Sree Narayana Guru College of Engineering & Technology

CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307
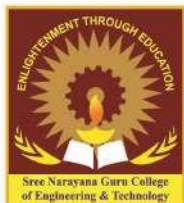
Est. 2003

6.5: Internal Quality Assurance System

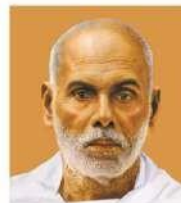## 6.5.2: Quality assurance initiatives of the institution

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AAA REPORT
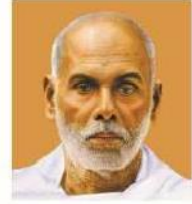
2022-2023

Academic Audit Report
2022 - 2023

Basic Details

Institution	**SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY**
First Auditor Name	Dr Namrutha U
Second Auditor Name	
Visit	**First**
Semester Type	**Even**

College Specific Assessments

Key Aspects	Rating	Auditor Remarks	Principal's Response
Compliance to the Academic Calendar of KTU (A)	Excellent(5)		
Functioning of students grievances and appeal committee (A)	Fair(3)		
Functioning of Academic Discipline Welfare committee (A)	Good(4)		
Average student to faculty ratio (A)	Fair(3)	Not sufficient	
Faculty Retention (A)	Fair(3)	Most of the faculty leave from the college due to less salary	
Faculty Qualification Index (A)	Fair(3)	Qualified faculties are less	
Number of qualified technical staff (A)	Fair(3)		

Facility of central library with respect to volume and title of books, online print journals (A)	Fair(3)	Online print journals are not sufficient	
Functioning of IQAC and Progress of IQAC report uploading (A)	Good(4)		
Institution Budget (A)	Fair(3)		
Details of central computing facility (A)	Fair(3)		
Principals response on previous audit reports (A)	Good(4)		

Student Interaction

Key Aspects	Rating	Auditor Remarks	Principal's Response
Syllabus coverage (B)	Fair(3)		
Lab Facility and conduct of Labs (B)	Fair(3)		
Co-curricular facility (B)	Fair(3)		
Extra-curricular facility (B)	Fair(3)		
Transferring all intimation from University in time (B)	Excellent(5)		
Approach of the management in addressing student grievance (B)	Fair(3)		
Availability of Faculty for all subjects (A)	Fair(3)		
Any other remarks (C)	Fair(3)	Requested more activities,lab facilities,work station for doing project	
Extra fees/fine imposed on students (B)	Excellent(5)	No	

B.Tech

No of B.Tech Students		300	

ELECTRONICS & COMMUNICATION ENGG-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Placement Status	Fair(3)		
Class/course committee meetings and action taken report (B)	Fair(3)		
Advisory meetings and action taken report (B)	Fair(3)		
Syllabus coverage as per course plan (B)	Good(4)		
Conduct of Tutorial Classes (B)	Good(4)		
Evaluation of Answer Scripts (A):	Good(4)		
Conduct of practical courses (B)	Good(4)		
Evaluation of students performance in practical classes (A):	Good(4)		
Facility to do experiments in the lab (A)	Fair(3)		
Conduct of remedial/minor/honours classes (B)	Good(4)		
Maintenance of course diary (A)	Good(4)		
Assessment of Outcomes (A)	Good(4)		
Faculty evaluation amp remarks of the HoD (A)	Good(4)		
Conduct of Seminar, Project and Thesis (A)	Good(4)		
Computing facility in the department (A)	Fair(3)		

Key Aspects	Rating	Auditor Remarks	Principal's Response
Facility for co-curricular and extracurricular activities (B)	Fair(3)		
Students attending MOOC or other online courses (B)	Fair(3)		
Maintenance of A1, A2 and A3 files.	Good(4)		
Maintenance of B files.	Good(4)		
Maintenance of C and D files.	Good(4)		

COMPUTER SCIENCE & ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Placement Status	Fair(3)		
Class/course committee meetings and action taken report (B)	Fair(3)		
Advisory meetings and action taken report (B)	Fair(3)		
Syllabus coverage as per course plan (B)	Fair(3)		
Conduct of Tutorial Classes (B)	Good(4)		
Evaluation of Answer Scripts (A):	Good(4)		
Conduct of practical courses (B)	Good(4)		
Evaluation of students performance in practical classes (A):	Good(4)		
Facility to do experiments in the lab (A)	Fair(3)		
Conduct of remedial/minor/honours classes (B)	Fair(3)		
Maintenance of course diary (A)	Fair(3)		

Assessment of Outcomes (A)	Fair(3)		
Faculty evaluation amp remarks of the HoD (A)	Good(4)		
Conduct of Seminar, Project and Thesis (A)	Good(4)		
Computing facility in the department (A)	Fair(3)		
Facility for co-curricular and extracurricular activities (B)	Fair(3)		
Students attending MOOC or other online courses (B)	Poor(2)		
Maintenance of A1, A2 and A3 files.	Fair(3)		
Maintenance of B files.	Good(4)		
Maintenance of C and D files.	Good(4)		

CIVIL ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Placement Status	Fair(3)		
Class/course committee meetings and action taken report (B)	Fair(3)		
Advisory meetings and action taken report (B)	Fair(3)		
Syllabus coverage as per course plan (B)	Good(4)		
Conduct of Tutorial Classes (B)	Fair(3)		
Evaluation of Answer Scripts (A):	Good(4)		
Conduct of practical courses (B)	Good(4)		
Evaluation of students performance in practical classes (A):	Good(4)		

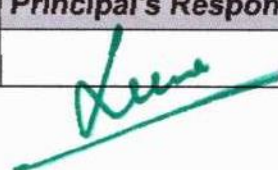| Key Aspect	Rating	Auditor Remarks	Principal's Response
Facility to do experiments in the lab (A)	Good(4)		
Conduct of remedial/minor/honours classes (B)	Good(4)		
Maintenance of course diary (A)	Fair(3)	Attainment wrong	
Assessment of Outcomes (A)	Fair(3)		
Faculty evaluation amp remarks of the HoD (A)	Good(4)		
Conduct of Seminar, Project and Thesis (A)	Fair(3)		
Computing facility in the department (A)	Fair(3)		
Facility for co-curricular and extracurricular activities (B)	Fair(3)		
Students attending MOOC or other online courses (B)	Fair(3)		
Maintenance of A1, A2 and A3 files.	Good(4)		
Maintenance of B files.	Good(4)		
Maintenance of C and D files.	Good(4)		

ELECTRICAL AND ELECTRONICS ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Placement Status	Fair(3)		
Class/course committee meetings and action taken report (B)	Fair(3)		
Advisory meetings and action taken report (B)	Fair(3)		
Syllabus coverage as per course plan (B)	Good(4)		
Conduct of Tutorial Classes (B)	Good(4)		

Evaluation of Answer Scripts (A):	Good(4)		
Conduct of practical courses (B)	Fair(3)		
Evaluation of students performance in practical classes (A):	Good(4)		
Facility to do experiments in the lab (A)	Fair(3)		
Conduct of remedial/minor/honours classes (B)	Fair(3)		
Maintenance of course diary (A)	Fair(3)	Need to improve	
Assessment of Outcomes (A)	Fair(3)		
Faculty evaluation amp remarks of the HoD (A)	Good(4)		
Conduct of Seminar, Project and Thesis (A)	Good(4)		
Computing facility in the department (A)	Fair(3)		
Facility for co-curricular and extracurricular activities (B)	Fair(3)		
Students attending MOOC or other online courses (B)	Fair(3)		
Maintenance of A1, A2 and A3 files.	Good(4)		
Maintenance of B files.	Good(4)		
Maintenance of C and D files.	Good(4)		

MECHANICAL ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Placement Status	Fair(3)		

Class/course committee meetings and action taken report (B)	Good(4)		
Advisory meetings and action taken report (B)	Good(4)		
Syllabus coverage as per course plan (B)	Good(4)		
Conduct of Tutorial Classes (B)	Fair(3)		
Evaluation of Answer Scripts (A):	Fair(3)		
Conduct of practical courses (B)	Good(4)		
Evaluation of students performance in practical classes (A):	Good(4)		
Facility to do experiments in the lab (A)	Good(4)		
Conduct of remedial/minor/honours classes (B)	Good(4)		
Maintenance of course diary (A)	Good(4)		
Assessment of Outcomes (A)	Good(4)		
Faculty evaluation amp remarks of the HoD (A)	Good(4)		
Conduct of Seminar, Project and Thesis (A)	Good(4)		
Computing facility in the department (A)	Good(4)		
Facility for co-curricular and extracurricular activities (B)	Fair(3)		
Students attending MOOC or other online courses (B)	Fair(3)		
Maintenance of A1, A2 and A3 files.	Good(4)		

Maintenance of B files.	Good(4)		
Maintenance of C and D files.	Good(4)		

M.Tech

No of M.Tech Students	1

CIVIL ENGINEERING(COMPUTER AIDED STRUCTURAL ENGINEERING)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Placement Status	Fair(3)		
Class/course committee meetings and action taken report (B)	Good(4)		
Syllabus coverage as per course plan (B)	Good(4)		
Evaluation of Answer Scripts (A):	Good(4)		
Maintenance of course diary (A)	Good(4)		
Faculty evaluation amp remarks of the HoD (A)	Good(4)		
Facility in the department library for references (C)	Good(4)		
Conduct of Seminar, Project and Thesis (A)	Good(4)		
Faculty with Ph.D for the program (A)	Fair(3)		
Computing facility in the department (A)	Fair(3)		
Facility for co-curricular and extracurricular activities (B)	Fair(3)		
Students attending MOOC or other online courses (B)	Fair(3)		

APJ Abdul Kalam Technological University

CET Campus, Thiruvananthapuram

Kerala -695016

India

Academic Audit Report
2022 - 2023

Basic Details

Institution	**SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY**
First Auditor Name	**Dr Jayesh George M**
Second Auditor Name	**G Muruganinth**
Visit	**First**
Semester Type	**Odd**

College Specific Assessments

Key Aspects	Rating	Auditor Remarks	Principal's Response
Compliance to the Academic Calendar of KTU (A)	Good(4)	First and Third staurdays are working days for the college	
Functioning of students grievances and appeal committee (A)	Good(4)		
Functioning of Academic Discipline Welfare committee (A)	Good(4)		
Average student to faculty ratio (A)	Good(4)	(20*46)/1008=0.9127	
Faculty Retention (A)	Good(4)		

Faculty Qualification Index (A)	Very Poor(1)	(10*2)+(44*4)/51=3.84 Suggested the faculty members to register for Ph.D	Three Faculty of the college have availed leave for pursuing their Ph D . On 3rd December 4 Faculty members of the college have been selected for pursuing Ph.D in parttime mode.
Number of qualified technical staff (A)	Fair(3)	12 technical staff for 5 departments and first year workshops.	Interview was held last week and 2 more technical staff will be recruited.
Facility of central library with respect to volume and title of books, online print journals (A)	Good(4)	Purchased Delnet recently	
Functioning of IQAC and Progress of IQAC report uploading (A)	Good(4)		
Institution Budget (A)	Good(4)		
Details of central computing facility (A)	Good(4)		
Principals response on previous audit reports (A)	Good(4)		

Student Interaction

Key Aspects	Rating	Auditor Remarks	Principal's Response
Syllabus coverage (B)	Good(4)	3 modules completed for S3 and S7.	
Lab Facility and conduct of Labs (B)	Good(4)		
Co-curricular facility (B)	Good(4)	Tech Fest is being conducted at the time of Visit by CSE Dept.	
Extra-curricular facility (B)	Good(4)		
Transferring all intimation from University in time (B)	Good(4)		
Approach of the management in addressing student grievance (B)	Good(4)		
Availability of Faculty for all subjects (A)	Good(4)		
Any other remarks (C)	Good(4)	Students need semester break after each semester Revaluation result should come in proper time Psychological Counselling facility required.	A counsellor has been appointed by the Management.
Extra fees/fine imposed on students (B)	Good(4)	No fines	

MECHANICAL ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Placement Status	Very Poor(1)	0/24=0	Necessary measures to bring companies for recruiting Mechanical Engineering graduates will be initiated. However several students have gone for higher studies and few are employed after completion of the course.

Class/course committee meetings and action taken report (B)	Good(4)		
Advisory meetings and action taken report (B)	Good(4)		
Syllabus coverage as per course plan (B)	Good(4)		
Conduct of Tutorial Classes (B)	Good(4)		
Evaluation of Answer Scripts (A):	Good(4)		
Conduct of practical courses (B)	Good(4)		
Evaluation of students performance in practical classes (A):	Good(4)		
Facility to do experiments in the lab (A)	Good(4)		
Conduct of remedial/minor/honours classes (B)	Good(4)		
Maintenance of course diary (A)	Good(4)		
Assessment of Outcomes (A)	Not Relevant	Not Done	Assessment of outcomes of the current semester will be completed on completion of the odd semester .
Faculty evaluation amp remarks of the HoD (A)	Good(4)		
Conduct of Seminar, Project and Thesis (A)	Very Poor(1)	Project Phase 1 interim evaluation not conducted.	Interim evaluation was scheduled for 25th Nov post the Academic audit and it is now completed.
Computing facility in the department (A)	Good(4)		
Facility for co-curricular and extracurricular activities (B)	Good(4)		

Students attending MOOC or other online courses (B)	Very Poor(1)	MOOC files are not shown	Students will be motivated to enrol for MOOC courses.
Maintenance of A1, A2 and A3 files.	Fair(3)	Attainment related files are not shown	A1 and A2 files were completed . But only A2 files were verified. Since a new CMS has been installed the A3 files will be completed at the end of the semester.
Maintenance of B files.	Poor(2)	Most of the files are not available.	Most of the items mentioned in B files are complete. Other items mentioned will be completed by the end of the semester.
Maintenance of C and D files.	Good(4)	Some files are not available	

ELECTRONICS & COMMUNICATION ENGG-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Placement Status	Poor(2)	2/8=0.25	Most of the students are preparing for higher studies
Class/course committee meetings and action taken report (B)	Good(4)		
Advisory meetings and action taken report (B)	Good(4)		
Syllabus coverage as per course plan (B)	Good(4)		
Conduct of Tutorial Classes (B)	Good(4)		
Evaluation of Answer Scripts (A):	Good(4)		
Conduct of practical courses (B)	Good(4)		
Evaluation of students performance in practical classes (A):	Good(4)		

Facility to do experiments in the lab (A)	Good(4)		
Conduct of remedial/minor/honours classes (B)	Good(4)		
Maintenance of course diary (A)	Good(4)		
Assessment of Outcomes (A)	Not Relevant	Not Done	
Faculty evaluation amp remarks of the HoD (A)	Good(4)		
Conduct of Seminar, Project and Thesis (A)	Very Poor(1)	Interim Evaluation is not conducted.	Interim evaluation was scheduled for Nov last week post the Academic audit and it is now completed.
Computing facility in the department (A)	Good(4)		
Facility for co-curricular and extracurricular activities (B)	Good(4)		
Students attending MOOC or other online courses (B)	Very Poor(1)	Mooc file is not shown	Students will be motivated to enrol for MOOC courses.
Maintenance of A1, A2 and A3 files.	Fair(3)	Attainment related files are not shown	A1 and A2 files were completed. But only A2 files was verified. Since a new CMS has been installed the A3 files will be completed at the end of the semester.
Maintenance of B files.	Poor(2)	Most of the files are not available.	Most of the items mentioned in B files are complete. Other items mentioned will be completed by the end of the semester.
Maintenance of C and D files.	Good(4)	Some files are not available	

COMPUTER SCIENCE & ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Placement Status	Poor(2)	8/37=0.21	Several students have gone for higher studies and few are employed after completion of the course.
Class/course committee meetings and action taken report (B)	Good(4)		
Advisory meetings and action taken report (B)	Good(4)		
Syllabus coverage as per course plan (B)	Good(4)		
Conduct of Tutorial Classes (B)	Good(4)		
Evaluation of Answer Scripts (A):	Good(4)		
Conduct of practical courses (B)	Good(4)		
Evaluation of students performance in practical classes (A):	Good(4)		
Facility to do experiments in the lab (A)	Good(4)		
Conduct of remedial/minor/honours classes (B)	Good(4)		
Maintenance of course diary (A)	Good(4)		
Assessment of Outcomes (A)	Not Relevant	Not Done	
Faculty evaluation amp remarks of the HoD (A)	Good(4)		
Conduct of Seminar, Project and Thesis (A)	Good(4)		
Computing facility in the department (A)	Good(4)		
Facility for co-curricular and extracurricular activities (B)	Good(4)		

Students attending MOOC or other online courses (B)	Fair(3)		Students will be motivated to enrol for MOOC courses.
Maintenance of A1, A2 and A3 files.	Fair(3)	Attainment related files are not shown	Attainment related files will be completed at the end of the semester.
Maintenance of B files.	Poor(2)	Most of the files are not available.	Most of the items mentioned in B files are complete. Other items mentioned will be completed by the end of the semester.
Maintenance of C and D files.	Good(4)	Some files are not available	

CIVIL ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Placement Status	Very Poor(1)	2/48=0.04	13 students were recruited after completion of the course. Few have joined for higher studies.
Class/course committee meetings and action taken report (B)	Good(4)		
Advisory meetings and action taken report (B)	Good(4)		
Syllabus coverage as per course plan (B)	Good(4)		
Conduct of Tutorial Classes (B)	Good(4)		
Evaluation of Answer Scripts (A):	Good(4)		
Conduct of practical courses (B)	Good(4)		
Evaluation of students performance in practical classes (A):	Good(4)		
Facility to do experiments in the lab (A)	Good(4)		

Conduct of remedial/minor/honours classes (B)	Good(4)		
Maintenance of course diary (A)	Good(4)		
Assessment of Outcomes (A)	Not Relevant	Not Done	
Faculty evaluation amp remarks of the HoD (A)	Good(4)		
Conduct of Seminar, Project and Thesis (A)	Good(4)		
Computing facility in the department (A)	Good(4)		
Facility for co-curricular and extracurricular activities (B)	Good(4)		
Students attending MOOC or other online courses (B)	Fair(3)		Students will be motivated to enrol for MOOC courses.
Maintenance of A1, A2 and A3 files.	Fair(3)	Attainment related files are not shown	A1 and A2 files were completed. But only A2 files were verified. Since a new CMS has been installed the A3 files will be completed at the end of the semester.
Maintenance of B files.	Poor(2)	Most of the files are not available.	Most of the items mentioned in B files are complete. Other items mentioned will be completed by the end of the semester.
Maintenance of C and D files.	Good(4)	Some files are not available	

ELECTRICAL AND ELECTRONICS ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Placement Status	Very Poor(1)	0/2=0	Necessary measures to enhance placements will be initiated

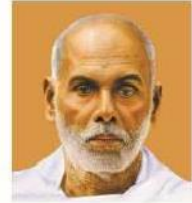|			
Class/course committee meetings and action taken report (B)	Good(4)		
Advisory meetings and action taken report (B)	Good(4)		
Syllabus coverage as per course plan (B)	Good(4)		
Conduct of Tutorial Classes (B)	Good(4)		
Evaluation of Answer Scripts (A):	Good(4)		
Conduct of practical courses (B)	Good(4)		
Evaluation of students performance in practical classes (A):	Good(4)		
Facility to do experiments in the lab (A)	Good(4)		
Conduct of remedial/minor/honours classes (B)	Good(4)		
Maintenance of course diary (A)	Good(4)		
Assessment of Outcomes (A)	Not Relevant	Not Done	Assessment of outcomes of the current semester will be completed on completion of the odd semester
Faculty evaluation amp remarks of the HoD (A)	Good(4)		
Conduct of Seminar, Project and Thesis (A)	Good(4)		
Computing facility in the department (A)	Good(4)		
Facility for co-curricular and extracurricular activities (B)	Good(4)		
Students attending MOOC or other online courses (B)	Very Poor(1)	No Mooc attended students	Students will be motivated to enrol for MOOC courses.

