

# Sree Narayana Guru College of Engineering & Technology



CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307

## COURSE COMMITTEE MEETING MINUTES



# SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

## **CIRCULAR**

Date: 14-06-2023

Class committee meeting for this course will be held on 16-06-2023 at 12:15p.m in the ECE Department Seminar Hall. All the committee members are requested to attend the meeting without fail.

CHAIR PERSON

HOD

S.No	Name	Signature
1.	Mr. Manu. C Chair person	Man
2.	Ms. Prabha Chandran	Posto.
3.	Ms. Abhaya D.K	Appay.
4.	Ms Chaithaniya K.P.	Helmethyan
5.	Malavika P (student member, ECE)	<b>1</b>
6.	Sreya M (student member, ECE)	Souper
7.	Gazal V (student member, EEE)	Garff.
8.	Megith Sukumaran (student member, EEE)	Megal
9.	Abhishek M O (student member, CS)	Alle
10.	Aarya M S (student member, CS)	Alaysel.

Dr. LEENA AV
PRINCIPAL
SREE MARAYANA GURU COLLEGE OF
ENGREERING & TECHNOLOGY
PRYYANUR, KANNUR

## classes taken for S2 ECE & S2 EEE & S2 CSE EST 130: Basses of Electrical & Electronics Engineering Minutes of the lourse committee meeting held on 16/06/2023 Merubes Present: 1) Mr. Manu. C, Chairpuson Me. Poatsha Chandran & Menster Me. Abhaya. D.K Member Ms Chaithaniya K.P., Member Malarika P (Student member, ECE) Sreya. M (student member, ECE) Crazal V ( Student member, EFE) act. Meghith dukumaran ( student manober, EEE) 9) Abhishek M.O ( student member, CSE) Assor 10) Aarya M.S ( student member, CSE) Agenda: i) loure peogress and syllahus eoverage 2) dubject servet analysis - series - I Discussions: \* The chairperson welcomed the members for course \* The duties and responsibility of student members were explained \* The eyelabus covered till date were discussed Harks seewed by students for suice 1 ybeer discussed Students were asked to represent the defficities there is the subject. Chewpour Principal



## SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Date: 17-06-2023

## Action Plan Report of the Meeting held on 16-06-2023

## Members Present:

- 1) Mr. Mann. C Chair person
- 2) Ms. Prabba Chandran
- 3) Ms. Abbaya D.K.
- 4) Ms Chaithaniya K.P.
- 5) Malavika P (student member, ECE)
- 6) Sreya M (student member, ECE)
- 7) Guzul V (student member, EEE)
- 8)Megith Sukumaran (student member, EEE)
- 9), Abhishek M O (student member, CS)
- 10)Aarya M S (student member, CS)

#### Agenda:

- Course Completion
- Subject result analysis series I

#### Action Taken:

The meeting started at 12.15pm and discussions are as follows,

The Chairman welcomed the members, briefed the Agenda

- Chairperson informed that our faculty members have to come up with necessary action plans to improve the results
- Portions covered were discussed with students.

The meeting ended at 1.00 pm

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HOD/ECE



# SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

## **CIRCULAR**

Date: 01-08-2023

Class committee meeting for this course will be held on 03-08-2023 at 12:15p.m in the ECE Department Seminar Hall. All the committee members are requested to attend the meeting without fail.

CHAIR PERSON

HOD.

S.No	Name	Signature
1.	Mr. Manu. C Chair person	Han
2.	Ms. Prabha Chandran	Pada
3.	Ms. Abhaya D.K	Autab.
4.	Ms Chaithaniya K.P.	10 blanter
5.	Malavika P (student member, ECE)	<b>Q</b>
6.	Sreya M (student member, ECE)	Ergu
7.	Gazal V (student member, EEE)	Cuzal
8.	Megith Sukumaran (student member, EEE)	Mest.
9.	Abhishek M O (student member, CS)	Aller
10.	Aarya M S (student member, CS)	Aarel

