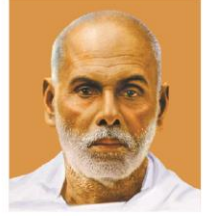




Sree Narayana Guru College of Engineering & Technology

CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307



PAC MEETING MINUTES



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY,

SNGCET/AC/2023

01-03-2023

PROGRAMME ASSESSMENT COMMITTEE (PAC)

The Programme Assessment Committee (PAC) is hereby constituted with the following members to monitor the Department activities and evaluate various parameters.

Civil Engineering

1. Ms. B. Mary Sonia George, HOD CE- Chairperson
2. Dr. Susan Abraham, Dean UG & PG – Senior Faculty Member
3. Ms. Saritha Sasindran, AP CE- IQAC Co-ordinator
4. Ms. Shamyia Sukumaran, AP CE- NAAC Co-ordinator
5. Mr. Jacob Thomas, HOD ME - Member from Sister Department

Computer Science and Engineering

1. Mr. Sunder V, HOD CSE- Chairman
2. Ms. Varsha M, AP CSE – Senior Faculty Member
3. Ms. Veena K K, AP CSE- IQAC Co-ordinator
4. Ms. Vijina Vijayan, AP CSE- NAAC Co-ordinator
5. Ms. Chaithanya, AP ME - Member from Sister Department

Electrical and Electronics Engineering

1. Mr. Abhilash Krishnan T K, HOD EEE- Chairman
2. Mr. Manu C, AP EEE – Senior Faculty Member
3. Ms. Prabha Chandran, AP EEE - IQAC Co-ordinator
4. Mr. Vaishak M Nayanar, AP EEE - NAAC Co-ordinator
5. Ms. Abhaya D K, AP ECE - Member from Sister Department

Dr. LEENA A V
PRINCIPAL
SREE NARAYANA GURU COLLEGE OF
ENGINEERING & TECHNOLOGY
PAYYANUR, KANNUR

Electronics and Communication Engineering

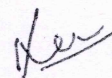
1. Ms. Leena Narayanan, HOD ECE- Chairperson
2. Ms. Meera M, AP ECE – Senior Faculty Member
3. Ms. Thrishna S, AP ECE - IQAC Co-ordinator
4. Ms. Vani R, AP ECE - NAAC Co-ordinator
5. Ms. Archana C P , AP EEE - Member from Sister Department

Mechanical Engineering

1. Mr. Jacob Thomas, HOD ME- Chairman
2. Dr. Sudhin Chandran, Associate Professor ME – Senior Faculty Member
3. Mr. Rahul A M, AP ME - IQAC Co-ordinator
4. Mr. Athul Raj P P, AP ME - NAAC Co-ordinator
5. Ms. Shilpa Vaslsakumar, AP CE - Member from Sister Department

Functions:

- Monitoring the achievements of Program Outcomes (POs) and Program Specific Outcomes (PSOs)
- Evaluating program effectiveness and proposing necessary changes.
- Preparing periodic reports on program activities, progress, status or other special reports for management.
- Motivating the faculty towards attending workshops, developing projects, working models, paper publications and engaging in research activities.
- Review of Curriculum Gaps, Approval of Syllabus Gaps and intimating the relevant ones to the University.



PRINCIPAL

To

Members of the committee
HODs/Department Notice Boards
President/Secretary for kind information



Dr. LEENA A V
PRINCIPAL
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PAYYANUR, KANNUR



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

Department of Civil Engineering

Programme Assessment Committee Meeting Minutes

Date: 06-03-2023

Time: 11.30 am

Location: CE seminar hall

Attendees:

Ms. B. Mary Sonia George	HOD CE	- Chairperson
Ms. Saritha Sasindran	DQAC member	- Convener
Dr. Susan Abraham	Dean Academics	- Member
Ms. Shamyia Sukumaran	NAAC Coordinator	- Member
Mr. Jacob Thomas	Asst. Professor, ME	- Member

Handwritten signatures of the attendees.

Agenda:

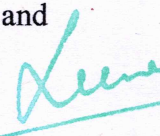
- Review of the minutes of the previous meeting.
- Industry interaction and its impact
- Curriculum and Syllabus Review
- Proposed methodology for attainment of COs, POs, PSOs
- Students performance in Co-curricular and Extra-curricular activities
- Training and Placement progress
- Research and Development activities
- Alumni Interaction and stake holders feedback analysis
- Department outreach activities
- Any other matters

Handwritten signature of Dr. Leena A V.