Maintenance of A1, A2 and A3 files.	Fair(3)	Attainment related files are not shown	A1 and A2 files were completed. But only A2 files was verified. Since a new CMS has been installed the A3 files will be completed at the end of the semester.
Maintenance of B files.	Poor(2)	Most of the files are not available.	Most of the items mentioned in B files are complete. Other items mentioned will be completed by the end of the semester.
Maintenance of C and D files.	Good(4)	Some files are not available	

CIVIL ENGINEERING(COMPUTER AIDED STRUCTURAL ENGINEERING)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Placement Status	Very Poor(1)	1/11=0.09	Students are employed after completion of the course. 2 students are entrepreneurs
Class/course committee meetings and action taken report (B)	Good(4)		
Syllabus coverage as per course plan (B)	Good(4)		
Evaluation of Answer Scripts (A):	Good(4)		
Maintenance of course diary (A)	Good(4)		
Faculty evaluation amp remarks of the HoD (A)	Good(4)		
Facility in the department library for references (C)	Good(4)		
Conduct of Seminar, Project and Thesis (A)	Good(4)		
Faculty with Ph.D for the program (A)	Good(4)		

Computing facility in the department (A)	Good(4)		
Facility for co-curricular and extracurricular activities (B)	Good(4)		
Students attending MOOC or other online courses (B)	Fair(3)		Students will be motivated to enrol for MOOC courses.

2021-2022

APJ Abdul Kalam Technological University
CET Campus, Thiruvananthapuram
Kerala -695016
India

Academic Audit Report
2021 - 2022

Basic Details

Institution	SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY
First Auditor Name	Dr Jayesh George M
Second Auditor Name	G Murugananth
Visit	First
Semester Type	Even

College Specific Assessments

Key Aspects	Rating	Auditor Remarks	Principal's Response
Compliance to the Academic Calendar of KTU (A)	Good(4)	One week shift in first Internal exam. All other activities are aligned with KTU Calander.	
Functioning of students grievances and appeal committee (A)	Fair(3)	No complaints received yet. Suggested to make provisions for students to submit the grievances.	No major complaints were received from the students. Provision is provided in the college CMS for registration of complaints. Few grievances that were raised by the students during the class committee meetings were addressed and resolved. The same is logged in the meeting minutes of class committee and action taken report is maintained.

Dr. LEENA A. V.
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY, PAYYANUR
KANNUR

Functioning of Academic Discipline Welfare committee (A)	Fair(3)	No complaints are registeredin this academic year, as on the date of audit.	Two cases of Mal practices were reported in the current semester . The mal practice is registered in the KTU portal and Enquiry report is being sought from the DAC. .
Average student to faculty ratio (A)	Fair(3)	(20*41)/1008=0.813 Actual strength is 394	Few faculty were relieved as they got into other jobs. New recruitments shall be done in existing vacancies.
Faculty Retention (A)	Fair(3)	Same staff strength for last one year.	New recruitments shall be done to improve SFR.
Faculty Qualification Index (A)	Very Poor(1)	(10*1 + 4*40)/51=3.33 Suggested the faculty members to register for Ph.D	Faculty members shall be encouraged to pursue PhD
Number of qualified technical staff (A)	Fair(3)	10 technical staff for 5 departments and for first year workshops.	Advertisement is published to appoint Technical Faculty in various departments.
Facility of central library with respect to volume and title of books, online print journals (A)	Good(4)	Lack of standard journal subscription. Suggested to subscribe online resources viz. Delnet, etc.	
Functioning of IQAC and Progress of IQAC report uploading (A)	Fair(3)	Only 2 meetings per year is conducted. QAR is not prepared. Quorum is not met for some meeting	Only two meetings were held due to restrictions during the Covid pandemic. In the current semester more meetings shall be held . Quorum was not met during the meeting held during Covid restrictions.QAR will be prepared.
Institution Budget (A)	Fair(3)	No utilization details available. Department wise budget is not prepared	As the institution is a self financing institution the budgetary control is under the Management. Request is being forwarded to the Management for allocating funds for Department utilisation.

Details of central computing facility (A)	Excellent(5)		
Principals response on previous audit reports (A)	Excellent(5)		

Student Interaction

Key Aspects	Rating	Auditor Remarks	Principal's Response
Syllabus coverage (B)	Excellent(5)		
Lab Facility and conduct of Labs (B)	Excellent(5)		
Co-curricular facility (B)	Excellent(5)		
Extra-curricular facility (B)	Excellent(5)		
Transferring all intimation from University in time (B)	Excellent(5)		
Approach of the management in addressing student grievance (B)	Excellent(5)		
Availability of Faculty for all subjects (A)	Excellent(5)		
Any other remarks (C)	Excellent(5)		
Extra fees/fine imposed on students (B)	Excellent(5)	No fines	

B.Tech

No of B.Tech Students	377

MECHANICAL ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report (B)	Good(4)	Course / class committee meetings are properly conducted. Action taken have been witnessed in few cases	

Dr. LEENA A. V.
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Advisory meetings and action taken report (B)	Good(4)		
Syllabus coverage as per course plan (B)	Excellent(5)		
Conduct of Tutorial Classes (B)	Excellent(5)		
Evaluation of Answer Scripts (A):	Excellent(5)		
Conduct of practical courses (B)	Excellent(5)		
Evaluation of students performance in practical classes (A):	Excellent(5)		
Facility to do experiments in the lab (A)	Excellent(5)		
Conduct of remedial/minor/honours classes (B)	Excellent(5)		
Maintenance of course diary (A)	Good(4)		
Assessment of Outcomes (A)	Fair(3)	Result Analysis available. Outcome not assessed.	Assessment of outcomes is being done from the current semester.
Faculty evaluation amp remarks of the HoD (A)	Excellent(5)		
Conduct of Seminar, Mini project, Project amp Thesis (A)	Fair(3)	Semester 8 Project evaluation is not performed well. Internal mark uploaded in KTU portal and mark from the reviews are different. Suggested to display the rubrics for every reviews, which will make the system to be more transparent.	Rubrics was available for a review. It shall be displayed for all reviews. The repeat review conducted for the absentees was not properly documented , hence the disparity. Such mistakes shall be avoided in the future.
Computing facility in the department (A)	Excellent(5)		
Facility for co-curricular and extracurricular activities (B)	Excellent(5)		

Key Aspects	Rating	Auditor Remarks	Principal's Response
Students attending MOOC or other online courses (B)	Poor(2)	Needs more students to be encouraged for enrolling and completion.	Few students are attending MOOC courses. More students shall be encouraged for enrolling the same.

ELECTRONICS & COMMUNICATION ENGG-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report (B)	Good(4)	Course / class committee meetings are properly conducted. Action taken have been witnessed in few cases	
Advisory meetings and action taken report (B)	Good(4)		
Syllabus coverage as per course plan (B)	Excellent(5)		
Conduct of Tutorial Classes (B)	Excellent(5)		
Evaluation of Answer Scripts (A):	Excellent(5)		
Conduct of practical courses (B)	Fair(3)	Only 4 out of 9 compulsory experiments conducted in Sem 5 lab(ECL333)	9 Experiments were conducted in total. One experiment was done using DSP kit that is available in the lab. All other experiments were done using Matlab/Python software . Procurement of new DSP kits is under process.
Evaluation of students performance in practical classes (A):	Excellent(5)		
Facility to do experiments in the lab (A)	Good(4)	Hardware required to conduct Sem 5 lab	
Conduct of remedial/minor/honours classes (B)	Excellent(5)		

Maintenance of course diary (A)	Good(4)		
Assessment of Outcomes (A)	Fair(3)	Result Analysis available. Outcome not assessed.	Assessment of outcomes is being done from the current semester.
Faculty evaluation amp remarks of the HoD (A)	Excellent(5)		
Conduct of Seminar, Mini project, Project amp Thesis (A)	Excellent(5)		
Computing facility in the department (A)	Excellent(5)		
Facility for co-curricular and extracurricular activities (B)	Excellent(5)		
Students attending MOOC or other online courses (B)	Poor(2)	Needs more students to be encouraged for enrolling and completion	Few students are attending MOOC courses. More students shall be encouraged for enrolling the same.

COMPUTER SCIENCE & ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report (B)	Good(4)	Course / class committee meetings are properly conducted. Action taken have been witnessed in few cases	
Advisory meetings and action taken report (B)	Excellent(5)		
Syllabus coverage as per course plan (B)	Excellent(5)		
Conduct of Tutorial Classes (B)	Excellent(5)		
Evaluation of Answer Scripts (A):	Excellent(5)		
Conduct of practical courses (B)	Excellent(5)		

Evaluation of students performance in practical classes (A):	Excellent(5)		
Facility to do experiments in the lab (A)	Excellent(5)		
Conduct of remedial/minor/honours classes (B)	Excellent(5)		
Maintenance of course diary (A)	Good(4)		
Assessment of Outcomes (A)	Fair(3)	Result Analysis available. Outcome not assessed.	Assessment of outcomes is being done from the previous semester.
Faculty evaluation amp remarks of the HoD (A)	Excellent(5)		
Conduct of Seminar, Mini project, Project amp Thesis (A)	Excellent(5)		
Computing facility in the department (A)	Excellent(5)		
Facility for co-curricular and extracurricular activities (B)	Excellent(5)		
Students attending MOOC or other online courses (B)	Fair(3)	Needs more students to be encouraged for enrolling and completion.	Few students are attending MOOC courses. More students shall be encouraged for enrolling the same.

CIVIL ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report (B)	Good(4)	Course / class committee meetings are properly conducted. Action taken have been witnessed in few cases	
Advisory meetings and action taken report (B)	Good(4)	Suggested to elaborate the meeting minutes.	
Syllabus coverage as per course plan (B)	Excellent(5)		

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Key Aspects	Rating	Auditor Remarks	Principal's Response
Conduct of Tutorial Classes (B)	Excellent(5)		
Evaluation of Answer Scripts (A):	Excellent(5)		
Conduct of practical courses (B)	Excellent(5)		
Evaluation of students performance in practical classes (A):	Good(4)	Daily lab score is not based on rubrics	
Facility to do experiments in the lab (A)	Excellent(5)		
Conduct of remedial/minor/honours classes (B)	Excellent(5)		
Maintenance of course diary (A)	Good(4)		
Assessment of Outcomes (A)	Fair(3)	Result Analysis available. Outcome not assessed.	Assessment of outcomes is being done from the current semester.
Faculty evaluation amp remarks of the HoD (A)	Excellent(5)		
Conduct of Seminar, Mini project, Project amp Thesis (A)	Excellent(5)		
Computing facility in the department (A)	Excellent(5)		
Facility for co-curricular and extracurricular activities (B)	Excellent(5)		
Students attending MOOC or other online courses (B)	Poor(2)	Needs more students to be encouraged for enrolling and completion.	Few students are attending MOOC courses. More students shall be encouraged for enrolling the same.

ELECTRICAL AND ELECTRONICS ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response

Class/course committee meetings and action taken report (B)	Good(4)	Course / class committee meetings are properly conducted. Action taken have been witnessed in few cases	
Advisory meetings and action taken report (B)	Good(4)		
Syllabus coverage as per course plan (B)	Excellent(5)		
Conduct of Tutorial Classes (B)	Excellent(5)		
Evaluation of Answer Scripts (A):	Excellent(5)		
Conduct of practical courses (B)	Excellent(5)		
Evaluation of students performance in practical classes (A):	Excellent(5)		
Facility to do experiments in the lab (A)	Excellent(5)		
Conduct of remedial/minor/honours classes (B)	Excellent(5)		
Maintenance of course diary (A)	Good(4)		
Assessment of Outcomes (A)	Fair(3)	Result Analysis available. Outcome not assessed.	Assessment of outcomes is being done from the current semester.
Faculty evaluation amp remarks of the HoD (A)	Excellent(5)		
Conduct of Seminar, Mini project, Project amp Thesis (A)	Excellent(5)		
Computing facility in the department (A)	Excellent(5)		
Facility for co-curricular and extracurricular activities (B)	Excellent(5)		

| Students attending MOOC or other online courses (B)	Poor(2)		Needs more students to be encouraged for enrolling and completion.	Few students are attending MOOC courses. More students shall be encouraged for enrolling the same.

M.Tech

No of M.Tech Students	17

CIVIL ENGINEERING(COMPUTER AIDED STRUCTURAL ENGINEERING)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report (B)	Good(4)	Course / class committee meetings are properly conducted. Action taken have been witnessed in few cases	
Syllabus coverage as per course plan (B)	Excellent(5)		
Evaluation of Answer Scripts (A):	Excellent(5)		
Maintenance of course diary (A)	Excellent(5)		
Faculty evaluation amp remarks of the HoD (A)	Excellent(5)		
Facility in the department library for references (C)	Good(4)	Resources and Utilization should be strengthened	
Conduct of Seminar, Mini project, Project amp Thesis (A)	Excellent(5)		
Faculty with Ph.D for the program (A)	Excellent(5)	1 PhD available in department(except principal)	
Computing facility in the department (A)	Good(4)		
Facility for co-curricular and extracurricular activities (B)	Excellent(5)		

Students attending MOOC or other online courses (B)	Poor(2)		Suggested to motivate students to attend MOOC courses.	Few students are attending MOOC courses. More students shall be encouraged for enrolling the same.
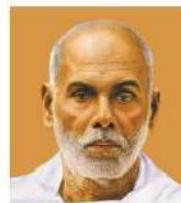
2020-2021

Academic Audit Report
2020 - 2021

Basic Details

Institution	**SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY**
First Auditor Name	**MARY SONIA GEORGE B**
Second Auditor Name	
Visit	**First**
Semester Type	**Odd**

College Specific Assessments

Key Aspects	Rating	Auditor Remarks	Principal's Response
Compliance to the Academic Calendar of KTU (B)	Good(4)		
Functioning of students grievances and appeal committee (B)	Good(4)		
Average student to faculty ratio (A)	Good(4)		
Faculty Qualification Index (A)	Very Poor(1)		Two faculties are registered for PhD.One already submitted the thesis. Other faculty also getting completed.
Number of qualified technical staff (A)	Good(4)		

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Facility of central library with respect to volume, title of books, online print journals (A)	Excellent(5)		
Functioning of IQAC and Progress of IQAC report uploading (A)	Good(4)		

Student Interaction

Key Aspects	Rating	Auditor Remarks	Principal's Response
Syllabus coverage (B)	Good(4)		
Effectiveness of teaching/learning process	Good(4)		
Conduct of Labs (B)	Good(4)		
Continuous assessment (B)	Good(4)		
Interaction/discussion/doubt clearing etc (A)	Good(4)		
Net connectivity issue	Good(4)	No issues of net connectivity reported	No issues
Extra fees/fine imposed on students (B)	Not Relevant	No extra fees has been levied	Not collected
Approach of the management/institution in addressing student grievances (B)	Good(4)		
Availability of Faculty for all subjects (A)	Excellent(5)		
Any other remarks (C)	Not Relevant		

ELECTRICAL AND ELECTRONICS ENGINEERING-(Full Time)
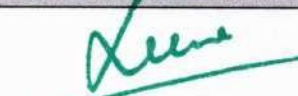
Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report (B)	Good(4)		

Key Aspects	Rating	Auditor Remarks	Principal's Response
Advisory meetings and action taken report (B)	Good(4)		
Result analysis of previous odd semester (A)	Poor(2)	33% including revaluation results	we are conducting special and revision classes for weak students
Syllabus coverage as per course plan (A)	Good(4)		
Platform used for LMS/Course materials and lectures uploaded (A)	Excellent(5)		
Conduct of minor/honours classes (A)	Not Relevant	No minor courses are conducted by Electrical Department	
NPTEL/SWAYAM course materials recommended for reading (B)	Excellent(5)		
Conduct of Internal assessments for theory and lab classes (A)	Good(4)		
The mechanisms for taking feedback as to whether the online classes are effective (B)	Excellent(5)		
Conduct of series tests (A)	Good(4)		
Maintenance of course diary (A)	Excellent(5)		
Register showing Activity points (B)	Excellent(5)		
Conduct of laboratory classes with relevant details(A)	Good(4)	50% completed	Lab will be completed during contact classes
Online Faculty evaluation amp remarks of the HoD (A)	Excellent(5)		

MECHANICAL ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
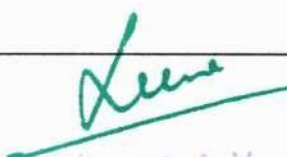
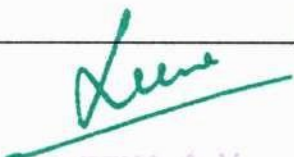|			
Class/course committee meetings and action taken report (B)	Good(4)		
Advisory meetings and action taken report (B)	Good(4)		
Result analysis of previous odd semester (A)	Fair(3)	45% including revaluation results	conducting special and revision classes for students
Syllabus coverage as per course plan (A)	Good(4)		
Platform used for LMS/Course materials and lectures uploaded (A)	Excellent(5)		
Conduct of minor/honours classes (A)	Not Relevant	No minor courses are conducted by Mechanical Department	
NPTEL/SWAYAM course materials recommended for reading (B)	Excellent(5)		
Conduct of Internal assessments for theory and lab classes (A)	Good(4)		
The mechanisms for taking feedback as to whether the online classes are effective (B)	Excellent(5)		
Conduct of series tests (A)	Good(4)		
Maintenance of course diary (A)	Excellent(5)		
Register showing Activity points (B)	Excellent(5)		
Conduct of laboratory classes with relevant details(A)	Good(4)	40%	Lab will be completed during contact classes
Online Faculty evaluation amp remarks of the HoD (A)	Excellent(5)		