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PAYYANUR, KANNUR

claes taken for 32 ECE, EEE & CSE Himuter of the course committee meeting held on 03/08/2003 Members Present: Mr. Manu C, chairperson Manyanhar Me Prabha Chandran . By, Member Ms. Abhaya D.K, Meniby Als Ms. Charthanya KP, Member Als Halavike P ( Student member ECE) Malarika Sreya M ( Student member ECE) liazal V (student niember EEE) Com Migith Sukumaran (student maniber EEE) Klang Abhishek M.O (shedent meneber CSE) Jacya His ( Student member CSE) dagy Agenda :louise progress and syllabus loverage debject seriel Analysis IS II Importance of University Exams. Discussions: \* The chairperson welcomed the members of \* The weell maryin of series of 8 of were & Dueweed the importance of scourings & Explained the method of time historiages M. Leena Naergano HODECE (



# SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

# DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Date: 04-08-2023

## Action Plan Report of the Meeting held on 03-08-2023

#### **Members Present:**

- 1) Mr. Manu. C Chair person
- 2) Ms. Prabha Chandran
- 3) Ms. Abhaya D.K
- 4) Ms Chaithaniya K.P.
- 5) Malavika P (student member, ECE)
- 6) Sreya M (student member, ECE)
- 7) Gazal V (student member, EEE)
- 8) Megith Sukumaran (student member, EEE)
- 9) Abhishek M O (student member, CS)
- 10) Aarya M S (student member, CS)

### Agenda:

- 1. Course Completion
- 2. Subject result analysis series I & II
- 3. Importance of university exams

#### **Action Taken:**

The meeting started at 12.15pm and discussions are as follows,

The Chairman welcomed the members, briefed the Agenda

- Chairperson informed that our faculty members have to come up with necessary action plans to improve the results
- 2. Portions covered were discussed with students.
- 3. Told the students to study both subjects regularly.

The meeting ended at 1.00 pm

HOD/ECE

Course:	BASICS OF	ELECTRONICS	ENGINEERING Academic Year:	2019	
Course					

Class: EC02 Department: ECE Date: 31 1 2019 Meeting No.: 1/4

## MEMBERS PRESENT:

Chairperson :	Mr. Leena Navayanan	311110
Faculty Members :	Prof. K. Raveendran	200
	Ms. Kavya Vinod Ms. Assuranza. P.	he saine
	Ms. Vismaya Snegith	dismana 31.21.19
	Mr. Sidharth: S. Babu	31/119
	Ms. Revathi. K	Revalled 33/2/19
Student Members :	Mr. Pranav V. Prakash	31/1/19
	Mr. Aswant Valsan	31/1/19
	Mr. Afnan Abdul Nasar	Alex 31/1/19
	Mr. Aryun. T.P.	Arind 3/01/19
	Mr. Pranow Swesh	Broth 31/01/19

#### DISCUSSIONS:

Sl. No	Points Discussed	Action Plan	Responsibility	Target Date Remark
1	Portions Coverage			
	CLASS CE 02 EC100: Basics of Electronics Eng	To 12 COmphalala	Prof.K. Raviendou	n 27/2/19
	EC 100: Basics of	2 modules to be completed		
	CLASS CSE 02 EC 100; Banis &	2 Modules to be completed	Ms. Kavya Viriod	27/2/19
	CLASS EEEO2 EC100: Besics of	Le corridate d	Ms. Kavya Virio	27/2/19
	Electronic Enga	100		1,4

