PRESENT: K P BALAKRISHNAN

Ref.: SNGCET/F/AP/SH/2023

01/07/2023

Sub: Appointment of Assistant Professor (Faculty to Economics in Department of Applied Science & Humanities.)

### ORDER

1. Mr. ABHIROSH K, Puthiya Purayil House Vengat, Cheruvathur, Kasaragod, Kerala, 671313 is appointed as Assistant Professor, Economics in Applied Science & Humanities Department from 02-07-2023 at Rs 17,500/- per month as consolidated remuneration.
2. By accepting the appointment order, Mr. ABHIROSH K agrees to the following:-
  - (a) She/He will report for joining duty on 01-07-2023.
  - (b) She/He shall abide by the KTU Norms and rules, regulations and customs prevailing in the educational institutions owned and managed by Sree Bhakthi Samvardhini Yogam.
  - (c) Duties and responsibilities of the post of Assistant Professor as intimated by the Principal and Head of the Department concerned from time to time will be followed by him/her in letter and spirit.
  - (d) She/He will try her best to upgrade teaching abilities and strive towards empowering all students in the subject assigned, to pass the exams with good marks, without exemption.
  - (e) She/He will stay on campus or near the campus to officiate as resident tutor whenever required.
  - (f) She/He will act as mentor for assigned students and submit reports and return within time.
  - (g) She/He shall contribute to the full extend in all activities of the College and participate in all academic/sports/cultural events conducted in the College, in the capacity of a guide and advisor, whenever is necessary.
  - (h) She/He will carry out all duties assigned to him/her by the College and KTU, like observer duty, valuation duty, external examiner duty, various meetings, training sessions, FDPs etc, as and when required.
  - (i) In case of resignation from services you shall serve one month notice period



To  
Mr. ABHIROSH K  
Puthiya Purayil House  
Vengat, Cheruvathur,  
Kasaragod, Kerala, 671313

**PRESIDENT**

Sree Bhakthi Samvardhini Yogam

Copy to:

1. The Principal
2. The H.O.D. [SH]
3. A.A.O
4. S.A
5. File

**Dr. LEENA A V**  
PRINCIPAL

SREE NARAYANA GURU COLLEGE OF  
ENGINEERING & TECHNOLOGY  
PAYYANUR, KANNUR





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Sree Narayana Guru  
College of Engineering  
and Technology  
Estd: 2003

## PROCEEDINGS OF THE PRESIDENT SREE BHAKTHI SAMVARDHINI YOGAM, MANAGING BODY OF SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR.

PRESENT :K P BALAKRISHNAN

Ref.: SNGCET/F/AP/ME/2023

01/07/2023

Sub: Appointment of Assistant Professor (Faculty to Department of Mechanical Engineering.)

### ORDER

1. Mr. JACOB THOMAS, Thanappanal (H), Puthariyadukkam Post, Nileshevar, Kasaragod -671314 is appointed as Assistant Professor, Mechanical Engineering Department from 02-07 -2023 at Rs 25,000/- per month as consolidated remuneration.
2. By accepting the appointment order, Mr. JACOB THOMAS agrees to the following:-
  - (a) She/He will report for joining duty on 02-07-2023.
  - (b) She/He shall abide by the KTU Norms and rules, regulations and customs prevailing in the educational institutions owned and managed by Sree Bhakthi Samvardhini Yogam.
  - (c) Duties and responsibilities of the post of Assistant Professor as intimated by the Principal and Head of the Department concerned from time to time will be followed by him/her in letter and spirit.
  - (d) She/He will try her best to upgrade teaching abilities and strive towards empowering all students in the subject assigned, to pass the exams with good marks, without exemption.
  - (e) She/He will stay on campus or near the campus to officiate as resident tutor whenever required.
  - (f) She/He will act as mentor for assigned students and submit reports and return within time.
  - (g) She/He shall contribute to the full extend in all activities of the College and participate in all academic/sports/cultural events conducted in the College, in the capacity of a guide and advisor, whenever is necessary.
  - (h) She/He will carry out all duties assigned to him/her by the College and KTU, like observer duty, valuation duty, external examiner duty, various meetings, training sessions, FDPs etc, as and when required.
  - (i) In case of resignation from services you shall serve one month notice period



*(Signature)*

**PRESIDENT**

Sree Bhakthi Samvardhini Yogam

To

Mr. JACOB THOMAS,  
Thanappanal (H),  
Puthariyadukkam Post ,  
Nileshevar, Kasaragod -671314