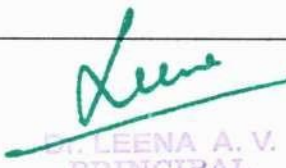**ELECTRONICS & COMMUNICATION ENGG-(Full Time)**

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Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report (B)	Good(4)		
Advisory meetings and action taken report (B)	Good(4)		
Result analysis of previous odd semester (A)	Fair(3)	57% including revaluation	will further improve
Syllabus coverage as per course plan (A)	Good(4)		
Platform used for LMS/Course materials and lectures uploaded (A)	Excellent(5)		
Conduct of minor/honours classes (A)	Good(4)		
NPTEL/SWAYAM course materials recommended for reading (B)	Excellent(5)		
Conduct of Internal assessments for theory and lab classes (A)	Good(4)		
The mechanisms for taking feedback as to whether the online classes are effective (B)	Excellent(5)		
Conduct of series tests (A)	Good(4)		
Maintenance of course diary (A)	Excellent(5)		
Register showing Activity points (B)	Excellent(5)		
Conduct of laboratory classes with relevant details(A)	Good(4)	45%	Lab will be completed during contact classes
Online Faculty evaluation amp remarks of the HoD (A)	Excellent(5)		

COMPUTER SCIENCE & ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report (B)	Good(4)		
Advisory meetings and action taken report (B)	Good(4)		
Result analysis of previous odd semester (A)	Fair(3)	58% including revaluation results	further we will improve
Syllabus coverage as per course plan (A)	Good(4)		
Platform used for LMS/Course materials and lectures uploaded (A)	Excellent(5)		
Conduct of minor/honours classes (A)	Good(4)		
NPTEL/SWAYAM course materials recommended for reading (B)	Excellent(5)		
Conduct of Internal assessments for theory and lab classes (A)	Good(4)		
The mechanisms for taking feedback as to whether the online classes are effective (B)	Excellent(5)		
Conduct of series tests (A)	Good(4)		
Maintenance of course diary (A)	Excellent(5)		
Register showing Activity points (B)	Excellent(5)		
Conduct of laboratory classes with relevant details(A)	Good(4)	50%	will be completed during contact classes
Online Faculty evaluation amp remarks of the HoD (A)	Excellent(5)		

CIVIL ENGINEERING-(Full Time)

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Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report (B)	Good(4)		
Advisory meetings and action taken report (B)	Good(4)		
Result analysis of previous odd semester (A)	Fair(3)	50% including revaluation results	further improve
Syllabus coverage as per course plan (A)	Good(4)		
Platform used for LMS/Course materials and lectures uploaded (A)	Excellent(5)		
Conduct of minor/honours classes (A)	Not Relevant	No minor courses are conducted by Civil Engineering Department	
NPTEL/SWAYAM course materials recommended for reading (B)	Excellent(5)		
Conduct of Internal assessments for theory and lab classes (A)	Good(4)		
The mechanisms for taking feedback as to whether the online classes are effective (B)	Excellent(5)		
Conduct of series tests (A)	Good(4)		
Maintenance of course diary (A)	Excellent(5)		
Register showing Activity points (B)	Excellent(5)		
Conduct of laboratory classes with relevant details(A)	Good(4)	45%	will be completed during contact classes
Online Faculty evaluation amp remarks of the HoD (A)	Excellent(5)		

CIVIL ENGINEERING(COMPUTER AIDED STRUCTURAL ENGINEERING)-(Full Time)
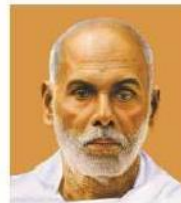
Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report (B)	Good(4)		
Result analysis of previous odd semester (A)	Good(4)	64%	
Syllabus coverage as per course plan (A)	Good(4)		
Platform used for LMS/Course materials and lectures uploaded (A)	Excellent(5)		
The mechanisms for taking feedback as to whether the online classes are effective (B)	Excellent(5)		
Maintenance of course diary (A)	Excellent(5)		
Conduct of Seminar Mini project (A)	Good(4)		
Faculty with Ph.D for the program (A)	Excellent(5)		
Students attending MOOC or other online courses (B)	Excellent(5)		
Conduct of Thesis (A)	Good(4)		

2019-2020

APJ Abdul Kalam Technological University

CET Campus, Thiruvananthapuram

Kerala -695016

India

Academic Audit Report
2019 - 2020

Basic Details

Institution	**SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY**
First Auditor Name	**Dr Biju Mathew**
Second Auditor Name	
Visit	**First**
Semester Type	**Odd**

College Specific Assessments

Key Aspects	Rating	Auditor Remarks	Principal's Response
Compliance to the Academic Calendar of KTU	Good(4)	Working days :61 as on date	Typographical error in number of BTech and MTech students. This has been reported to the auditor. BTech-455 Nos , MTech-14 Nos.
Functioning of students grievances and appeal committee	Good(4)		
Functioning of Academic Discipline & Welfare committee	Good(4)		
Facility for co- curricular and extracurricular activities	Good(4)		

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Average student to faculty ratio	Fair(3)	0.97 (20x52/1068)	Two faculties Mr Rameez , KTU-F10503 and Mr Brijesh, KTU-10509 from the college due to their appointment in Govt. Engg college recently. Substitute faculty is being appointed.
Faculty Retention	Good(4)		
Faculty Qualification Index	Very Poor(1)		Presently we are having 4 PhDs in our faculty strength. Two more faculty is expected to complete PhD in the next semester. All other faculties are with MTech and Post graduate degree in Science and Mathematics.
Number of qualified technical staff	Fair(3)	11	Two technical staff Mr Ajith Karipath, KTU-24042 and Ms Reshma, KTU-12235 resigned from the college during this semester. Action is taken to appoint New Technical staff.
Facility of central library with respect to volume and title of books, online & print journals	Excellent(5)		
Functioning of IQAC and progress of IQAC report uploading	Good(4)		
Principal's response on previous audit reports	Good(4)		

Student Interaction

Key Aspects	Rating	Auditor Remarks	Principal's Response
Syllabus coverage	Good(4)		
Lab Facility and conduct of Labs	Good(4)		
Co-curricular facility	Good(4)		
Extra-curricular facility	Good(4)		
All intimation from University conveyed properly in time	Good(4)		
Extra fees/fine imposed on students	Not Relevant	Nil	
Approach of the management in addressing student grievances	Good(4)		
Availability of Faculty for all subjects	Good(4)		
Any other remarks	Not Relevant	Delayed Revaluation .	

B.Tech

No of B.Tech Students	473

CIVIL ENGINEERING-(Full Time)
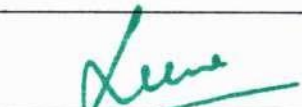
Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report	Good(4)		
Advisory meetings and action taken report	Good(4)		
Schedule of Time Table	Good(4)		
Conduct of Tutorial Classes	Fair(3)		Tutorial classes were conducted and the records were presented the external auditor.
Conduct of series tests	Good(4)		

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Syllabus coverage of practical course	Good(4)		
Evaluation of students performance in practical classes	Good(4)		
Conduct of Practical test	Good(4)	exam scheduled	
Facility to do experiments in the lab	Good(4)		
Conduct of remedial/minor/honours classes	Good(4)		
Assessment of Outcomes	Poor(2)	process to be started	College is planning to apply for NBA accreditation and the process has already started. Also the process for calculation of outcome is being done for the current semester and this will be presented in the next audit.
Faculty evaluation & remarks of the HOD	Good(4)		
Facility in the department library for references	Poor(2)		Department Library is organized to the requirments and reference books also kept. We are also having a very good central library.
Maintenance of course diary	Good(4)		
Syllabus coverage as per course plan	Good(4)		

ELECTRICAL AND ELECTRONICS ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report	Good(4)		
Advisory meetings and action taken report	Good(4)		

Key Aspects	Rating	Auditor Remarks	Principal's Response
Schedule of Time Table	Good(4)		
Conduct of Tutorial Classes	Good(4)		
Conduct of series tests	Good(4)		
Syllabus coverage of practical course	Good(4)		
Evaluation of students performance in practical classes	Good(4)		
Conduct of Practical test	Good(4)	Scheduled	
Facility to do experiments in the lab	Good(4)		
Conduct of remedial/minor/honours classes	Good(4)		
Assessment of Outcomes	Poor(2)	not yet started	College is planning to apply for NBA accreditation and the process has already started. Also the process for calculation of outcome is being done for the current semester and this will be presented in the next audit.
Faculty evaluation & remarks of the HOD	Good(4)		
Facility in the department library for references	Poor(2)		Department Library is organized to the requirments and reference books also kept. We are also having a very good central library.
Maintenance of course diary	Good(4)		
Syllabus coverage as per course plan	Good(4)		

MECHANICAL ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response

Class/course committee meetings and action taken report	Good(4)		
Advisory meetings and action taken report	Good(4)		
Schedule of Time Table	Good(4)		
Conduct of Tutorial Classes	Good(4)		
Conduct of series tests	Good(4)		
Syllabus coverage of practical course	Good(4)		
Evaluation of students performance in practical classes	Good(4)		
Conduct of Practical test	Good(4)		
Facility to do experiments in the lab	Good(4)		
Conduct of remedial/minor/honours classes	Excellent(5)		
Assessment of Outcomes	Poor(2)		College is planning to apply for NBA accreditation and the process has already started. Also the process for calculation of outcome is being done for the current semester and this will be presented in the next audit.
Faculty evaluation & remarks of the HOD	Fair(3)		Faculty feedback is taken from the students in AICTE format on line and accordingly action/advice is given to faculty to improve.
Facility in the department library for references	Poor(2)	sparingly used by the student	Department Library is organized to the requirments and reference books also kept. We are also having a very good central library.

Maintenance of course diary	Good(4)		
Syllabus coverage as per course plan	Good(4)		

ELECTRONICS & COMMUNICATION ENGG-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report	Good(4)		
Advisory meetings and action taken report	Good(4)		
Schedule of Time Table	Good(4)		
Conduct of Tutorial Classes	Good(4)		
Conduct of series tests	Good(4)		
Syllabus coverage of practical course	Good(4)		
Evaluation of students performance in practical classes	Good(4)		
Conduct of Practical test	Good(4)		
Facility to do experiments in the lab	Good(4)		
Conduct of remedial/minor/honours classes	Good(4)		
Assessment of Outcomes	Poor(2)	not started	College is planning to apply for NBA accreditation and the process has already started. Also the process for calculation of outcome is being done for the current semester and this will be presented in the next audit.
Faculty evaluation & remarks of the HOD	Good(4)		

Facility in the department library for references	Fair(3)		Department Library is organized to the requirments and reference books also kept. We are also having a very good central library.
Maintenance of course diary	Good(4)		
Syllabus coverage as per course plan	Good(4)		

COMPUTER SCIENCE & ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Class/course committee meetings and action taken report	Good(4)		
Advisory meetings and action taken report	Good(4)		
Schedule of Time Table	Good(4)		
Conduct of Tutorial Classes	Good(4)		
Conduct of series tests	Good(4)		
Syllabus coverage of practical course	Good(4)		
Evaluation of students performance in practical classes	Good(4)		
Conduct of Practical test	Good(4)	scheduled	
Facility to do experiments in the lab	Good(4)		
Conduct of remedial/minor/honours classes	Fair(3)		Remedial classes were conducted and the records were shown to the external auditor.

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Assessment of Outcomes	Poor(2)	Process to be started	College is planning to apply for NBA accreditation and the process has already started. Also the process for calculation of outcome is being done for the current semester and this will be presented in the next audit.
Faculty evaluation & remarks of the HOD	Good(4)		
Facility in the department library for references	Poor(2)		Department Library is organized to the requirments and reference books also kept. We are also having a very good central library.
Maintenance of course diary	Good(4)		
Syllabus coverage as per course plan	Good(4)		

M.Tech

No of M.Tech Students	15

CIVIL ENGINEERING(COMPUTER AIDED STRUCTURAL ENGINEERING)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Maintenance of course diary	Good(4)		
Syllabus coverage as per course plan	Good(4)		
Class committee meetings and action taken report	Good(4)		
Conduct of Seminar & Mini project	Good(4)		
Conduct of Thesis	Good(4)		
Faculty with Ph.D for the program	Good(4)	1	

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Students attending MOOC or other online courses	Not Relevant		
Facility in the department library for journal reference	Very Poor(1)		All mandatory Journals as per AICTE specification is procured by the college. JGate E journal is available in the department/college networks.
Computing facility in the department	Poor(2)		Civil engineering department is provided with separate computing facility with all analysis software.
Facility available in the department to do thesis work(all relevant licensed software)	Good(4)		

MECHANICAL ENGINEERING(THERMAL AND FLUIDS ENGINEERING)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Maintenance of course diary	Not Relevant	No students admitted in 2019 and 2018	
Syllabus coverage as per course plan	Not Relevant		
Class committee meetings and action taken report	Not Relevant		
Conduct of Seminar & Mini project	Not Relevant		
Conduct of Thesis	Not Relevant		
Faculty with Ph.D for the program	Not Relevant		
Students attending MOOC or other online courses	Not Relevant		
Facility in the department library for journal reference	Not Relevant		
Computing facility in the department	Not Relevant		

Facility available in the department to do thesis work(all relevant licensed software)	Not Relevant		

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KANNUR

2018-2019

APJ Abdul Kalam Technological University

CET Campus, Thiruvananthapuram

Kerala -695016

India

Academic Audit Report
2018 - 2019

Basic Details

Institution	**SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY**
First Auditor Name	**Praveen Kumar K**
Second Auditor Name	
Visit	**First**
Semester Type	**Odd**

General Assessment

Auditor's Comment	Principal's Response
	External audit was conducted on 23rd November. Auditor was fully satisfied with the faculty, file management, infrastructure, students feedback etc. He has also made some suggestions to improve the quality of academic activities.

College Specific Assessments

Key Aspects	Rating	Auditor Remarks	Principal's Response
Compliance to the Academic Calendar of KTU	Good(4)	Series Test is delayed by one week than the Calendar.. All the rest are complied.	
Functioning of students grievances and appeal committee	Good(4)	One meeting was conducted.. No grievances received in this semester.	
Functioning of Academic Discipline & Welfare committee	Fair(3)	One meeting was conducted. No disciplinary issues were found reported	There was no disciplinary issues either students or staff/faculty.

Student feedback on co-curricular and extracurricular activities	Good(4)	No much activities are found conducted. But have planned for next semester.	
Average student to faculty ratio index	Good(4)	Ratio better than 1 : 20.	
Progress of Monthly report uploading	Good(4)	good	
Principal's response ON previous audit reports	Good(4)	good	

B.Tech

No of B.Tech Students	519

MECHANICAL ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Functioning of class/course committees	Fair(3)	Matters related to the class in general need to be included.	Two meetings were conducted.In these mainly academic matters are discussed. All other things are considered in students welfare committee. Class/course committee meeting minutes are uploaded in the monthly reports.
Schedule of Time Table	Good(4)	Proper	
Attendance of students	Good(4)	Regular	
Quantity & Quality of Assignments/Mini Projects	Fair(3)	Class assignments also need to be given.	We are giving quality assignments with numerical problems depending upon the course.
Conduct of Tutorial Classes	Fair(3)	Separate tutorial hours are not engaged. Tutorial is done with theory hours.	Tutorial classes are conducted with separate time table
Syllabus coverage as per course plan	Good(4)	Good	

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Use of ICT enabled teaching & Digital courses	Poor(2)	More video lectures shall be included	We are showing and discussing video lectures in the ICT enabled class room.
Conduct of Practical classes	Fair(3)	Infra structure for experiments are to be still to be installed	All equipments are available and experiments are conducted as per syllabus. Earlier audit reports may be referred.
Syllabus coverage of practical courses	Good(4)	Good	
Evaluation of students performance in practical classes	Good(4)	Good	
Conduct of remedial/bridge classes	Fair(3)	Attendance in remedial class is low	The evaluation after the remedial class will be implemented from next semester.
Maintenance of course diary	Good(4)		
Faculty evaluation by students	Fair(3)	More criteria should be included	This suggestion of the auditor also will be implemented.
Student feedback on curriculum coverage	Good(4)	Good	
Student feedback on infrastructural facilities	Fair(3)	Yet to be improved. LAB, BUS, CANTEEN	We have all lab facilities and workshops. This has been reported earlier also. We also have good transport facility with 10 numbers of buses and 9 in service with one spare. We have a god canteen run on contract.
Performance of students in the previous semester	Very Poor(1)	less than 20%	We have implemented many noval methods to improve the results.

Conduct of seminar classes	Fair(3)		Topics are to be state of the art	The seminar topics are selected from journals/recent technological developments. This is reviewed by a committee chaired by HOD.
Quality & Progress of projects	Fair(3)		Innovation is lacking.	The projects are selected from journals as an extension of technological developments. This is reviewed by a committee chaired by HOD.

ELECTRONICS & COMMUNICATION ENGG-(Full Time)

Key Aspects	Rating		Auditor Remarks	Principal's Response
Functioning of class/course committees	Fair(3)		One meeting was conducted. Should discuss matters related to class room, infrastructure, Lab work completion, discipline issues etc pertaining to the class also. Shall forward the same to higher committees if required.	Two meetings were conducted.In these mainly academic matters are discussed. All other things are considered in students welfare committee. Class/course committee meeting minutes are uploaded in the monthly reports. The disciplinary matters are discussed in disciplinary committee.
Schedule of Time Table	Good(4)		Proper	
Attendance of students	Good(4)		Regular	
Quantity & Quality of Assignments/Mini Projects	Fair(3)		More numerical problems need to be given as assignments.	Numerical problems are being given depending upon the course.
Conduct of Tutorial Classes	Fair(3)		Tutorial classes are not conducted separately. Separate book need to be maintained.	Tutorial classes are conducted with separate time table.
Syllabus coverage as per course plan	Good(4)		Proper	

Use of ICT enabled teaching & Digital courses	Fair(3)	Seminar hall is equipped with projector and screen. But more videos shall be included in the lecture	We are showing and discussing video lectures in the ICT enabled class room.
Conduct of Practical classes	Good(4)	Proper	
Syllabus coverage of practical courses	Good(4)	Proper	
Evaluation of students performance in practical classes	Good(4)	Proper	
Conduct of remedial/bridge classes	Fair(3)	Remedial classes are conducted. But the evaluations not conducted.	The evaluation of after the remedial class will be implemented.
Maintenance of course diary	Good(4)	Proper	
Faculty evaluation by students	Fair(3)	Only 8 criteria are considered,. But as per AICTE Appraisal form still more criteria to be considered. Index value should be communicated to faculty and threshold value should be incremented.	This suggestion of the auditor also will be implemented.
Student feedback on curriculum coverage	Good(4)	Good	
Student feedback on infrastructural facilities	Fair(3)	Students are not satisfied	The feedback value from students are above 6 out of 10.
Performance of students in the previous semester	Poor(2)	Only near to 30%	We are taking various steps to improve the results.
Conduct of seminar classes	Fair(3)	Topics need to be state of art	Topics for seminar is selected by the students and reviewed/approved by the faculty based on recent trends in technology.