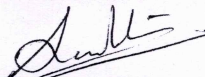
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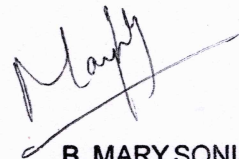
Minutes:

- Ms. Shamyia Sukumaran., Assistant Professor welcomed the PAC members for the meeting and reiterated the agenda of the meeting.
- The minutes of the previous meeting held on 7-10-2022 were confirmed without any amendments.
- Discussed the program's effectiveness, the process followed to improve the quality of the teaching-learning process, and methodologies to support slow learners and encourage bright students. Members are advised to identify the different ICT mechanisms for theory and laboratory courses.
- Ms. Saritha Sasindran, Assistant Professor put forth that the membership in professional societies/chapters will be helpful to the students and will also be beneficial for the faculty members.
- Mr. Jacob Thomas, Assistant Professor, Department of Mechanical Engineering discussed the student internship activities and suggested that the internship of the students will be beneficial through MOUs signed companies.
- Dr. Susan Abraham, Associate Professor, suggested that more number of faculty participation in faculty development program is needed and also told about the importance of paper publications in various national and international journals.
- Ms. B. Mary Sonia George, HOD CE suggested that the following activities are to be conducted throughout the year. Add on courses, Technical fest, Alumni talks, Workshops and Hands on Training on relevant topics. She also emphasised on the improvement of University Examination results.
- The important suggestions given by the members are listed below.
 - The students should be classified according to their interests and future goals at the beginning of the program itself. Their skills should be enhanced with appropriate training in their selection of interest.
 - The students must be encouraged to participate in conferences, workshops and project exhibitions. This will create a project based learning environment.

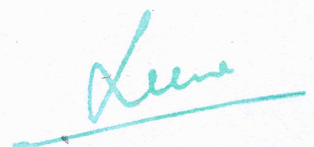

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- Orientation program needs to be conducted on POs, PEOs, PSOs, NAAC accreditation, and NBA accreditation.
- Association activities should be organized and conducted by the students.
- Online courses on student mentoring skills can be pursued by the faculty members.
- For difficult courses more classes needs to be conducted.
- Ms. Saritha Sasindran, Assistant Professor, extended the vote of thanks to all the members for attending the PAC meeting with a request to provide long term support for the prospective development of the department.

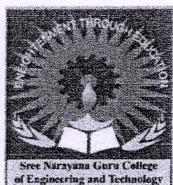

 Convenor



B. MARY SONIA GEORGE
 ASSOCIATE PROFESSOR & HOD
 DEPARTMENT OF CIVIL ENGINEERING
 SNGCET, PAYYANNUR



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SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY,

SNGCET/AC/2022

05-09-2022

PROGRAMME ASSESSMENT COMMITTEE (PAC)

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Civil Engineering

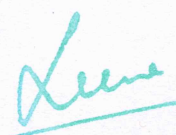
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1. Mr. Abhilash Krishnan T K, HOD EEE- Chairman
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Electronics and Communication Engineering

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Functions:

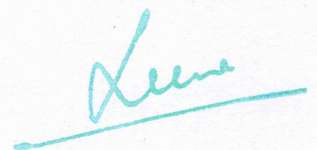
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- Evaluating program effectiveness and proposing necessary changes.
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- Motivating the faculty towards attending workshops, developing projects, working models, paper publications and engaging in research activities.
- Review of Curriculum Gaps, Approval of Syllabus Gaps and intimating the relevant ones to the University.

To

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HODs/Department Notice Boards
President/Secretary for kind information**



PRINCIPAL



**Dr. LEENA A V
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PAYYANUR, KANNUR**



SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

Department of Civil Engineering

Programme Assessment Committee Meeting Minutes

Date: 7-10-2022

Time: 11.30 am

Location: CE seminar hall

Attendees:

Ms. B. Mary Sonia George

HOD CE

- Chairman

Ms. Saritha Sasindran

DQAC member

- Convener

Dr. Susan Abraham

Dean Academics

- Member

Ms. Shamyia Sukumaran

Assistant Professor

- Member

Mr. Jacob Thomas

HOD ME

- Member

Agenda:

- Evaluation and monitoring of attainment of Program Outcomes (POs), Program Specific Outcomes (PSO).
- Planning of co-curricular activities for attainment of activity points.
- Industry interaction
- Training and Placement progress
- Research activities
- Department outreach activities
- Any other matters.

Minutes:

- Ms. Shamyia Sukumaran., Assistant Professor welcomed the PAC members for the meeting.

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- Discussed the program's university results and checked the evaluation of the outcomes.
- Ms. Saritha Sasindran, Assistant Professor put forth that the many co-curricular activities need to be conducted for the attainment of activity points.
- Mr. Jacob Thomas, Assistant Professor, Department of Mechanical Engineering discussed the importance of the student interaction with industry.
- Dr. Susan Abraham, Associate Professor, suggested that more number of Training and Placement activities need to be conducted.
- Ms. B. Mary Sonia George, HOD CE suggested that the following activities are to be conducted throughout the year. Value added courses, Technical fest, Workshops and Hands on Training on relevant topics are to be conducted.
- The important suggestions given by the members are listed below.
 - The students must be encouraged to participate in conferences, workshops, and project exhibitions.
 - Association activities should be organized and conducted by the students.
 - Students need to be encouraged for entrepreneurship and placement activities
- Ms. Saritha Sasindran, Assistant Professor, extended the vote of thanks to all the members for attending the PAC meeting with a request to provide long term support for the prospective development of the department.

Saritha
Commemor

Mary

B. MARY SONIA GEORGE
ASSOCIATE PROFESSOR & HOD
DEPARTMENT OF CIVIL ENGINEERING
SNGCET, PAYYANNUR

Leena

Dr. LEENA A V
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