Copy to:

1. The Principal 2. The H.O.D. [ME] 3. A.A.O 4. S.A 5. File

*(Signature)*  
**Dr. LEENA A V**  
PRINCIPAL  
SREE NARAYANA GURU COLLEGE OF  
ENGINEERING & TECHNOLOGY  
PAYYANUR, KANNUR





# Sree Narayana Guru College of Engineering & Technology

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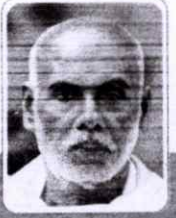
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sngcet@bsnl.in

Website: sngcet.org



## PROCEEDINGS OF THE PRESIDENT SREE BHAKTHI SAMVARDHINI YOGAM, MANAGING BODY OF SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR.

PRESENT :K P BALAKRISHNAN

Ref.: SNGCET/F/AP/CS/2023

01/07/2023

Sub: Appointment of Assistant Professor (Faculty to Department of Civil Engineering.)

### ORDER

1. Ms. POOJA KP, Pooja, Muringeri Post, Anjarakandy Kannur - 670612 is appointed as Assistant Professor, Civil Engineering Department from 02-07-2023 at Rs 22,000/- per month as consolidated remuneration.
2. By accepting the appointment order, Ms. POOJA KP agrees to the following:-
  - (a) She/He will report for joining duty on 02-07-2023.
  - (b) She/He shall abide by the KTU Norms and rules, regulations and customs prevailing in the educational institutions owned and managed by Sree Bhakthi Samvardhini Yogam.
  - (c) Duties and responsibilities of the post of Assistant Professor as intimated by the Principal and Head of the Department concerned from time to time will be followed by him/her in letter and spirit.
  - (d) She/He will try her best to upgrade teaching abilities and strive towards empowering all students in the subject assigned, to pass the exams with good marks, without exemption.
  - (e) She/He will stay on campus or near the campus to officiate as resident tutor whenever required.
  - (f) She/He will act as mentor for assigned students and submit reports and return within time.
  - (g) She/He shall contribute to the full extend in all activities of the College and participate in all academic/sports/cultural events conducted in the College, in the capacity of a guide and advisor, whenever is necessary.
  - (h) She/He will carry out all duties assigned to him/her by the College and KTU, like observer duty, valuation duty, external examiner duty, various meetings, training sessions, FDPs etc, as and when required.
  - (i) In case of resignation from services you shall serve one month notice period



**PRESIDENT**

Sree Bhakthi Samvardhini Yogam

To  
Ms. POOJA KP  
Pooja,  
Muringeri Post, Anjarakandy  
Kannur 670612

Copy to:

1. The Principal
2. The H.O.D. [CE]
3. A.A.O
4. S.A
5. File

**Dr. LEENA A V**  
PRINCIPAL  
SREE NARAYANA GURU COLLEGE OF  
ENGINEERING & TECHNOLOGY  
PAYYANUR, KANNUR





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Website: sngcet.org



## PROCEEDINGS OF THE PRESIDENT SREE BHAKTHI SAMVARDHINI YOGAM, MANAGING BODY OF SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR.

PRESENT :K P BALAKRISHNAN

Ref.: SNGCET/F/AP/CS/2023

01/07/2023

**Sub: Appointment of Assistant Professor (Faculty to Department of Computer Science and Engineering.)**

### ORDER

1. Ms. VARSHA M, Mettammal House, Annur, Kannur, Kerala, 670307 is appointed as Assistant Professor, Computer Science and Engineering Department from 01-07-2022 at Rs 22,000/- per month as consolidated remuneration.
2. By accepting the appointment order, Ms. VARSHA M agrees to the following:-
  - (a) She/He will report for joining duty on 02-07-2023.
  - (b) She/He shall abide by the KTU Norms and rules, regulations and customs prevailing in the educational institutions owned and managed by Sree Bhakthi Samvardhini Yogam.
  - (c) Duties and responsibilities of the post of Assistant Professor as intimated by the Principal and Head of the Department concerned from time to time will be followed by him/her in letter and spirit.
  - (d) She/He will try her best to upgrade teaching abilities and strive towards empowering all students in the subject assigned, to pass the exams with good marks, without exemption.
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  - (h) She/He will carry out all duties assigned to him/her by the College and KTU, like observer duty, valuation duty, external examiner duty, various meetings, training sessions, FDPs etc, as and when required.
  - (i) In case of resignation from services you shall serve one month notice period