Quality & Progress of projects	Fair(3)	Innovation part is very less. Literature review should be a comparison of the methods. Not explanation of the methods.	The literature reviews are presented based on comparison but in the draft report it was not included. Included in the final report

COMPUTER SCIENCE & ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Functioning of class/course committees	Fair(3)	One meeting was conducted. Should discuss matters related to class room, infrastructure, Lab work completion, discipline issues etc pertaining to the class also. Shall forward the same to higher committees if required.	Two meetings were conducted.In these mainly academic matters are discussed. All other things are considered in students welfare committee. Class/course committee meeting minutes are uploaded in the monthly reports.
Schedule of Time Table	Good(4)	Proper	
Attendance of students	Good(4)	Student are regular	
Quantity & Quality of Assignments/Mini Projects	Fair(3)	Abstract and Reports should be read by the guide/ coordinator thoruoghly.	We are giving quality assignments with numerical problems depending upon the course.
Conduct of Tutorial Classes	Fair(3)	No separate books used for tutorial. But engaged as regular theory hours	Tutorial classes are conducted with separate time table.
Syllabus coverage as per course plan	Good(4)	Proper	
Use of ICT enabled teaching & Digital courses	Good(4)	Each department has one seminar hall equipped with LCD Projector Screen etc. Recommended to add more online/videos in the lecture.	We are showing and discussing video lectures in the ICT enabled class room.
Conduct of Practical classes	Good(4)	Proper	
Syllabus coverage of practical courses	Good(4)	Good	

Evaluation of students performance in practical classes	Good(4)	Proper	
Conduct of remedial/bridge classes	Fair(3)	Remedial courses are conducted. But the attendance of weak students is not good. Recommended to find the progress due to remedial classes through some evaluations	The evaluation after the remedial class will be implemented.
Maintenance of course diary	Fair(3)	Mapping of CO to POs are not proper.	
Faculty evaluation by students	Fair(3)	Made online. But only 8 factors of AICTE Appraisal Form considered. Advised to consider all the 12 factors. The index should be communicated to the faculty Some threshold for counselling is fixed as 2.5, which may be increased to at least 5.	This suggestion of the auditor also will be implemented before the next audit.
Student feedback on curriculum coverage	Good(4)	Good	
Student feedback on infrastructural facilities	Fair(3)	Students have concern about transport facility and canteen. Index value is comparatively low	We have good transport facility with 10 numbers of buses and 9 in service with one spare. We have a god canteen run on contract.
Performance of students in the previous semester	Poor(2)	Result is only 30% pass.	We have implemented many noval methods to improve the results.
Conduct of seminar classes	Fair(3)	Abstract and Report should be thoroughly read.	We will implement the suggestion of auditor
Quality & Progress of projects	Fair(3)	Innovation part is very less. Abstract and Report should be thoroughly read.Minimum three evaluations should be conducted.	will improve the innovation part. Other suggestion also will be implemented.

CIVIL ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Functioning of class/course committees	Fair(3)	Matters related to the class in general need to be included.	Two meetings were conducted.In these mainly academic matters are discussed. All other things are considered in students welfare committee.
Schedule of Time Table	Good(4)	Proper	
Attendance of students	Good(4)	Good	
Quantity & Quality of Assignments/Mini Projects	Fair(3)	Shall give numerical problems as class assignments	We are giving quality assignments with numerical problems depending upon the course.
Conduct of Tutorial Classes	Fair(3)	Separate tutorial hours are not engaged. Tutorial is done with theory hours.	Tutorial classes are conducted with separate time table.
Syllabus coverage as per course plan	Good(4)	Good	
Use of ICT enabled teaching & Digital courses	Fair(3)	Seminar hall is equipped with projector and screen. But more videos shall be included in the lecture	We are showing and discussing video lectures in the ICT enabled class room.
Conduct of Practical classes	Good(4)	Good	
Syllabus coverage of practical courses	Good(4)	Good	
Evaluation of students performance in practical classes	Good(4)	Proper	
Conduct of remedial/bridge classes	Fair(3)	Remedial courses are conducted. But the attendance of weak students is not good. Recommended to find the progress due to remedial classes through some evaluations	The evaluation of after the remedial class will be implemented.

Maintenance of course diary	Good(4)	Good	
Faculty evaluation by students	Poor(2)	Made online. But only 8 factors of AICTE Appraisal Form considered. Advised to consider all the 12 factors. The index should be communicated to the faculty Some threshold for counselling is fixed as 2.5, which may be increased to at least 5.	This suggestion of the auditor also will be implemented.
Student feedback on curriculum coverage	Good(4)	Good	
Student feedback on infrastructural facilities	Fair(3)	Canteen Transportation facility should be improved	We have canteen facility on contract with various menus. We have good transport buses about 10 numbers. Only 9 is in service with one spare.
Performance of students in the previous semester	Poor(2)	Less than 25%	We have implemented new teaching methods to improve the results
Conduct of seminar classes	Good(4)	Good	
Quality & Progress of projects	Good(4)	Good	

ELECTRICAL AND ELECTRONICS ENGINEERING-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Functioning of class/course committees	Fair(3)	One meeting was conducted. Should discuss matters related to class room, infrastructure, Lab work completion, discipline issues etc pertaining to the class also. Shall forward the same to higher committees if required.	Two meetings were conducted.In these mainly academic matters are discussed. All other things are considered in students welfare committee.
Schedule of Time Table	Good(4)	proper	

Attendance of students	Good(4)	Student are regular	
Quantity & Quality of Assignments/Mini Projects	Fair(3)	Abstract and Reports should be read by the guide/ coordinator thoruoghly.	We are giving quality assignments with numerical problems depending upon the course.
Conduct of Tutorial Classes	Fair(3)	No separate books used for tutorial. But engaged as regular theory hours	Tutorial classes are conducted with separate time table.
Syllabus coverage as per course plan	Good(4)	proper	
Use of ICT enabled teaching & Digital courses	Fair(3)	Each department has one seminar hall equipped with LCD Projector Screen etc. Recommended to add more online/videos in the lecture.	We are showing and discussing video lectures in the ICT enabled class room.
Conduct of Practical classes	Fair(3)	Some experimental setup need to be installed	All equipments are available and experiments are conducted as per syllabus
Syllabus coverage of practical courses	Good(4)	Good	
Evaluation of students performance in practical classes	Good(4)	proper	
Conduct of remedial/bridge classes	Fair(3)	Remedial courses are conducted. But the attendance of weak students is not good. Recommended to find the progress due to remedial classes through some evaluations	The evaluation of after the remedial class will be implemented.
Maintenance of course diary	Good(4)	Good	

Leena

Faculty evaluation by students	Poor(2)	Made online. But only 8 factors of AICTE Appraisal Form considered. Advised to consider all the 12 factors. The index should be communicated to the faculty Some threshold for counselling is fixed as 2.5, which may be increased to at least 5.	This suggestion of the auditor also will be implemented.
Student feedback on curriculum coverage	Good(4)	Good	
Student feedback on infrastructural facilities	Fair(3)	Need improvements	We are considering the suggestion from next semester
Performance of students in the previous semester	Very Poor(1)	S4 and S6 0%. S2 has 44.	This s mainly due to the attiitude of students. course wise results are good but the % of full pass low. students are of more promotion credits. We have implemented new method of coaching to improve the results.
Conduct of seminar classes	Fair(3)	Advanced topics from standard journals should be considered.	Topics for seminar is selected by the students and reviewed/approved by the faculty based on recent trends in technology.
Quality & Progress of projects	Fair(3)	Advanced topics from standard journals should be considered.	will implement auditors suggestion.

M.Tech

No of M.Tech Students	41

CIVIL ENGINEERING(COMPUTER AIDED STRUCTURAL ENGINEERING)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Functioning of class/course committees	Good(4)	Proper	

Schedule of Time Table	Good(4)	Proper	
Attendance of students	Good(4)	Proper	
Quantity & Quality of Assignments/Mini Projects	Good(4)	Good	
Conduct of Tutorial Classes	Fair(3)	Not conducted as tutorials. But theory classes	
Syllabus coverage as per course plan	Good(4)	Proper	
Use of ICT enabled teaching & Digital courses	Good(4)	Proper	
Conduct of Practical classes	Good(4)	Proper	
Syllabus coverage of practical courses	Good(4)	Proper	
Evaluation of students performance in practical classes	Fair(3)	Proper	
Conduct of remedial/bridge classes	Good(4)	Proper	
Maintenance of course diary	Good(4)	Proper	
Faculty evaluation by students	Fair(3)	Only 8 criteria are considered,. But as per AICTE Appraisal form still more criteria to be considered. Index value should be communicated to faculty and threshold value should be incremented.	
Student feedback on curriculum coverage	Good(4)	Good	
Student feedback on infrastructural facilities	Good(4)	Good	
Performance of students in the previous semester	Good(4)	Good	
Conduct of seminar classes	Good(4)	Good	
Quality & Progress of projects	Good(4)	Good	

MECHANICAL ENGINEERING(THERMAL AND FLUIDS ENGINEERING)-(Full Time)

Key Aspects	Rating	Auditor Remarks	Principal's Response
Functioning of class/course committees	Not Relevant		
Schedule of Time Table	Not Relevant		
Attendance of students	Not Relevant		
Quantity & Quality of Assignments/Mini Projects	Not Relevant		
Conduct of Tutorial Classes	Not Relevant		
Syllabus coverage as per course plan	Not Relevant		
Use of ICT enabled teaching & Digital courses	Not Relevant		
Conduct of Practical classes	Not Relevant		
Syllabus coverage of practical courses	Not Relevant		
Evaluation of students performance in practical classes	Not Relevant		
Conduct of remedial/bridge classes	Not Relevant		
Maintenance of course diary	Not Relevant		
Faculty evaluation by students	Not Relevant		
Student feedback on curriculum coverage	Not Relevant		
Student feedback on infrastructural facilities	Not Relevant		
Performance of students in the previous semester	Not Relevant		
Conduct of seminar classes	Not Relevant		
Quality & Progress of projects	Not Relevant		
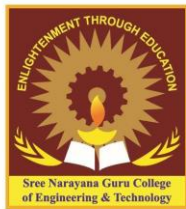
Sree Narayana Guru College
of Engineering & Technology

CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307

IQAC MEETING MINUTES

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY
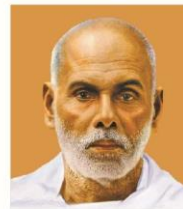
SNGCET/AC/26/2023

10-08-2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) is hereby reconstituted as directed by APJAKTU to oversee and monitor all the academic activities including all internal evaluations and Examinations with the functions as below. The IQAC has to submit report to the undersigned every quarter so as to submit to the University.

- Dr. Leena. A.V, Principal — Chairperson
- Ms. MarySonia George, HOD CE — Coordinator
- Sri. CC Mohanan — Member/Management Representative
- Dr. Susan Abraham, Dean UG&PG — Member
- Ms. Leena Narayanan, AP ECE — "
- Mr. Abhirosh K , AP S&H — "
- Ms. Saritha Sasindran, AP CE — "
- Mr. Jacob Thomas, HOD ME — "
- Ms. Veena K K, AP CSE — "
- Mr. Jayadeep, Asst. Engineer, Kerala PWD — Member/industry
- Prof. T. Divakaran — Member/Professional body
- Sri Suresh Babu K V — Member/Local body
- Ms.Aswathi P I, S6 CSE — Student Member
- Mr. Sunder V — Member/Alumni
- Ms. Prabha Chandran , AP EEE — Convenor

Functions:

- Oversee and monitor all the academic activities including all internal evaluations and Examinations.
- Prepare academic audit statements in the formats prescribed by the University for each semester at regular intervals.
- Monitoring mechanism of activity points to be earned by the students through Co-curricular and Extra-curricular activities.

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

PRINCIPAL

To

Chairperson and Members of committee
HODs/Department Notice Boards
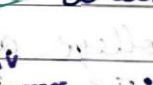President/Secretary for kind information

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Minutes of IQAC cell Meeting

Date: 4-12-2023

Members of IQAC

Name.

1. Dr. Leena. A. V.
2. Dr. Susan Abraham
3. Ms. Mary Sonia George
4. Ms. Leena Narayanan
5. Mr. Sunder. V.
6. Ms. Saritha Sasindran
7. Mr. Jacob Thomas
8. Ms. Prabha Chandran
9. Mr. Abhirosh. K.
10. Ms. Varsha
11. Ms. Aswhathi. P. J.

Discussions

1. The IQAC Chairman gave a warm welcome to the members in the meeting.

2. The IQAC Co-ordinator briefed that one Internal Audit is completed and the other Internal Audit is scheduled in the month of December.

3. The IQAC chairman opined that the external Auditor who was our former student has not checked all the files but still has given a fair report in many of the criteria where we were in the good category

4. She also informed that the Principal's remarks on the comments given by the the auditor, has substantiated that remarks given by the auditor was false.

5. She also informed the Department IQAC members to be more vigilant during internal and External Audit.

6. The IQAC Co-ordinator mentioned that the comments given by the external auditor's will be taken care of to the utmost possibility.

7. The meeting then concluded with a vote of Thanks by IQAC Co-ordinator.

Manju

4/12/2023

Dr. LEENA V.
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY, PAYYANUR
KANNUR
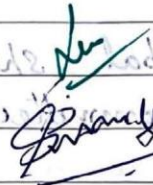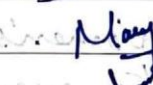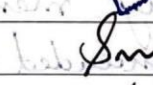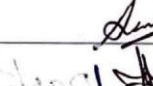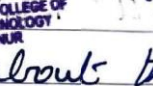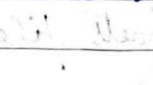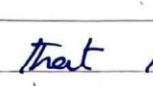
Minutes of IQAC Cell Meeting

Date: 19-10-2023

Name of the members of IQAC.

Name.

1. Dr. Leena. A.V.
2. Shri. C.C. Mohanan
3. Prof. T. Divakaran
4. Dr. Susan Abraham
5. Ms. Mary Sonia George.
6. Ms. Leena Narayanan.
7. Mr. Sunder.V.
8. Ms. Saritha Sasindran
9. Mr. Jacob Thomas
10. Ms. Prabha Chandran
11. Mr. Abhilosh.K.
12. Ms. Veena.K.K.
13. Shri. Suresh Babu.K.V. — Absent
14. Ms. Aswathi.P.I.
15. Mr. Jayadeep. Kumar, AG, PWD — Absent

Discussions

1. The IQAC Chairman gave a warm welcome to the members in the meeting.

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
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PAYYANUR, KANNUR

2. The IQAC Co-ordinator briefed about the comments of the external auditors.

3. The external auditors mentioned that the complete details of the faculty who have gone for higher

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studies by availing long leave should be maintain in the register.

4. They have suggested that Action taken can be mentioned in the same register itself as the meeting minutes are written in. Only the members present need to be mentioned in minutes.

5. Principal should be the chair person in all the committees.

6. In Women's Grievance Cell one or two male faculty members and female students should be included.

7. As a part of Grievance Cell 'Grievance Boxes' and 'She Boxes' should be placed in the college campus to put their complaints.

8. These Boxes are to be opened once in a semester; meeting is to be conducted and actions are to be taken.

9. All Bills are to be included in Department Budget File.

10. An active Staff club is to be constituted in the college and various activities like participate in KTU matches is to be arranged.

Dr. LEENA V
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PAYYANUR, KANNUR

11. In Sports file all activities reports are to be placed.

12. IQAC front page need to be incorporated in

internal examination file. The Readings need to mentioned properly the number of questions to be written in series Question Paper. Higher levels can be mentioned in Question paper as per Syllabus.

13. The CO and PO attainment should be by incorporating in any software with both direct and indirect methods.

14. Faculty Feedback need to be done in CMS software and then HOD's comment should be mentioned.

15. Students should be motivated to join for MOOC courses and NPTEL Courses. The fees for students will only be 50% as college has NPTEL Chapter.

16. A sheet to be mentioned in Projects showing the submission of three topics.

17. In Remedial Register topics are also to be mentioned.

18. Login-Register Book of Lab should be signed at the end of the semester.

19. The Chairman then commented and concluded the meeting.

CO-ORDINATOR

PRINCIPAL

SNGCET/AC/01/2022   **OFFICE ORDER**   **12-08-2022**

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The internal quality assurance cell (IQAC) is hereby reconstituted as directed by KTU to oversee and monitor all the academic activities including all internal evaluations and examinations with the functions as below. The IQAC has to submit report to the undersigned every quarter so as to submit to the University.

Dr. Leena. A.V, Principal	Chairperson
Ms. Mary Sonia George, HOD CE	Coordinator
Sri. C C Mohanan	Member/Management Representative
Dr. Susan Abraham, Dean UG&PG	Member
Mr. Ashok Hegde L , AO	Member
Ms. Leena Narayanan, AP ECE	Member
Mr. Prabha Chandran , AP EEE	Member
Ms. Saritha Sasindran, AP CE	Member
Mr. Jacob Thomas, HOD ME	Member
Mr. Nikhil, HOD S&H	Member (Convenor)
Ms. Varsha M, AP CSE	Member
Smt. Shabna Manoj, Sr. Engineer, Keltron	Member industry
Prof. T.Divakaran	Member/Professional body
Sri Suresh Babu K V	Member/Local body
Ms.Aswathi P I, S5 CSE	Student Member
Mr. Sunder V	Member/Alumni

PRINCIPAL

To

Chairman and Members of committee
AO/HODs,
Department Notice Boards
President/Secretary for kind information

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Minutes of IQAC Cell Meeting

Dated: 1-9-2021

Name of the members attended the meeting of IQAC in the Meeting Hall

	Name	Signature
1.	Dr Leena A. V.	
2.	Prof T. Divakaran	
3.	Mr. Ashok Hegde L	
4.	Dr Susan Abraham	
5.	Ms. Mary Sonia George.	
6.	Ms. Saritha Sasindran	
7.	Ms. Varsha M	
8.	Ms. Leena Narayanan	
9.	Ms. Prabha Chandran	
10	Mr. Nikhil m	
11.	Mr. Jacob Thomas	
12	Sunder. Venkitachalam	27/4/21
13.	Aswathi P1	
14.	Sri. C. C. Mohanan	

Discussions

1. The IQAC Chairman gave a warm welcome to the gathering. She briefed about the Agenda of the meeting.

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PAYYANUR, KANNUR

2. The comments of the external auditors were discussed in the meeting. The auditors have requested to conduct ISO certification for the college.