*Ban*

**PRESIDENT**

Sree Bhakthi Samvardhini Yogam

To  
Ms. VARSHA M  
Mettammal House,  
Annur, Kannur - 670307

Copy to:

1. The Principal
2. The H.O.D. [CS]
3. A.A.O
4. S.A
5. File

*Leena*

**Dr. LEENA A V**  
PRINCIPAL

SREE NARAYANA GURU COLLEGE OF  
ENGINEERING & TECHNOLOGY  
PAYYANUR, KANNUR





Sree Narayana Guru  
College of Engineering  
and Technology  
Estd: 2003

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Website: sngcet.org



## PROCEEDINGS OF THE PRESIDENT SREE BHAKTHI SAMVARDHINI YOGAM, MANAGING BODY OF SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR.

PRESENT :K P BALAKRISHNAN

Ref.: SNGCET/F/AP/CS/2023

01/07/2023

Sub: Appointment of Assistant Professor (Faculty to Department of Civil Engineering.)

### ORDER

1. Ms. RISHNA K RAMAN, Ramanlayam, Kalarikkad, Aralam Post, Kannur - 670704 is appointed as Assistant Professor, Civil Engineering Department from 02-07-2023 at Rs 22,000/- per month as consolidated remuneration.
2. By accepting the appointment order, Ms. RISHNA K RAMAN agrees to the following:-
  - (a) She/He will report for joining duty on 02-07-2023.
  - (b) She/He shall abide by the KTU Norms and rules, regulations and customs prevailing in the educational institutions owned and managed by Sree Bhakthi Samvardhini Yogam.
  - (c) Duties and responsibilities of the post of Assistant Professor as intimated by the Principal and Head of the Department concerned from time to time will be followed by him/her in letter and spirit.
  - (d) She/He will try her best to upgrade teaching abilities and strive towards empowering all students in the subject assigned, to pass the exams with good marks, without exemption.
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  - (g) She/He shall contribute to the full extend in all activities of the College and participate in all academic/sports/cultural events conducted in the College, in the capacity of a guide and advisor, whenever is necessary.
  - (h) She/He will carry out all duties assigned to him/her by the College and KTU, like observer duty, valuation duty, external examiner duty, various meetings, training sessions, FDPs etc, as and when required.
  - (i) In case of resignation from services you shall serve one month notice period



To  
Ms. RISHNA K RAMAN,  
Ramanlayam,  
Kalarikkad, Aralam Post,  
Kannur - 670704

*Signature*

**PRESIDENT**

Sree Bhakthi Samvardhini Yogam

Copy to:

1. The Principal
2. The H.O.D. [CE]
3. A.A.O
4. S.A
5. File

*Signature*

**Dr. LEENA A V**  
PRINCIPAL

SREE NARAYANA GURU COLLEGE OF  
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PAYYANUR, KANNUR





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Tel. 04985-201987, 201988, 201989 | Ph. +91 78129 11912

Email: info@sngcet.ac.in | Website: www.sngcet.ac.in



## PROCEEDINGS OF THE SECRETARY SREE BHAKTHI SAMVARDHINI YOGAM, MANAGING BODY OF SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR.

PRESENT: KP BALAKRISHNAN

Ref.: SNGCET/F/AP/CE/2024

12/02/2024

Sub: Appointment of Assistant Professor (Faculty to Department of Civil Engineering.)

### ORDER

1. Ms. AMRUTHA K , Madamthatta House, Narkel, Kankol Post, Payyanur, Kannur-670307 is appointed as Assistant Professor, Civil Engineering Department from 13-02-2024 at Rs 22,500/- per month as consolidated remuneration.
2. By accepting the appointment order, Ms. AMRUTHA K agrees to the following:-
  - (a) She/He will report for joining duty on 13-02-2024.
  - (b) She /He shall abide by the KTU Norms and rules, regulations and customs prevailing in the educational institutions owned and managed by Sree Bhakthi Samvardhini Yogam.
  - (c) Duties and responsibilities of the post of Assistant Professor as intimated by the Principal and Head of the Department concerned from time to time will be followed by him/her in letter and spirit.
  - (d) She/He will try her best to upgrade teaching abilities and strive towards empowering all students in the subject assigned, to pass the exams with good marks, without exemption.
  - (e) She/He will stay on campus or near the campus to officiate as resident tutor whenever required.
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  - (g) She/He shall contribute to the full extend in all activities of the College and participate in all academic/sports/cultural events conducted in the College, in the capacity of a guide and advisor, whenever is necessary.
  - (h) She/He will carry out all duties assigned to him/her by the College and KTU, like observer duty, valuation duty, external examiner duty, various meetings, training sessions, FDPs etc, as and when required.
  - (i) In case of resignation from services you shall serve one month notice period