3. The Bandwidth of the internet needs to be increased to 60 MbPs. Also they have asked for another internet service provider.

4. Budget proposal and Utilization charts need to to be included.

5. The expense incurred for one student need to be calculated.

6. They have also suggested to subscribe for Dell Net e-Journals. A Library Row needs to be incorporated for the Utilization of the library.

7. Anti Ragging Squad should be formed and signboard should be available in college premises.

8. All mandatory committees need to be formed.

9. Peer Evaluation process was highly appreciated.

10. Students feed back taken should also be made known to faculty members for improvement

11. Index sheets to be maintained in Registers

12. The concluded with a note of Thanks by Dr. Susan Abraham.

Dr. LEENA A V
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PAYYANUR, KANNUR

1/9/2022

1/9/2022

OFFICE ORDER

SNGCET/AC/12/2022   4-05-2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The internal quality assurance cell (IQAC) is herby reconstituted as directed by KTU to oversee and monitor all the academic activities including all internal evaluations and examinations with the functions as below. The IQAC has to submit report to the undersigned every quarter so as to submit to the University.

Dr. Leena. A.V	Chairperson
Ms. Mary Sonia George,	Coordinator
Sri. C C Mohanan,	Member/Management Representative
Mr. Ashok Hegde L ,	Member/AO
Ms. Subitha M B, AP ECE	Member
Mr. Abhilash Krishnan, AP EEE	Member
Ms. Shilpa Valsakumar, AP CE	Member
Mr. Arjun Jayaprakash, AP ME	Member
Mr. Nikhil, AP SH	Member(Convenor)
Ms. Jinsha C J , AP CSE	Member
Smt. Shabna Manoj,Sr. Engineer,Keltron	Member/Industry
Prof. T.Divakaran	Member/Professional body
Sri Suresh Babu K V	Member/Local body
Ms.Aswathi P I , S4/CSE	Student Member
Mr. Prabha Chandran	Member/Alumni

Functions:

1. Taking lead role in undertaking Academic Audit and to give feedback with the purpose of devising quality enhancement programmes.
2. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
3. Arrangement for feedback responses from students, on quality related institutional processes. Parents and other stakeholders
4. Dissemination of information on the various quality parameters of higher education.

PRINCIPAL

To

Chairman and Members of committee
AO/HODs,
Department Notice Boards
CC President/Secretary for kind information

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Minutes of IQAC Cell Meeting.	2-6-2022.
Venue: Principal Room	Time: 2-30 p.m.

Name of the members attending the meeting.

1. Dr. Leena. A.V. (chairman)
2. Sri Ashok Hegde. L (AO)
3. Mary Sonia George   (Co-ordinator)
4. Nikhil M   (Convenor)
5. Abhilash Krishnan T.R   (EEE)
6. Ayur Jayaprakash   (ME)
7. Subitha. M.B   (ECE)
8. Shilpa Vatsakumar   (CE)
9. Prabha Chandran.   (Alumini)
10. Ashwathi. P   (Student representative)

Discussion:

1. The IQAC Chairman gave a warm welcome to the gathering. She briefed about the importance of IQAC Cell to all the new members

2. The IQAC Co-ordinator told about the external audit schedule. The KTU has informed that Audit can be scheduled 8th of June to 17th June,

3. The IQAC co-ordinator informed that internal audit has been conducted from 30th of May onwards. The Department Auditors were asked the status of the audit. The report is to be submitted by 4th of June.

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4. The Department Auditors have not fully completed the audit and said would submit the report by 4th of June.

5. As we are trying for Accreditation certain discripencies are still there in various departments on which we are working to improve it.

6. Suggestions were sought from the members and the Chairman informed that new CMS software would soon be taken Available

7. Also the Department Auditor from CSE Ms. Jinsha has relieved from the college and Ms. Nimisha would be the next Co-ordinator from CSE.

Mary C G
2/6/2022.

2/6/22

Dr. LEENA A V
PRINCIPAL
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PAYYANUR, KANNUR

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PAYYANUR
OFFICE ORDER

SNGCET/AC/05/2020

INTERNAL QUALITY ASSURANCE CELL(IQAC)

1-02-2020

The internal quality assurance cell (IQAC) is herby reconstituted as directed by KTU to oversee and monitor all the academic activities including all internal evaluations and examinations with the functions as below. The IQAC has to submit report to the undersigned every quarter so as to submit to the University.

Dr V K Janardanan, Principal	Chairman
Prof Mary Soniya George	Co-ordinator
Prof CC Mohanan	Member/MR
Lt Col Praveen	Member/Admn Officer
Prof Sreeraji Narayanan,CSE	Member/convener
Prof Leena Narayanan,ECE	Member
Prof Abhilashkrishnan,EEE	Member
Prof D Sujith,CSE	Member
Prof Shilpa Valsakumar,CE	Member
Prof Nikhil, SH	Member
Prof K Lipin ME	Member
Shri S Mukundan, Scientist,VSSC	Member/Industry
Dr B Santhosh	Member/Prof body
Smt Sobha Kaleeswaram	Member/Local body
Mr Junaith Ahemed KV, S3/ME	Student member
Mr Ayushraj PP	Member/Alumni

Functions:

1. Taking lead role in undertaking Academic Audit and to give feedback with the purpose of devising quality enhancement programmes.
2. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
3. Arrangement for feedback responses from students, parents and other stakeholders on quality related institutional processes.
4. Dissemination of information on the various quality parameters of higher education.

PRINCIPAL 1/2

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

To   All concerned/members
cc   Director Academic, KTU
        President/Secretary for kind information

Online Minutes of IQAC meeting	21-10-2020

Name of the members of attending the meeting.

1. Mary Sonia George (Co-ordinator)
2. Sreeraji Narayanan (CSE)
3. Leena Narayanan (ECE)
4. Abhilash Krishnan (EEE)
5. D. Sujith (System Administrator)
6. Shilpa Valsakumar (CE)
7. Nikhil (H&S)
8. K. Lipin (ME)

Due to Covid signatures were not taken

Discussion:

1. Now due to Corona only online meeting was conducted and the IQAC co-ordinator welcome the members.

2. A short meeting was conducted to decide the internal audit date as KTU have asked to upload the internal audit report in the e-format.

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   PRINCIPAL
   SREE NARAYANA GURU COLLEGE OF
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   PAYYANUR, KANNUR

3. The date of the internal audit through CMS was decided as 27-10-2020.

4. The concern in the problem of online auditing was addressed

by the system administrator.

May Sonia G
21/10/2020.

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PAYYANUR, KANNUR

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY
PAYYANUR
OFFICE ORDER

SNGCET/AC/02/2019

16-09-2019

INTERNAL QUALITY ASSURANCE CELL(IQAC)

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Dr V K Janardanan, Principal	Chairman
Prof Mary Soniya George	Co-ordinator
Prof CC Mohanan	Member/MR
Lt Col Praveen	Member/Admn Officer
Prof Sreeraji Narayanan,CSE	Member
Prof Leena Narayanan,ECE	Member
Prof Abhilashkrishnan,EEE	Member
Prof D Sujith,CSE	Member
Prof Shilpa Valsakumar,CE	Member
Prof Nikhil, SH	Member
Prof T Sreenith, ME	Member/Convenor
Shri S Mukundan, Scientist,VSSC	Member/Industry
Dr B Santhosh	Member/Prof body
Smt Sobha Kaleeswaram	Member/Local body
Mr Junaith Ahemed KV, S3/ME	Student member
Mr Ayushraj PP	Member/Alumni

Functions:

1. Taking lead role in undertaking Academic Audit and to give feedback with the purpose of devising quality enhancement programmes.

2. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.

3. Arrangement for feedback responses from students, parents and other stakeholders on quality related institutional processes.

4. Dissemination of information on the various quality parameters of higher education.

PRINCIPAL 16/9

To   All concerned/members
cc   Director Academic, KTU for kind information

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
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PAYYANUR, KANNUR

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Minutes of first IQAC Meeting

Dated. 23/09/19.

Name of the members attended the first meeting of Interal Quality Assurance Cell (IQAC) on 23/09/2019

N	Name	Sign
1	Dr. V.K. Janardhanan (Chairman)	
2	Lt. Col. Praveen (Administrative officer)	46
3	Prof. Mary Somya George (Co-ordinator)	23/9/19
4	Prof. Sreenith. T (Convenor)	
5	Prof. Sujith. D (System Admin)	
6	prof. Abhilash. Krishnan (EEE)	23/9/19
7	prof. Sreeraji Narayanan (CSE)	23/9/19
8	prof. Leena Narayanan (ECE)	23/9/19
9	Prof. Nikhil. M (S&H)	23/9/19
10	prof. Shilpa Valsakumar (CE)	
11	Mr. Junaid Ahemed K.V (S&ME)	23/9/19
12	Mr. Ayushraj. P.P (Alumni)	

Invited Members

1	Dr. Leena A.V (NBA Co-ordinator)	
2	Mr. Prakashan (Central Library)	
3	Mr. Vyjith. A.N (Asst. Accounts officer)	

Dr. LEENA A V
PRINCIPAL
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PAYYANUR, KANNUR

Discussions/Decisions.

1) Principal, Dr. V. K. Janardhanan Chairman of IQAC addressed the meeting.

2) Prof. Mary Sonia George B co-ordinator of IQAC presented a PPT about Internal Quality Assurance Cell (IQAC) and briefed about New accademic audit Manual.

3) Prof. MarySonia George B. briefed about the rules and regulations of Internal audit and it is decided to conduct first audit from 9/10/19 to 11/10/19 with NC clearing date of 15/10/19.

4) Prof. Mary Sonia George B briefed about college specific documents to be kept by office and Central library. Mr. Prakashkumar who is in charge of Central library asked queries about the maintanance of books.

5) Dr. Leena. A.V (NBA Coordinator) asked the query about how to incorporate the IQAC with NBA cell for future purpose.

6) Principal, Dr. V. k Janardhanan asked some queries about IQAC and Co-ordinator clarified it.
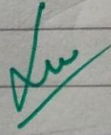
Mary
23/9/19

Dee
23/9.

Leena

Action taken Report - (4-12-2023)

1. The second internal Audit was conducted on December 18th, 19th & 20th.

2. The Datas were verified in Etlab the new software CMS in the college.

3. The Files will be taken print when the external Audit schedule date will be given.

4. The names of the members who attended the meeting alone will be written as per External Auditor's advice.

5. The NAAC IIQA is decided to be submitted by next month.

May
9/1/2024

Dr. LEENA A. V.
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY, PAYYANUR
KANNUR

Action Taken Report (19-10-2023)

1. The complete details of the faculty availing long leave for higher studies were collected.

2. The Action taken reports for new register will be maintained in the same register.

3. In almost all ~~except few~~ committees, Principal was the chair person, now in all committees Principal is the chair person.

4. One male faculty and two female students from Semester 7 and Semester 5 are included in the Women's Grievance Cell.

5. All Bills are included in Department Budget file.

6. A Staff club was formed in the begining of this year, but the activities of staff club was increased.

7. A new CMS was installed in the campus called Etlabs. Hence QP, CO-PO attainment, Faculty Feedback etc. can be obtained from it.

8. A sheet containing the three topics is also maintained in the file.

9. Remedial Register Topics are to be mentioned.

10. Login - Register of Labs will be signed at the end of the semester.

14/11/2023

Dr. LEENA A. V.
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY, PAYYANUR
KANNUR

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANNUR

Internal Quality Assurance Cell (IQAC)

Action Taken Report for the meeting held on 20/06/2023

1. The faculty was informed to be ready with Department Specific Files for each departments for the internal audit.

2. The tutors and subject handlers were asked to be regular with their course committee and class committee meetings and files.

3. The IQAC also collected the reports from the NAAC and ISO committees to check the current accreditation process.

4. The IQAC directed the alumni association to conduct grand alumni meet ta the earliest.

31/07/23

Co-ordinator

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANNUR

Internal Quality Assurance Cell (IQAC)

Action Taken Report for the meeting held on 31/03/2023

1. All the committee heads were asked to call a meeting and to submit the report immediately for internal audit.

2. As the college is gearing up for NAAC accreditation all the faculty were ask to follow the documentation process in an ordered manner.

3. An ISO training session was initiated for all the faculty members.

4. The internal audit reports were submitted and verified.

5. The cell directed the faculty members to conduct PTA meetings and also to brief about NAAC accreditation process.

6. The cell initiated the conduct of convocation of pass out batches.

23/4/23
Co-ordinator

Dr. LEENA A V
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PAYYANUR, KANNUR

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY,

PAYYANNUR

Internal Quality Assurance Cell (IQAC)

Action Taken Report for the meeting held on 27/10/2022

1. ISO certification committee was constituted and works have been initiated.

2. NAAC committee was constituted and the meeting was conducted by the committee.

3. External audit for the odd semester is to commence from 15th November. All the files
   including minors and honours for the odd semester will be verified.

4. Signboards of Anti-ragging committee was displayed.

5. Delnet e-journals has been subscribed.

30/11/22
Co-ordinator

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
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PAYYANUR, KANNUR

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANNUR

Internal Quality Assurance Cell (IQAC)

Action Taken Report for the meeting held on 01/09/2022

1. As per the suggestions from external auditors, the college is gearing up the process of ISO certification.

2. Proposal was submitted to the management for increasing the speed of internet.

3. Budget proposal file was asked to be updated in the departments.

4. The subscriptions of Delnet was also initiated.

5. All the committee heads were informed to conduct a meetings regularly as per AICTE norms.

6. As per the suggestion from the external auditors, the coordinators were asked to inform the faculty members to maintain index sheet in their course file.

20/10/22
Co-Ordinator

Dr. LEENA A V
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PAYYANUR, KANNUR

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Internal Quality Assurance Cell (IQAC)

Action Taken Report for the meeting held on 02/06/2022

1. KTU External audit was scheduled from 08/06/2022 to 17/06/2022.

2. Faculty updated the contents in the course files for the Audit.

3. Department IQAC coordinators were asked to prepare the internal audit report before 04/06/2022.

4. Faculty with pending works in the course files were called and asked to complete the pending works at the earliest.

5. New Campus Management Software(CMS) was installed as the old CMS was not working.

6. The accreditation process was initiated and it was decided to work for the National Assessment and Accreditation Council (NAAC) process.

8/07/22
CO-Ordinator

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANNUR

Internal Quality Assurance Cell (IQAC)

Action Taken Report for the meeting held on 21/02/2022

1. The internal audit was conducted from 21/03/2022 to 22/03/2022 and the non-conformities were cleared by 28/03/2022

2. Faculty updated the course details for the Audit as university is planning to conduct the external audit any time after the end semester examination.

3. The IQAC encouraged the staff for research and for publishing papers.

4. The Cell directed the auditors to collect the feedback from the stake holders.

15/03/22
co-ordinator

Dr. LEENA A V
PRINCIPAL
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ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR.

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANNUR

Internal Quality Assurance Cell (IQAC)

Action Taken Report for the meeting held on 17/06/2021

1. The internal audit was conducted in online mode.

2. Faculty had updated the course details for the Audit in the college campus software.

3. The importance of the accreditation process was communicated to the staff members.

4. The IQAC directed the faculty members to conduct online Parents Teachers meeting.

Mayth
5/7/21
Co-ordinator

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
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PAYYANUR, KANNUR

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANNUR

Internal Quality Assurance Cell (IQAC)

Action Taken Report for the meeting held on 02/02/2021

1. The second internal audit was conducted from 9/02/2021 to 10/02/2021 and the Non Conformities were cleared by 15/02/2021

2. Faculty members had updated the course details in the Campus Management Software for the E- Audit.

3. The IQAC verified the conduct of online classes.

4. The Cell verified the reports of the various programs conducted by the departments.

_8/03/21_

Co-ordinator

Dr. LEENA A V
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ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANNUR

Internal Quality Assurance Cell (IQAC)

Action Taken Report for the meeting held on 21/10/2020

1. The internal auditors had attended an online training given by the System Administrator of the college to conduct the internal audit in Campus Management Software(CMS).

2. The IQAC verified the conduct of online classes.

3. The internal audit was conducted in online mode via the college CMS on October 27th and October 28th and the Non conformities(NCs) were cleared by November 3rd.

4. Faculty members were encouraged to attend online Faculty Development Programs.

5. The IQAC directed the faculty members to conduct online students meeting in order to motivate them to release the stress due to pandemic.

26/11/20

co-ordinator

Dr. LEENA A V
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SREE NARAYANA GURU COLLEGE OF
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PAYYANUR, KANNUR

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Internal Quality Assurance Cell (IQAC)

Action Taken Report for the meeting held on 11/08/2020

1. The internal Audit was conducted on August 13th and August 14th and the Non conformities (NCs) were cleared by August 16th.

2. The online conduct of classes, series test and conduct of assignments via online mode was ascertained by IQAC.

3. The cell initiated the conduct of department specific online programs.

4. The IQAC organized a training program on the various aspects of Moodle.

3/09/20
Co-ordinator

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY, PAYYANNUR

Internal Quality Assurance Cell (IQAC)

Action Taken Report for the meeting held on 23/09/2019

1. The rules and regulations of the IQAC were presented and circulated among all the staff members to make them aware about the procedures of the cell.

2. The documents required to be audited were circulated among the faculty members.

3. The internal Audit was conducted on October 9th and October 10th and the Non conformities(NCs) were cleared by October 15th.

4. All the accreditation processes will be initiated by the Internal Quality Assurance Cell (IQAC).

5. A provision was created to maintain college specific documents by IQAC.
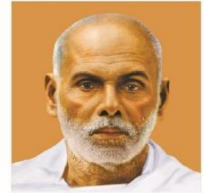
Co- Ordinator

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

ACTION REPORT ON FEEDBACK ANALYSIS

ACTION TAKEN 2018-2019

SREE NARAYANA GURU COLLEGE OF ENGINEERING &TECHNOLOGY

Action Taken on Teachers feedback Report

2018-2019

We are grateful to our dedicated faculty for their valuable feedback regarding the overall college experience. Their insights are instrumental in fostering a positive and productive learning environment for both students and educators.

The feedback reinforces our understanding of the crucial role faculty play in shaping student academic performance. We acknowledge and appreciate the dedication and expertise they bring to the classroom.

The college recognizes the importance of providing faculty with the necessary tools for effective teaching. Based on the feedback, additional smart classrooms will be implemented to meet faculty requirements. Furthermore, the library will be expanding its collection by ordering more books and academic journals, ensuring faculty have access to a wider range of resources.

The feedback highlights a desire for more engaging activities for students. In response, plans are underway to develop a more comprehensive calendar of extracurricular activities. These activities will prioritize industry-related and research-focused experiences, equipping students with practical skills and fostering a spirit of exploration.

We are committed to creating a clean, green, and plastic-free campus. Initiatives will be implemented to promote environmental responsibility and ensure a healthy learning environment.

Maintaining a disciplined and respectful atmosphere is paramount. We will work collaboratively to establish clear guidelines and ensure their consistent enforcement.

We believe in fostering a collaborative spirit where faculty actively participate in shaping the future of the college. We will continue to work together to cultivate a learning environment that empowers both faculty and students to achieve their full potential.

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEC
ENGINEERING & TECHNOLO
PAYYANUR, KANNUR

We believe in fostering a collaborative spirit where faculty actively participate in shaping the future of the college. We will continue to work together to cultivate a learning environment that empowers both faculty and students to achieve their full potential.

Through these actions, we aim to demonstrate our unwavering commitment to providing a world-class educational experience for our faculty and students.

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

The following are the action taken on the issues informed by the employers during the survey in the academic year 2018-19

SL. NO.	FEEDBACK	ACTION TAKEN
1	Lack of strong communication skills, particularly in written communication or when conveying complex ideas.	Implemented communication skills workshops or seminars to improve students' written and verbal communication abilities.
2	Lack of proficiency in specific technical skills relevant to their roles or industries.	Enhanced the curriculum to include updated technical skills training relevant to industry demands.

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DEPARTMENT OF CIVIL ENGINEERING

ACTION TAKEN REPORT ON STUDENT FEEDBACK – 1

2018-19 ODD

S1

In light of first-semester student feedback, a targeted approach has been implemented to enhance the learning experience. Instructors leading problem-oriented courses will now dedicate a greater portion of class time to practical problem-solving exercises. Additionally, all faculty members are encouraged to prioritize clear communication with students, ensure ample time for assignment completion, and provide individualized attention to address student inquiries effectively. This comprehensive strategy aims to foster a more supportive and enriching academic environment for all students.

S3

In light of feedback received from third-semester students, faculty across all subjects have been directed to implement a variety of instructional tools to enhance the learning experience. Furthermore, emphasis has been placed on fostering clear and consistent communication with students, ensuring adequate time for assignment and laboratory record completion, and providing individualized attention to address student inquiries and clear any lingering conceptual uncertainties.

S5

In light of feedback received from fifth semester students, faculty revisions have been implemented to enhance the learning experience. Instructors of problem-oriented subjects will be incorporating a wider variety of didactic tools to enrich their courses. Additionally, remedial classes will be provided by these instructors to address any knowledge gaps identified in the student feedback. Furthermore, all faculty members are encouraged to prioritize clear communication with their students, ensuring ample time for assignment and lab record

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completion. Finally, fostering an environment conducive to individual attention and prompt doubt clarification remains a key directive for all instructors.

S7

In light of feedback received from seventh semester students, a series of pedagogical adjustments have been implemented. Instructors are now encouraged to incorporate a wider variety of teaching aids into their courses, fostering a more engaging learning environment. Additionally, recognizing the importance of well-rounded development, an increased emphasis will be placed on co-curricular activities such as placement training, allowing students to dedicate time for job preparation. Furthermore, fostering open communication remains a priority. All subject teachers are urged to prioritize clear and consistent communication with students. This includes allocating ample time for project work and independent study, such as literature reading, to enhance academic achievement and overall student engagement.

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ACTION TAKEN REPORT ON STUDENT FEEDBACK – 2

2018-19 ODD

S1

To improve the learning experience, instructors in problem-oriented courses will spend more time on practical exercises. Clear communication, ample assignment time, and personalized attention for questions are emphasized for all faculty.

S3

Based on student feedback, faculty will use a wider variety of teaching tools in all subjects. Clear communication, adequate time for assignments and labs, and addressing student questions/uncertainties are priorities.
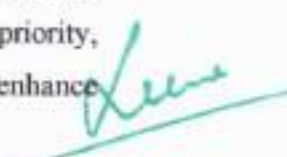
S5

Feedback has led to faculty revisions for a better learning experience. Instructors in problem-oriented subjects will use more diverse didactic tools and offer remedial classes to address knowledge gaps. Clear communication, assignment/lab time, and an environment for individual attention/doubt clarification are still crucial.

S7

Student feedback prompted pedagogical adjustments. Instructors are encouraged to use a wider variety of teaching aids for a more engaging learning environment. Recognizing the importance of well-rounded development, there will be an increased focus on co-curricular activities like placement training. Clear and consistent communication with students remains a priority, including allocating time for project work and independent study (literature reading) to enhance academic achievement and overall engagement.

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ACTION TAKEN REPORT ON STUDENT FEEDBACK – 1

2018-19 EVEN

S2

In light of feedback received from second-semester students, faculty have been directed to implement a series of pedagogical enhancements. This includes prioritizing clear and consistent communication with students to ensure a deeper understanding of course content. Additionally, instructors are encouraged to dedicate more time to resolving student doubts and uncertainties during class time. Furthermore, to facilitate a more interactive learning experience, an emphasis will be placed on the utilization of the board or other visual aids. Finally, faculty will be providing students with a wider range of study materials to supplement their learning and solidify their grasp of the coursework. These adjustments aim to foster a more supportive and enriching academic environment for all second-semester students.

S4

In light of feedback received from fourth-semester students, pedagogical practices are being refined to enhance the learning experience. Instructors will prioritize clear and consistent communication with students to foster a more engaged learning environment. Additionally, a renewed focus will be placed on maintaining classroom discipline to optimize learning conditions. To ensure student comprehension, instructors will be encouraged to dedicate ample time to clarifying doubts and providing individualized attention. Furthermore, the use of diverse teaching aids, such as blackboards and presentations, will be emphasized alongside the provision of comprehensive study materials. Finally, with a view towards successful internal assessment performance, faculty will implement strategies to prepare students effectively for these examinations.

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S6

In light of feedback received from sixth semester students, a multi-faceted approach has been implemented to enhance the learning experience. Instructors will now prioritize fostering student engagement through increased involvement in co-curricular and extracurricular activities. Additionally, a strong emphasis has been placed on improving communication channels between faculty and students. This includes ensuring ample time for clarifying doubts, providing individualized attention, and utilizing a variety of pedagogical tools like boards and presentations. Furthermore, instructors are encouraged to provide a wider range of study materials and dedicate more time for students to utilize library resources. Finally, ensuring students are well-prepared for internal assessments remains a key objective. This comprehensive strategy aims to cultivate a more enriching and supportive academic environment for all sixth-semester students.

S8

In light of feedback received from eighth semester students, pedagogical adjustments have been implemented to enhance their preparedness for industry. Instructors are now encouraged to incorporate a wider variety of co-curricular activities that bridge the gap between academic learning and professional application. Additionally, a focus on personalized learning has been emphasized. Faculty members are urged to prioritize effective communication, providing individual attention to address student inquiries, and utilizing a combination of traditional (board) and modern (PPT) teaching tools. Furthermore, to facilitate deeper understanding and independent study, instructors are expected to provide ample study materials and encourage library use. Recognizing the importance of project-based learning, faculty will dedicate increased time for student project completion and provide more comprehensive project guidance.

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ACTION TAKEN REPORT ON STUDENT FEEDBACK – 2

2018-19 EVEN

S2

To improve the learning experience, faculty will prioritize clear communication with students for better understanding of course material. More time will be dedicated to resolving student doubts in class for enhanced clarification. The use of visual aids like boards and the provision of a wider range of study materials will be emphasized to create a more interactive learning environment.

S4

Based on student feedback, teaching learning practices are being refined. Clear and consistent communication with students will be a priority to foster engagement. Additionally, maintaining classroom discipline will be emphasized to optimize learning. Instructors will dedicate time to clarify doubts and provide individualized attention for student comprehension. Diverse teaching aids (blackboards, presentations) will be used alongside comprehensive study materials. Strategies to prepare students for internal assessments will also be implemented.

S6

A multi-faceted approach addresses student feedback and aims to enhance the learning experience. Faculty will now prioritize student engagement through increased involvement in co-curricular and extracurricular activities. Improved communication channels include ensuring time for doubt clarification, individualized attention, and utilizing various pedagogical tools like boards and presentations. Instructors are encouraged to provide a wider range of study materials and dedicate more time for library use. Ensuring students are well-prepared for internal assessments remains a key objective.

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S8

Feedback has led to pedagogical adjustments to enhance industry preparedness. Instructors will incorporate a wider variety of co-curricular activities that bridge the gap between academics and professional application. Additionally, personalized learning is emphasized. Faculty will prioritize effective communication, providing individual attention to address inquiries, and utilizing a combination of traditional (board) and modern (PPT) teaching tools. Furthermore, to facilitate deeper understanding and independent study, instructors are expected to provide ample study materials and encourage library use. Recognizing the importance of project-based learning, faculty will dedicate increased time for student project completion and provide more comprehensive project guidance.

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ACTION TAKEN 2019-2020

Action Taken on Teachers feedback Report

2019-2020

We place immense value on the feedback received from our esteemed faculty. Their insights provide a vital roadmap for continuously improving the college experience for both educators and students alike.

Recognizing the growing importance of online learning resources, the college is taking significant steps to expand its digital library. We will be acquiring a wider selection of e-books and online journals, ensuring faculty have access to a comprehensive and readily available research platform. Additionally, the implementation of more online teaching platforms will be explored, offering greater flexibility and catering to diverse learning styles.

In response to the feedback, the college plans to introduce a more robust online component to student activities. This will allow for increased participation and engagement, regardless of location or time constraints. We believe this blended approach will broaden the reach of extracurricular activities and provide valuable online learning experiences.

The college recognizes the immense value faculty bring by publishing their research and expertise. To facilitate this, we will be exploring the organization of technical festivals that provide a platform for faculty to showcase their work, fostering collaboration and knowledge exchange within the academic community. Additionally, we are committed to exploring flexible scheduling options for online classes, catering to the convenience of our esteemed faculty members.

The feedback process represents a collaborative effort between faculty and college administration. The actions outlined serve as a testament to our dedication to fostering a vibrant learning environment that empowers both faculty and students. We are confident that these initiatives will pave the way for a more innovative, engaging, and technologically advanced educational experience for all.

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initiatives will pave the way for a more innovative, engaging, and technologically advanced educational experience for all.

SNGCET ALUMNI ASSOCIATION PAYYANUR (SNAAP)

ACTION TAKEN BASED ON FEEDBACK ANALYSIS

Grand Alumni Meet on -04-11-2019

Based on the feedback analysis, it seems like the majority of alumni are satisfied with their experience, which is a positive sign. However, there's always room for improvement. Here are some remedies to address any areas of concern:

1. **Positive Reinforcement:** Since a significant portion of respondents are very satisfied, it's essential to reinforce what aspects of their experience are contributing to this high level of satisfaction. Recognizing and reinforcing these positive aspects can help maintain and even improve satisfaction levels.

2. **Continuous Improvement:** Use the feedback analysis as a tool for continuous improvement. Regularly collect feedback, analyse trends, and implement changes based on the feedback received. This iterative approach can help in creating a better overall experience for students and stakeholders at SNGCET.

3. **Career Guidance and Counselling:** Strengthen career guidance services to help students make informed decisions about their career paths. This can include workshops, one-on-one counselling sessions, and resources for exploring various career options.

4. **Alumni Engagement:** Leverage the experiences and success stories of alumni to inspire current students and provide networking opportunities. Alumni mentorship programs can be beneficial in guiding students towards successful career paths.

5. **Feedback Loop:** Maintain a feedback loop where alumni and current students can share their experiences and provide insights for continuous improvement. This can help in identifying areas of strength and areas needing enhancement in influencing career paths.

6. **Enhanced Communication:** Improve communication channels between students and faculty/administration to ensure that feedback is effectively communicated and acted upon.

7. **Student Involvement:** Involve students in the improvement process by seeking their suggestions and feedback on how programs and services can be enhanced to better meet their needs and expectations.

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8. **Promote Networking Culture:** Encourage a networking culture within the institution by highlighting success stories of networking, facilitating introductions between alumni and students, and providing networking tips and resources.

9. **Collect Feedback Regularly:** Continuously collect feedback from participants of networking events to understand their experiences, preferences, and suggestions for improvement. Use this feedback to iterate and enhance future networking opportunities.

10. **Other Activities:** Explore other engagement activities based on alumni interests and feedback. This could include volunteer opportunities, alumni newsletters, webinars, or collaborative projects.

11. **Recognize and Celebrate Alumni Achievements:** Highlight the achievements and contributions of alumni through alumni spotlights, awards, and recognition programs. Celebrating alumni success stories can inspire engagement and foster a sense of pride within the community.

12. **Seek Feedback and Input:** Regularly seek feedback from alumni to understand their engagement levels, interests, and suggestions for improvement. Use this feedback to tailor engagement initiatives and ensure they meet the needs of the alumni community.

13. **Address Neutral Responses:** Engage with respondents who are neutral about recommending SNGCET and gather feedback to understand their perspectives. Address any concerns or areas where improvement is needed to potentially convert neutral responses into positive recommendations.

14. **Address Dissatisfaction (Somewhat Dissatisfied):** While the percentage of somewhat dissatisfied respondents is low, it's important to address their concerns. Conduct targeted surveys or interviews to gather detailed feedback, and take actionable steps to address any issues raised. This could involve improvements in communication, alumni services, or other areas identified as contributing to dissatisfaction.

15. **Evaluate Effectiveness:** Regularly evaluate the effectiveness of alumni support services through feedback, surveys, and metrics such as utilization rates and satisfaction levels. Use this data to make data-driven decisions and continuously improve the services offered.

By implementing these remedies, we can not only address any existing concerns but also foster a stronger sense of community and engagement among alumni, ultimately benefiting both the alumni network and the institution as a whole.

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The following are the action taken to the employers survey in the academic year 2019-20

SL. NO.	FEEDBACK	ACTION TAKEN
1	Exposure to languages other than one's native language for coordinating site-related tasks effectively.	Students were encouraged to learn additional languages.
2	Enriching the curriculum with industry-oriented courses.	Conducted workshop to enrich industry interaction

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S1

- To enhance the learning experience, instructors leading problem-solving courses will dedicate more classroom time to practical exercises.
- Additionally, clear communication, sufficient time for assignments, and personalized attention for student inquiries are emphasized for all faculty members.

S3

- Based on student feedback, faculty across all subjects will implement a wider range of teaching tools to improve the learning experience.
- Clear communication, adequate time allotted for assignments and labs, and addressing student questions and lingering uncertainties remain key priorities.

S5

- In response to student feedback, faculty revisions have been made to improve the learning experience.
- Instructors in problem-oriented courses will incorporate a wider variety of didactic tools. Additionally, remedial classes will be offered to address knowledge gaps identified in the feedback.
- Furthermore, clear communication, ample time for assignments and labs, and an environment conducive to individual attention and prompt doubt clarification remain crucial aspects for all faculty members.

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S7

- Prompted by student feedback, a series of pedagogical adjustments have been implemented to create a more engaging learning environment.
- Instructors are encouraged to utilize a wider range of teaching aids.
- Additionally, recognizing the importance of well-rounded development, increased emphasis will be placed on co-curricular activities like placement training, allowing students to dedicate time for job preparation.
- Fostering open communication remains a priority. All subject teachers are urged to prioritize clear and consistent communication with students. This includes allocating ample time for project work and independent study (literature reading) to enhance academic achievement and overall student engagement.

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DEPARTMENT OF CIVIL ENGINEERING

ACTION TAKEN REPORT ON STUDENT FEEDBACK –2

2019-20 ODD

Semester 1: Instructors leading problem-solving courses will dedicate more class time to exercises, and all faculty are encouraged to prioritize clear communication, providing ample time for assignments, and offering individualized attention to enhance the learning experience.

Semester 3: Responding to student feedback, all faculty will implement various teaching tools to enrich learning. Clear and consistent communication, adequate time for assignments and lab records, and individualized attention to address questions and clear doubts remain key areas of emphasis.

Semester 5: Faculty revisions address student feedback to improve the learning experience. Instructors of problem-oriented subjects will incorporate a wider variety of teaching tools, and additionally offer remedial classes to address knowledge gaps identified in the feedback. Clear communication, ample time for assignments and lab records, and an environment conducive to individual attention and prompt doubt clarification remain top priorities for all faculty.

Semester 7: Pedagogical adjustments based on student feedback are in place. Instructors are encouraged to use a wider variety of teaching aids to foster a more engaging learning environment. Recognizing the importance of well-rounded development, increased emphasis will be placed on co-curricular activities like placement training, allowing students to dedicate time for job preparation. Fostering open communication remains a priority, with all faculty urged to prioritize clear and consistent communication. This includes allocating ample time for projects and independent study to enhance academic achievement and overall student engagement.

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DEPARTMENT OF CIVIL ENGINEERING

ACTION TAKEN REPORT ON STUDENT FEEDBACK – 1

2019-20 EVEN

- **Second Semester:** To address student concerns, faculty will implement several pedagogical improvements. These include prioritizing clear communication to ensure a clear grasp of course material. Additionally, instructors will dedicate more time to clarifying student doubts during class. Furthermore, the use of visual aids like boards will be emphasized to enhance interactivity. Finally, faculty will provide a wider range of study materials to solidify student understanding. These adjustments aim to create a more supportive and enriching academic environment.

- **Fourth Semester:** Following student feedback, pedagogical practices are being refined for a more engaging learning experience. Instructors will focus on clear communication to foster student participation. Additionally, maintaining classroom discipline will be a priority to optimize learning. To ensure comprehension, instructors will be encouraged to dedicate time to clarifying doubts and provide individualized attention. Furthermore, the use of diverse teaching aids (blackboards & presentations) will be emphasized alongside providing comprehensive study materials. Finally, effective strategies will be implemented to prepare students for internal assessments.

- **Sixth Semester:** In response to student feedback, a multifaceted approach has been adopted to improve the learning experience. Instructors will now prioritize fostering student engagement through co-curricular and extracurricular activities. Additionally, improved communication channels are a key focus. This includes ensuring ample time for clarifying doubts, providing individualized attention, and utilizing various pedagogical tools (boards & presentations). Furthermore, instructors are encouraged to provide a wider range of study materials and dedicate more time for students to utilize library resources. Finally, ensuring students are well-prepared for internal assessments remains a key objective. This comprehensive strategy aims to cultivate a more enriching and supportive academic environment.