To  
Ms. AMRUTHA K ,  
Madamthatta House,  
Narkel, Kankol Post,  
Payyanur, Kannur-670307

*Ban*

**PRESIDENT**

Sree Bhakthi Samvardhini Yogam

Copy to:

1. The Principal
2. The H.O.D. [EEE]
3. A.A.O
4. File

*Leena*  
**Dr. LEENA A V**  
PRINCIPAL  
SREE NARAYANA GURU COLLEGE OF  
ENGINEERING & TECHNOLOGY  
PAYYANUR, KANNUR





# Sree Narayana Guru College of Engineering & Technology

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## PROCEEDINGS OF THE SECRETARY SREE BHAKTHI SAMVARDHINI YOGAM, MANAGING BODY OF SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANUR.

PRESENT: KP BALAKRISHNAN

Ref.: SNGCET/F/AP/EE/2024.

25/01/2024

Sub: Appointment of Assistant Professor (Faculty to Department of Electrical and Electronics Engineering.)

### ORDER

- Ms. SURYA K, Sri Prabha Post Udma Kasaragod 671319 is appointed as Assistant Professor Electrical and Electronics Engineering Department from 29-01-2024 at Rs 22,500/- per month as consolidated remuneration.
- By accepting the appointment order, Ms. SURYA K agrees to the following:-
  - She/He will report for joining duty on 29-01-2024.
  - She /He shall abide by the KTU Norms and rules, regulations and customs prevailing in the educational institutions owned and managed by Sree Bhakthi Samvardhini Yogam.
  - Duties and responsibilities of the post of Assistant Professor as intimated by the Principal and Head of the Department concerned from time to time will be followed by him/her in letter and spirit.
  - She/He will try her best to upgrade teaching abilities and strive towards empowering all students in the subject assigned, to pass the exams with good marks, without exemption.
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  - In case of resignation from services you shall serve one month notice period



*[Signature]*

**PRESIDENT**

Sree Bhakthi Samvardhini Yogam.

To  
Ms. SURYA K  
Sri Prabha  
Post Udma  
Kasaragod 671319  
Copy to:

1. The Principal
2. The H.O.D. [EEE]
3. A.A.O
4. File

*[Signature]*  
**Dr. LEENA A V**  
PRINCIPAL  
SREE NARAYANA GURU COLLEGE OF  
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PAYYANUR, KANNUR





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PRESENT: KP BALAKRISHNAN

Ref.:SNGCET/F/AP/ME/2024

25/01/2024

Sub: Appointment of Assistant Professor (Faculty to Department of Mechanical Engineering.)

### ORDER

1. Mr. GAUTHAM V M, Mappidachery House, Onakkunnu, Karivellure Post, Kannur -670521 is appointed as Assistant Professor Mechanical Engineering Department on order for a period from 29-01 -2024 at Rs 22,000/- per month as consolidated remuneration.
2. By accepting the appointment order Mr. GAUTHAM V M, agrees to the following: -
  - (a) She/He will report for joining duty on 29-01-2024.
  - (b) She/He shall abide by the KTU Norms and rules, regulations and customs prevailing in the educational institutions owned and managed by Sree Bhakthi Samvardhini Yogam.
  - (c) Duties and responsibilities of the post of Assistant Professor as intimated by the Principal and Head of the Department concerned from time to time will be followed by him/her in letter and spirit.
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To  
Mr. GAUTHAM V M,  
Mappidachery House,  
Onakkunnu,  
Karivellure Post, Kannur -670521

*Bau*  
**PRESIDENT**

Sree Bhakthi Samvardhini Yogam

Copy to:

1. The principal 2. The H.O.D. [ME] 3.A.AO 4.File

*Leena*  
**Dr. LEENA A V**  
PRINCIPAL  
SREE NARAYANA GURU COLLEGE OF  
ENGINEERING & TECHNOLOGY  
PAYYANUR, KANNUR