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- **Eighth Semester:** To better prepare students for industry, pedagogical adjustments have been implemented based on student feedback. Instructors are now encouraged to incorporate a wider variety of co-curricular activities that bridge the gap between theory and practice. Additionally, a personalized learning focus has been emphasized. Faculty members are urged to prioritize effective communication, providing individual attention to address student inquiries, and utilizing a combination of traditional (board) and modern (PPT) teaching tools. Furthermore, to facilitate deeper understanding and independent study, instructors are expected to provide ample study materials and encourage library use. Recognizing the importance of project-based learning, faculty will dedicate increased time for student project completion and provide more comprehensive project guidance.

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ACTION TAKEN REPORT ON STUDENT FEEDBACK – 2

2019-20 EVEN

S2

In order to enhance the online learning experience for second-semester students, faculty will be implementing several exciting changes based on valuable student feedback. This includes a focus on more engaging and effective online teaching methods. Additionally, instructors will be providing a wider range of study materials and resources, including supplementary YouTube videos and NPTL lectures. Furthermore, to ensure a smoother learning experience, all activities will be uploaded promptly and on time. These adjustments aim to create a more supportive and enriching online learning environment for all second-semester students.

S4

Invaluable feedback from fourth-semester students has prompted a series of positive changes to enhance the online learning experience. To ensure everyone is on the same page, instructors will be focusing on accurate attendance tracking and organized online content uploads. This will be complemented by a wider range of study materials, including additional YouTube/NPTL videos, to cater to diverse learning styles. Furthermore, timely activity uploads will ensure students can stay on track and engaged throughout the semester. These improvements demonstrate a commitment to building a more effective and enriching online learning environment for all fourth-semester students.

S6

feedback from our sixth-semester students has prompted some exciting improvements to our online learning platform. To enhance the learning experience, instructors will be focusing on clear and organized online content delivery, including timely uploads of materials and activities. Additionally, a wider range of study resources will be available, including supplementary YouTube and NPTEL videos. Recognizing the challenges of online learning, we're committed to

ensuring accessibility for all students, particularly those facing network issues. These enhancements, implemented in response to student feedback, aim to create a more streamlined and enriching online learning environment for all fourth-semester students.

S8

To ensure accessibility for all, classes will now be available as online video recordings, complementing live online sessions. This allows students with network issues to conveniently access the material at their own pace. Additionally, organized uploads of class content, a wider range of study materials, and supplementary resources like YouTube and NPTL videos will provide a richer learning environment. Timely uploads of activities will further streamline the learning process. Recognizing the importance of ongoing projects, professors will ensure ample time is provided before project reviews, allowing students to fully dedicate themselves to their work. These adjustments, driven by student feedback, aim to create a more flexible and supportive learning environment for all fourth-semester students.

(HoD, CE)

ACTION TAKEN 2020-2021

SREE NARAYANA GURU COLLEGE OF ENGINEERING &TECHNOLOGY

Action Taken on Teachers feedback Report

2020-2021

We are committed to fostering a thriving academic environment for both faculty and students. In light of this commitment, we conduct feedback survey among our esteemed faculty members frequently. Their valuable insights have been instrumental in shaping many initiatives:

Recognizing the need for advanced teaching aids, smart classrooms are rolled out across various departments. These interactive spaces will equip faculty with the latest digital tools to enhance their teaching methods and provide a more engaging learning experience for students.

We understand the importance of a well-stocked library for academic success. Based on faculty recommendations, we have significantly expanded our library collection by acquiring a substantial number of new books and academic resources. This will ensure that students have access to a wider range of relevant materials to support their studies.

In recognition of the ongoing pandemic and the need for a seamless transition to online learning, we are providing faculty with access to high-speed internet facilities within the college premises. This will empower them to conduct online classes effectively and provide quality education remotely.

Acknowledging the challenges faced by many faculty members who travel long distances, we are implementing a convenient and reliable transportation service. This initiative aims to minimize commute-related stress and allow faculty to focus on their academic pursuits with renewed energy.

Considering the well-being of our faculty during this unprecedented time, we have introduced on-campus food services. This will provide them with easy access to nutritious meals, further facilitating their time on campus.

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We are dedicated to fostering a culture of continuous learning for both faculty and students. To this end, we will be hosting a series of online webinars and workshops on relevant topics. These interactive sessions will provide faculty with valuable skills and strategies to excel in their teaching practice.

We are encouraged by the collective efforts undertaken by our dedicated faculty to create a smooth learning environment for all students, regardless of their preferred mode of learning – online or in-person. We value their commitment and believe these initiatives, driven by their feedback, will significantly contribute to a vibrant and enriching academic experience for both faculty and students.

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The following are the action taken on the issues informed by the employers during the survey in the academic year 2020-21

SL. NO.	FEEDBACK	ACTION TAKEN
1	Exposure to technical environment.	Students were motivated to join technical forums, attend networking events and connect with professionals on LinkedIn..
2	Exposure to situations requiring critical thinking and problem solving abilities.	Students were encouraged to have group discussions.

Action Taken on Students feedback Report- 1

2020-2021 ODD

S1:

Recognizing the valuable feedback from first-semester students, the college has implemented several positive changes. To strengthen foundational knowledge, additional classes in subjects like math and physics have been incorporated. Recognizing the challenges of online learning, class timings have been adjusted for student convenience. Furthermore, to ensure no student falls behind, individual attention is being provided within the online environment for each subject. This ensures all students receive the support they need while attending classes in a flexible online format.

S3:

Taking student feedback, the departments implemented several positive changes for the benefit of third-semester students. To address challenging subjects, additional online classes were offered, with flexible timings as requested by the students. Recognizing the need for personalized support, faculty members provided individual attention to weaker students even within the online format. Furthermore, professors ensured timely upload of all study materials, making it convenient for students to excel in each subject. These proactive measures demonstrate the university's commitment to student success in the online learning environment.

S5:

Recognizing the valuable feedback from fifth semester students, the department implemented a series of improvements to enhance the learning experience. To cater to diverse schedules, classes were conducted online with timings adjusted based on student requests. Furthermore, faculty provided individualized support for struggling students within the online environment, ensuring every student received the attention they needed. To bolster comprehension, faculty uploaded all

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study materials promptly and supplemented them with informative YouTube and NPTEL videos. The department's commitment extended beyond lectures, with the introduction of engaging online programs that actively involved students. These comprehensive initiatives fostered a dynamic and supportive online learning environment.

S7:

Recognizing the challenges faced by seventh-semester students, the department promptly addressed their feedback. To bridge knowledge gaps, additional classes were offered for tougher subjects. Understanding the need for flexibility, these classes were conducted online at student-preferred timings. Furthermore, faculty ensured individual attention to struggling students within the online environment, tailoring support to each subject. Consistent attendance was achieved through close monitoring by professors. Additionally, faculty members uploaded essential study materials on time, and supplemented them with valuable NPTEL videos from Youtube. To further enrich the learning experience, a wider range of engaging online programs were implemented, fostering active student participation. Finally, clear and thorough instructions were provided online to guide students through their final projects. Overall, the department adopted a comprehensive and adaptable approach to ensure student success in the online semester.

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Action Taken on Students feedback Report- 2

2020-2021 ODD

S1: Recognizing the needs of first-semester students, the college implemented several positive changes based on their valuable feedback. To address foundational knowledge gaps, additional support was provided in core subjects. Understanding the challenges of remote learning, class schedules were adjusted to accommodate student preferences. Moreover, to ensure all students thrived, faculty offered personalized support within the online environment, catering to individual needs. This approach ensured all students could excel while attending classes in a flexible online format.

S3: In response to feedback from third-semester students, the department implemented several positive changes to enhance the learning experience. To address challenging subjects, additional online classes were offered with flexible timings as requested by the students. Recognizing the importance of personalized support, faculty provided individual attention to students who needed extra help, even within the online format. Furthermore, professors ensured all study materials were uploaded promptly, providing students with the resources they needed to succeed in each subject.

S5: Recognizing the valuable feedback from fifth-semester students, the department implemented a series of improvements to enhance the learning experience. To cater to diverse schedules, classes were conducted online with timings adjusted based on student requests. Furthermore, faculty provided individualized support for struggling students within the online environment, ensuring every student received the attention they needed. To bolster comprehension, faculty uploaded all study materials promptly and supplemented them with informative YouTube and NPTEL videos. The department's commitment extended beyond lectures, with the introduction of engaging online programs that actively involved students. These comprehensive initiatives fostered a dynamic and supportive online learning environment.

S7: Responding to the valuable feedback from seventh-semester students, the department prioritized their needs. To address areas requiring more support, additional online classes were offered for challenging subjects, with flexible timings as requested by the students. Recognizing the need for personalized learning, professors provided individual attention to students who needed extra help, tailoring their support to each specific subject. Consistent participation was ensured through close monitoring. Additionally, faculty uploaded essential course materials promptly and enriched them with valuable NPTEL videos from YouTube. Furthermore, the department went beyond lectures by implementing a wider variety of engaging online programs that actively involved students. Finally, clear and comprehensive project instructions were provided online to guide students through their final projects. Overall, the department's adaptable and multifaceted approach ensured student success in the online semester.

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DEPARTMENT OF CIVIL ENGINEERING

Action Taken on Students feedback Report- 1

2020-2021 EVEN

S2:

In an effort to continuously enhance the learning experience, valuable feedback from second-semester students has prompted some positive changes. Instructors will be focusing on even clearer communication, utilizing engaging tools like whiteboards and presentations, and ensuring the accuracy of distributed notes. Additionally, recognizing the importance of inclusivity, resources will be readily available online for students who cannot attend class in person. To foster a more approachable environment, instructors will strive to cultivate even friendlier interactions with their students. These collective efforts aim to create a supportive and dynamic learning atmosphere for all.

S4:

In light of valuable feedback from fourth-semester students, the faculty is committed to enhancing the learning experience. This includes improved communication channels to ensure all students feel informed and supported. Lectures will utilize a combination of clear explanations, engaging presentations, and accurate notes. Additionally, online resources will be readily available for those unable to attend in person. Furthermore, instructors will prioritize providing individual attention and fostering a friendly classroom environment. Finally, a renewed focus will be placed on strengthening the practical aspects of the coursework. These steps aim to create a more enriching and inclusive learning environment for all students.

S6

In their feedback, sixth-semester students expressed a desire for even stronger communication channels with their teachers. This includes the use of clear and engaging presentations, readily available and accurate course notes, and a continued emphasis on providing online materials for those who miss classes. Additionally, students highlighted the value of individualized attention

and a friendly classroom environment. The feedback also called for a renewed focus on practical application of knowledge, and an increase in extracurricular and co-curricular activities to provide well-rounded learning opportunities. Overall, the feedback reflects a student body eager for a stimulating and supportive learning experience.

S8

In light of valuable feedback from sixth-semester students, the faculty is committed to enhancing the learning experience. This includes improved communication channels to ensure clarity and accessibility. Additionally, professors will focus on utilizing a variety of teaching methods, such as whiteboards and presentations, alongside providing accurate and comprehensive course materials. Recognizing the importance of inclusivity, online resources will continue to be offered for students who are unable to attend in-person classes. Furthermore, individual attention will be a priority to address student needs effectively. The project guidance system will also be strengthened to ensure each group receives the support necessary to produce high-quality work. Finally, the university will strive to expand opportunities for extracurricular activities, providing students with a well-rounded educational experience.

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DEPARTMENT OF CIVIL ENGINEERING

Action Taken on Students feedback Report- 2

2020-2021 EVEN

S2:

Building on valuable feedback from second-semester students, we're implementing positive changes to enhance the learning experience. Instructors will focus on clear communication, utilizing engaging tools like whiteboards and presentations, while ensuring the accuracy of distributed notes. Recognizing the importance of inclusivity, online resources will be readily available for students unable to attend in person. Additionally, instructors will strive to cultivate friendlier interactions, fostering a more approachable and dynamic learning environment for all.

S4:

In response to valuable feedback from fourth-semester students, the faculty is committed to strengthening the learning experience. This includes improved communication channels to ensure all students feel informed and supported. Lectures will combine clear explanations with engaging presentations and accurate notes. Additionally, online resources will be readily available for those unable to attend in person. Furthermore, instructors will prioritize providing individual attention and fostering a friendly classroom environment. Finally, a renewed focus will be placed on strengthening the practical aspects of the coursework, creating a more enriching and inclusive learning environment for all students.

S6:

Sixth-semester student feedback highlighted a desire for even stronger communication channels with instructors. This includes clear and engaging presentations, readily available and accurate course notes, with continued emphasis on providing online materials for those who miss classes.

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Additionally, students emphasized the value of individualized attention and a friendly classroom environment. The feedback also called for a renewed focus on practical application of knowledge and an increase in extracurricular and co-curricular activities to provide well-rounded learning opportunities. Overall, the feedback reflects a student body eager for a stimulating and supportive learning experience.

S8:

Building on valuable insights from eighth-semester students, the faculty is dedicated to elevating the educational experience. This will involve implementing improved communication strategies for enhanced clarity and accessibility. Professors will actively incorporate diverse teaching methods, including whiteboards and presentations, alongside providing accurate and comprehensive course materials. Recognizing the importance of inclusivity, online learning resources will continue to be readily available for students unable to attend in-person classes. Moreover, individual attention will be a key focus to effectively address student needs. The project guidance system will also be strengthened to ensure each group receives the necessary support for producing high-quality work. Finally, the university will strive to expand opportunities for extracurricular activities, fostering a well-rounded educational experience for all students.

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ACTION TAKEN 2021-2022

Action Taken on Teachers feedback Report

2021-2022

The valuable insights gleaned from faculty feedback survey have been translated into a series of impactful actions designed to elevate the educational experience for both faculty and students.

Recognizing the importance of contemporary teaching tools, the college has invested in smart classrooms, equipping faculty with cutting-edge technology to enhance engagement and learning outcomes.

Responding to faculty requests, the library has significantly expanded its collection by acquiring new books and resources. This enriched selection empowers faculty with a wider range of materials to curate dynamic and informative curricula.

Understanding the challenges faced by faculty commuting from afar, the college has implemented a reliable and comfortable transportation facility. This initiative fosters a more well-rested and focused teaching environment.

Recognizing the unique demands of the pandemic, the college has provided faculty with access to high-quality food options, ensuring their well-being during this unprecedented time.

Acknowledging the ever-evolving nature of education, the college has planned a series of webinars and workshops for faculty and students. This initiative provides a platform for continuous learning and knowledge exchange.

With the pandemic restrictions easing, the college is excited to announce a series of technical events to facilitate the publication of faculty research works. These events will celebrate faculty achievements and contribute to the intellectual discourse within the institution.

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The faculty has embarked on a collective initiative to establish a positive and well-managed environment that fosters optimal learning conditions for all students. This commitment ensures a seamless transition back to physical classrooms after the pandemic.

By implementing these actions based on faculty feedback, we are actively fostering a supportive learning environment conducive to excellence for both faculty and students.

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SNGCET ALUMNI ASSOCIATION PAYYANUR (SNAAP)

ACTION TAKEN BASED ON FEEDBACK ANALYSIS

Grand Alumni Meet on -01-05-2022

Based on the feedback analysis, it seems like the majority of alumni are satisfied with their experience, which is a positive sign. However, there's always room for improvement. Here are some remedies to address any areas of concern:

1. **Enhance Communication and Engagement**: Improve communication channels and engagement efforts with alumni to keep them connected and informed about developments at SNGCET.

2. **Tailor Services and Programs:** Customize alumni services and programs based on feedback to better meet the diverse needs and interests of alumni.

3. **Address Neutral Responses**: Reach out to those who were neutral and gather more specific feedback to understand their reasons for being neutral. This could help identify areas for improvement.

4. **Evaluate Dissatisfaction**: Investigate the reasons behind the somewhat dissatisfied responses to address any specific issues or concerns raised by this segment of respondents.

5. **Alumni Mentorship Programs**: Establish alumni mentorship programs where experienced alumni can mentor current students and recent graduates, providing valuable insights and guidance for career development.

6. **Improve Fair-Rated Programs:** Gather more detailed feedback from respondents who rated programs or services as fair to understand specific areas for improvement. This could involve refining processes, adding resources, or adjusting program content to better meet expectations.

7. **Feedback Integration**: Implement a systematic feedback integration process where feedback from alumni and stakeholders is consistently collected, analyzed, and used to make informed decisions about program and service improvements.

8. **Communication and Transparency**: Enhance communication and transparency about program offerings, benefits, and improvements to ensure that alumni are aware of the positive changes being made based on their feedback.

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9. **Customized Engagement Activities**: Explore other engagement activities based on specific interests or needs identified by alumni, such as community service projects, sports tournaments, art exhibitions, or book clubs.

10. **Organize Social Gatherings**: Plan and host social gatherings such as reunions, networking mixers, alumni dinners, or cultural events to provide opportunities for alumni to connect and socialize in a relaxed environment.

11. **Networking Events:** Organize networking events or platforms where alumni can connect with each other, share experiences, collaborate on projects, and explore potential career opportunities or partnerships.

12. **Offer Diverse Engagement Activities**: Provide a range of engagement activities that cater to different interests and preferences of alumni, including networking events, professional development workshops, social gatherings, mentorship programs, and community service projects.

13. **Engage Alumni Ambassadors**: Identify and engage enthusiastic alumni as ambassadors who can actively promote SNGCET to their networks, participate in recruitment events, and share their positive experiences with others.

14. **Highlight Positive Experiences**: Showcase success stories, achievements, and positive experiences of alumni to potential students, parents, and other stakeholders to highlight the value and benefits of SNGCET.

15. **Engage Alumni Volunteers:** Recruit alumni volunteers to participate in mentoring programs, career counselling sessions, networking events, and other initiatives aimed at supporting fellow alumni in their post-graduation endeavours.

By implementing these remedies, you can not only address any existing concerns but also foster a stronger sense of community and engagement among alumni, ultimately benefiting both the alumni network and the institution as a whole.

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The following are the action taken on the issues informed by the employers during the survey in the academic year 2021-22

SL. NO.	FEEDBACK	ACTION TAKEN
1	Exposure to technical environment.	Students were motivated to join technical forums, attend networking events and connect with professionals on LinkedIn..
2	Enhancing the students to be an entrepreneur	Motivated students to pursue entrepreneurship. Organized Technical talks. Talks by alumni who are successful entrepreneurs were also planned.

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DEPARTMENT OF CIVIL ENGINEERING

Action Taken on Students feedback Report-1

2021-2022 ODD

First Semester:

In response to valuable student feedback, the college enacted positive changes to strengthen foundational knowledge. Additional classes in math and physics were incorporated into the curriculum. Recognizing the challenges of online learning, class times were adjusted to better suit student schedules. Moreover, individual attention was provided within the online environment for each subject, ensuring all students received the support they needed in this flexible learning format.

Third Semester:

Responding to student feedback, the departments implemented several positive changes to benefit third-semester students. To address challenging subjects, additional online classes were offered with flexible timings as requested. Recognizing the need for personalized support, faculty provided individual attention to weaker students even within the online format. Furthermore, professors ensured timely uploads of all study materials, providing students with the convenience to excel in each subject. These proactive measures demonstrate the university's commitment to student success in the online learning environment.

Fifth Semester:

In response to valuable feedback from fifth-semester students, the department implemented a series of improvements to enhance the learning experience. Classes were conducted online with timings adjusted based on student requests to cater to diverse schedules. Additionally, faculty provided individualized support for struggling students within the online environment, ensuring every student received the attention they needed. To bolster comprehension, faculty uploaded all study materials promptly and supplemented them with informative YouTube and NPTEL videos.

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The department's commitment extended beyond lectures, with the introduction of engaging online programs that actively involved students. These comprehensive initiatives fostered a dynamic and supportive online learning environment.

Seventh Semester:

The department promptly addressed the challenges faced by seventh-semester students based on their feedback. To bridge knowledge gaps, additional classes were offered for tougher subjects. Understanding the need for flexibility, these classes were conducted online at student-preferred timings. Furthermore, faculty ensured individual attention to struggling students within the online environment, tailoring support to each subject. Consistent attendance was achieved through close monitoring by professors. Additionally, faculty members uploaded essential study materials on time, and supplemented them with valuable NPTEL videos from YouTube. To further enrich the learning experience, a wider range of engaging online programs were implemented, fostering active student participation. Finally, clear and thorough instructions were provided online to guide students through their final projects. Overall, the department adopted a comprehensive and adaptable approach to ensure student success in the online semester.

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DEPARTMENT OF CIVIL ENGINEERING

Action Taken on Students feedback Report-2

2021-2022 ODD

First Semester:

Responding to the needs of first-semester students and their valuable feedback, the department implemented positive changes. To strengthen foundational knowledge, additional support was provided in core subjects. Recognizing the challenges of remote learning, class schedules were adjusted for student preference. Moreover, faculty offered personalized online support, catering to individual needs, to ensure all students thrived in the flexible online format.

Third Semester:

The department addressed student feedback and implemented positive changes to enhance the third-semester learning experience. To tackle challenging subjects, additional online classes were offered with flexible timings as requested. Recognizing the importance of personalized support, faculty provided individual attention to students needing extra help, even within the online environment. Furthermore, professors ensured all study materials were uploaded promptly, providing the resources students needed to succeed.

Fifth Semester:

In response to valuable feedback from fifth-semester students, the department implemented a series of improvements to enhance the learning experience. Classes were conducted online with timings adjusted based on student requests to cater to diverse schedules. Furthermore, faculty provided individualized support for struggling students within the online environment, ensuring every student received the attention they needed. To bolster comprehension, faculty uploaded all study materials promptly and supplemented them with informative YouTube and NPTEL videos. The department's commitment extended beyond lectures, with the introduction of engaging

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online programs that actively involved students. These comprehensive initiatives fostered a dynamic and supportive online learning environment.

Seventh Semester:

Responding to valuable feedback from seventh-semester students, the department prioritized their needs. To address challenging subjects, additional online classes were offered with flexible timings as requested. Recognizing the need for personalized learning, professors provided individual attention to students who needed extra help, tailoring their support to each specific subject. Consistent participation was ensured through close monitoring. Additionally, faculty uploaded essential course materials promptly and enriched them with valuable NPTEL videos from YouTube. Furthermore, the department went beyond lectures by implementing a wider variety of engaging online programs that actively involved students. Finally, clear and comprehensive project instructions were provided online to guide students through their final projects. Overall, the department's adaptable and multifaceted approach ensured student success in the online semester.

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Action Taken on Students feedback Report- 1

2021-2022 EVEN

S2:

For enhancing the learning experience, valuable feedback from second-semester students has prompted some positive changes. Instructors will be focusing on even clearer communication, utilizing engaging tools like whiteboards and presentations, and ensuring the accuracy of distributed notes. To foster a more approachable environment, instructors will strive to cultivate even friendlier interactions with their students. These collective efforts aim to create a supportive and dynamic learning atmosphere for all.

S4:

As per the feedback obtained from fourth-semester students, the faculty is committed to enhance the learning experience. This includes improved communication channels to ensure all students feel informed and supported. Online resources will be made readily available for those students who are unable to attend in person. Also, instructors will prioritize providing individual attention and fostering a friendly classroom environment.

S6

Sixth-semester students expressed their need for even stronger communication channels with their teachers. Students emphasised the value of individualized attention and a friendly classroom environment.

S8

In light of valuable feedback from eigth-semester students, the faculty is committed to enhance the learning experience. This includes improved communication channels to ensure clarity and accessibility. Recognizing the importance of inclusivity, online resources will continue to be offered for students who are unable to attend in-person classes. Furthermore, individual attention will be a priority to address student needs effectively. The project guidance system will also be strengthened to ensure each group receives the support

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necessary to produce high-quality work. Finally, the university will strive to expand opportunities for extracurricular activities, providing students with a well-rounded educational experience.

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Action Taken on Students feedback Report- 2

2021-2022 EVEN

S2:

In response to insightful feedback from second-semester students, significant improvements are underway to enrich the learning journey. Instructors are placing a heightened emphasis on enhancing communication clarity, harnessing interactive tools such as whiteboards and presentations, and meticulously verifying the accuracy of distributed materials. Moreover, there's a keen recognition of the necessity for inclusively, leading to the provision of easily accessible online resources for students unable to physically attend classes.

S4:

Taking into account the insightful feedback received from fourth-semester students, the faculty is dedicated to elevating the overall learning experience. This commitment entails implementing enhanced communication channels to ensure that every student feels both informed and supported throughout their academic journey. Lectures will be revamped to incorporate a blend of clear explanations, captivating presentations, and meticulously crafted notes to facilitate understanding. Moreover, recognizing the diverse needs of students, online resources will be readily accessible for those unable to attend classes in person. Instructors will also prioritize providing personalized attention and fostering a welcoming classroom atmosphere conducive to open interaction.

S6

Based on the constructive feedback from sixth-semester students, there is a clear emphasis on enhancing communication channels between students and teachers. This entails utilizing clear and engaging presentations, ensuring the availability of accurate course notes, and maintaining a consistent provision of online materials for students who may miss classes. Moreover, students emphasized the importance of receiving individualized attention and fostering a friendly classroom atmosphere, reflecting a desire for personalized support.

S8

Building on valuable insights from eighth-semester students, the faculty is dedicated to elevating the educational experience. This will involve implementing improved communication strategies for enhanced clarity and accessibility. Professors will actively incorporate diverse teaching methods, including whiteboards and presentations, alongside providing accurate and comprehensive course materials. Recognizing the importance of inclusivity, online learning resources will continue to be readily available for students unable to attend in-person classes. Moreover, individual attention will be a key focus to effectively address student needs. The project guidance system will also be strengthened to ensure each group receives the necessary support for producing high-quality work.

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ACTION TAKEN 2022-2023

Action Taken on Teachers feedback Report

2022-2023

SNGCET is dedicated to fostering a vibrant learning environment for both faculty and students. To achieve this, we conduct a comprehensive faculty feedback survey frequently, and the valuable insights received have spurred a series of impactful actions.
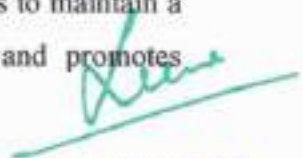
Recognizing the power of technology in education, the college has invested in smart classrooms, equipping faculty with cutting-edge tools to create engaging and interactive learning experiences. Responding to faculty requests, the library has significantly expanded its collection by acquiring new books and resources. This enriched selection empowers faculty with a wider range of materials to curate dynamic and informative curricula.

Understanding the challenges faced by faculty commuting long distances, the college has implemented a reliable and comfortable transportation facility. This initiative fosters well-being and enables faculty to arrive refreshed and focused for their teaching duties.

Embracing continuous learning, the college has planned a series of webinars and workshops for both faculty and students. These sessions provide a platform for knowledge exchange and empower faculty to stay abreast of advancements in their fields.The college is excited to announce a series of technical events to expecting the active involvement of our faculty members. These events will celebrate faculty achievements and contribute to the college's intellectual discourse.

The Faculty has embarked on a collective initiative to create a positive and well-managed learning environment for all students. This commitment ensures a smooth transition back to physical classrooms after the pandemic.
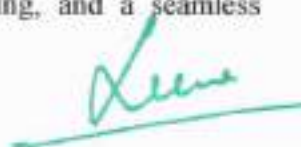
Recognizing the importance of a sustainable campus, college has amped up efforts to maintain a clean and green environment. This fosters a healthy learning environment and promotes responsible practices among students.

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Recognizing the importance of a sustainable campus, college has amped up efforts to maintain a clean and green environment. This fosters a healthy learning environment and promotes responsible practices among students.

Recognizing the value of practical learning, faculty members are actively collaborating with industry partners to develop opportunities for students. This initiative strengthens the connection between theory and real-world application, preparing students for successful careers.

By implementing these actions based on faculty feedback, our college is actively shaping a learning ecosystem that prioritizes faculty well-being, continuous learning, and a seamless educational experience for all.

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SNGCET ALUMNI ASSOCIATION PAYYANUR (SNAAP)

ACTION TAKEN BASED ON FEEDBACK ANALYSIS

Grand Alumni Meet on 15-08-2023

Based on the feedback analysis, it seems like the majority of alumni are satisfied with their experience, which is a positive sign. However, there's always room for improvement. Here are some remedies to address any areas of concern:

Engage Dissatisfied Alumni: While it's great that there are no "somewhat dissatisfied" responses, it's essential to proactively engage with alumni who may have had less than satisfactory experiences. Reach out to them individually to understand their concerns and find ways to address them effectively.

Enhance Communication Channels: Improve communication channels to keep alumni informed about the latest developments, events, and opportunities within the alumni network and the institution. This could include regular newsletters, social media updates, and alumni-exclusive platforms.

Personalized Engagement: Tailor engagement efforts to the specific interests and needs of different alumni groups. This could involve organizing targeted events, workshops, or networking opportunities based on career stages, industries, or areas of interest.

Continuous Feedback Mechanism: Implement a system for continuous feedback collection from alumni to identify emerging issues promptly and make timely improvements. This could include surveys, focus groups, or regular feedback sessions.

Enhance Alumni Benefits: Review and enhance the benefits and services offered to alumni, such as career counselling, access to resources, discounts on further education, or networking opportunities. Ensure that these benefits align with the evolving needs of alumni.

Strengthen Alumni-Student Mentorship Programs: Foster stronger connections between alumni and current students through mentorship programs. This not only benefits students but also provides alumni with opportunities for meaningful engagement and gives them a sense of fulfilment.

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Expand Alumni Network: Actively work on expanding the alumni network by reaching out to alumni who may have lost touch and encouraging them to reconnect. Utilize social media platforms and alumni directories to facilitate connections.

Celebrate Success Stories: Highlight the achievements and success stories of alumni to inspire and motivate both current students and other alumni. This can foster a sense of pride and belonging within the alumni community.

Address Concerns Regarding Neutral Responses: While neutral responses aren't inherently negative, they could indicate areas where alumni feel indifferent or lack strong engagement. Dig deeper into the reasons behind these responses and explore ways to enhance alumni engagement and satisfaction.

Implement Alumni Engagement Metrics: Establish key performance indicators to track alumni engagement and satisfaction over time. Use these metrics to measure the effectiveness of remedial efforts and identify areas for further improvement.

By implementing these remedies, you can not only address any existing concerns but also foster a stronger sense of community and engagement among alumni, ultimately benefiting both the alumni network and the institution as a whole.

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EMPLOYERS FEEDBACK – ACTION TAKEN REPORT

ACADEMIC YEAR 2022-23

The following are the action taken on the issues informed by the employers during the survey in the academic year 2022-23

- For onsite works multiple language fluency is required, so the students are motivated to learn foreign languages
- employers informed that the practical knowledge is less, for solving this issue students are motivated to attend more industrial visits and to undergo more industrial project works

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DEPARTMENT OF CIVIL ENGINEERING

ACTION TAKEN REPORT ON STUDENT FEEDBACK – 1

2022-23 ODD

S1:

Based on first-year student feedback, a multi-pronged approach is being adopted to strengthen the learning experience. Problem-solving courses will feature increased class time dedicated to practical exercises. Clear communication, ample assignment completion time, and personalized attention for student inquiries are being emphasized for all faculty. This comprehensive plan aims to cultivate a supportive and enriching academic environment for all freshmen.

S3:

Informed by third-semester student feedback, faculty across disciplines will now utilize a broader range of instructional tools to enhance learning. Additionally, clear and consistent communication, adequate time for assignments and lab records, and personalized attention to address student questions and clear up lingering conceptual gaps are key priorities.

S5:

Taking into account feedback from fifth-semester students, several faculty adjustments are being made. Instructors of problem-solving courses will incorporate a wider variety of didactic tools to enrich their curriculum. Additionally, remedial classes will be offered to address any knowledge gaps identified in the feedback. Moreover, all faculty remain committed to clear communication with students, ensuring sufficient time for assignments and lab records. Finally, fostering an environment that encourages individual attention and prompt doubt clarification remains a cornerstone for all instructors.

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S7:

Informed by the feedback from graduating students, a series of pedagogical adjustments have been implemented. Instructors are encouraged to utilize a wider range of teaching aids, fostering a more engaging learning environment. Furthermore, recognizing the importance of holistic development, increased emphasis will be placed on co-curricular activities like placement training, allowing students to dedicate time for job preparation. Encouraging open communication remains a priority, with faculty urged to prioritize clear and consistent communication with students. This includes allocating ample time for project work and independent study, such as literature reading, to enhance academic achievement and overall student engagement.

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DEPARTMENT OF CIVIL ENGINEERING

ACTION TAKEN REPORT ON STUDENT FEEDBACK – 2

2022-23 ODD

S1:

To enhance the learning experience, instructors leading problem-oriented courses will dedicate more class time to practical exercises. Additionally, all faculty are encouraged to prioritize clear communication, providing ample time for assignment completion, and offering personalized attention to address student questions. This comprehensive approach aims to solidify the foundation for all freshmen.

S3: Based on student feedback, faculty across all disciplines will incorporate a wider variety of teaching tools into their courses. Clear communication, ensuring adequate time for assignments and labs, and addressing student questions and lingering uncertainties remain key priorities.

S5:

Feedback has led to several faculty adjustments designed to improve the learning experience. Instructors of problem-oriented subjects will utilize more diverse didactic tools to enrich their courses. Additionally, remedial classes will be offered to address any knowledge gaps identified in the student feedback. Moreover, all faculty remain committed to clear communication with students, ensuring sufficient time for assignments and lab records. Finally, fostering an environment that encourages individual attention and prompt doubt clarification remains a cornerstone for all instructors.

S7:

Informed by student feedback, pedagogical adjustments have been implemented to create a more engaging learning environment. Instructors are encouraged to utilize a wider range of teaching

aids. Recognizing the importance of well-rounded development, increased emphasis will be placed on co-curricular activities like placement training, allowing students to dedicate time for job preparation. Clear and consistent communication with students remains a priority, with faculty urged to allocate ample time for project work and independent study, such as literature reading, to enhance academic achievement and overall student engagement.

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DEPARTMENT OF CIVIL ENGINEERING

Action Taken on Students feedback Report- 1

2022-2023 EVEN

S2

To improve the learning experience for second-semester students, faculty will be making several changes based on student feedback. Professors will focus on communicating course material clearly and consistently, ensuring everyone understands. They'll also be dedicating more class time to resolving student questions and confusion. To make learning more engaging, instructors will make greater use of whiteboards or other visual aids. Finally, students will be given more resources to help them study outside of class and solidify their understanding.

S4

Based on the feedback given byfourth-semester students told , we're making improvements to how teachers deliver their courses. Professors will make sure to explain things clearly and consistently, which will help keep students engaged. We'll also be putting more emphasis on keeping classrooms orderly so everyone can learn best. Teachers will be encouraged to take extra time to answer questions and give students individual help when they need it. They'll also be using more tools like blackboards and presentations to make learning interesting. On top of that, students will get a wider range of study materials to help them understand the material fully. Finally, we'll be helping teachers develop strategies to prepare students for their upcoming exams.

S6

Based on the feedback given by sixth semester steps are taken to improve their learning experience. Professors will focus on getting students more involved in activities outside of class. They'll also be working on better communication, making sure there's enough time to answer questions and giving students extra help. To keep things interesting, teachers will use more tools

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like whiteboards and presentations. Students will also get more resources to study with and extra time in the library. Finally, we're still focused on helping students ace their exams.

S8

To better prepare eighth-semester students for their careers, we've made some changes based on their feedback. Professors will be including more activities outside of class that connect what students learn in school to real-world jobs. There will also be a bigger focus on helping each student individually. This includes making sure communication is clear, answering questions one-on-one, and using a mix of teaching methods like whiteboards and presentations. Students will also get more study materials and be encouraged to use the library. Finally, because projects are important for many jobs, teachers will give students more time to work on them and provide more guidance.

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Action Taken on Students feedback Report- 2

2022-2023 EVEN

S2

In an effort to enhance student learning, instructors will make clear communication a top priority, ensuring students grasp the course material. More in-class time will be devoted to clarifying student doubts, and a wider variety of study materials will be provided. Additionally, the use of visual aids like boards will be emphasized to create a more interactive learning environment.

S4

Informed by student feedback, teaching practices are being revamped to prioritize clear and consistent communication, fostering a more engaging learning environment. This will include dedicated time for instructors to address student doubts and provide individualized support. Additionally, maintaining classroom discipline and utilizing diverse teaching aids alongside comprehensive study materials will be emphasized. To further student success, strategies to prepare them for internal assessments will also be implemented.

S6

In response to student feedback, a comprehensive approach will target a richer learning experience. Faculty will prioritize student engagement by incorporating co-curricular and extracurricular activities. Clear communication will be enhanced through dedicated time for questions, individualized support, and diverse teaching tools like boards and presentations. Instructors are encouraged to provide a wider range of study materials and library resources. Finally, ensuring student success in internal assessments will remain a key focus.

S8

Student feedback has driven effective changes to better prepare graduates for the workforce. Instructors will integrate a wider range of co-curricular activities that connect theory to real-world application.

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Personalized learning takes center stage, with faculty prioritizing clear communication, offering individual attention to address questions, and utilizing a mix of traditional (boards) and modern (presentations) teaching aids. Additionally, instructors are expected to provide ample study materials and encourage library use for deeper understanding and independent study. Recognizing the value of project-based learning, faculty will dedicate more time for project completion and provide more comprehensive project guidance.

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