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Teaching Methodology				
Teaching				
CLASS 6602		Prof. K Revenduen		Satisfactory
CLASS ME02		Ms. Kanya Vinod		Satisfactory
CLASS CSE02		Mk Kavya Vind		Satisfactory Satisfactory
CHASS EEE 02		Ms Kavya Vinod		Satisfactory
Laboratory Sessions				
Eng. Workshop	to be complete	Raveendean	27/2/19	Satisfactory
ration I In	1	h ha leaven \ (un-d	27/2/19	Satisfactory Satisfactory
Other Discussions				0
1. The Charyper committee in	son briefed	l about the in	nportance	of course
2. Faculty in a	harge briefed by target o	Leegarding th	e portion	s to be
3. The progress	of work in	ithe lab was f	ound sat	esfactory
4. Student mer	nbers convertes and n	yed that they otes so fare.	are sat	tofied
		0		
	CLASS CSE02  CLASS EEE 02  Laboratory Sessions  ECITO: Electronic Eng. Workshop  ECITO: Electronic Eng. Workshop  ECITO: Electronic Eng. Workshop  Other Discussions  1. The Charryter Committee in Committee in Completed (Completed)  3. The progress	CLASS CSEO2  CLASS EEEO2  Laboratory Sessions  ECITO: Electronus 4 experiment Eng. Workshop to be complete Ecito: Electronus 4 experiment to be complete Ecito: Electronus 4 experiment Eng. Workshop to be complete Ecito: Electronus 4 experiment Eng. Workshop to be complete Complete Complete Complete Complete Committee in improving to 2. Faculty in charge briefed Completed by target of Completed Completed by target of Completed by target of Completed Completed by target of Completed Completed by target of Completed Complet	CLASS CSE02  CLASS CSE02  Ms. Kauya Vinod  Ms. Kauya Vinod  Laboratory Sessions  ECI 10: Electron of 4 experiments Perof. K. Eng. Workshop to be completed Raverndran  ECI 10: Electron of the experiments Ms. Kauya Vinod  ECI 10: Electron of the experiments Ms. Kauya  ECI 10: Electron of the experiments Ms. Kauya  ECI 10: Electron of the experiments Ms. Kauya  ECI 10: Electron of the experiments  ECI 10	CLASS CSE02  Mk Kauya  Vinod  CLASS EEE02  Ms Kauya  Vinod  Laboratory Sessions  ECI10: Electronis 4 experiments Perof. K  Eng. Workshop to be completed Raveendran  ECI10: Electronis 4 experiments Ms Kauya Vinod 27/2/19  Eng. Workshop to be completed Raveendran  Eci10: Electronis 4 experiments Ms Kauya Vinod 27/2/19  Eng. Workshop to be completed ms disironya P 27/2/19  Eng. Workshop to be completed ms disironya P 27/2/19

CHAIRPERSON

PRINCIPAL

Course: BASICS OF ELECTRONICS ENGINEERING Academic Year: 2019

Class: ME CSE CE, Department: ECE Date: 18/3/19 Meeting No.: 2/4

## MEMBERS PRESENT:

Chairperson :	Ms. LEENA NARAYANAN	Lune 15/3/19
Faculty Members :	PROF. K. RAVEENDRAN	France 1873/15
	MG. KAVYA VINOD	A STORY
	M. AISWARYA . P.	A STATE OF THE STA
	Ms. VISMAYA SREEJITH	18/3/19 disman.
	Mr. SIDHARTH. S. BAGU	1813119
	MS. REVATHI.K	Revally willing.
Student Members	MR. PRANAV. V. PRAKASH	18/3/19
	MR. ASWANTH VALSAN	18/3/19
	MR. AFNAN AGDUL NASAR	Duca-82318/3/19
	MR. ARJUN T. P.	1415/19 Ping.
	MR. PRANAV SURESH	Daby 18/3/19

#### DISCUSSIONS:

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Sl. No	Points Discussed	Action Plan	Responsibility	Target Date	Remarks
1	Portions Coverage		er et abet et a		MINTER S
	CLASS CE 02 EC100: Basics of Electronis Engg	4 modules to be complet	Prof.K. Raveird	10/4/19	
	CLASS MEO2. ECIOO: Basics of Electronics Engg.	be completed			
	CLASS CSEO2 ECIOO: Basics of Electronics Engr	be completed	Ms. Kavya Vinod	10/4/19	
	CKASSEEE 02 EC100: Basics of Electronic Engg.	4 modules	Ms. Kavye Vinos	(10/4/19	<u> </u>
	Cottamini Sigg				

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No	Points Discussed	Action Plan	Responsibility	Target Date	Remarks
-	Teaching Methodology		1		T
	CLASS CEO2		Prof. 12 Ravendran		Site of a dary
	CLASS MEOZ	1.	Ms Kavya Vinod		Satisfacting
	CLASS (SE 02		Ms. Karya Virod	* 1	Setusfactory
	CLASS EEE 02		Mr. Kavya		Satisfactory
	4	* · · · · ·			
3	Laboratory Sessions		14. 14. 14. 14. 14. 14. 14. 14. 14. 14.		
	ECITO: Electronico Ergo Workshop	8 experiments to be completed	Prof. K. Raviendra	210/4/19	Satisfactory
	EC110: Electronia Ergg. Workshop EC110: Electronia	to be complete	Ms. Karya Vinod	1000	Satisfactory
	Other Discussions	1 streampleted	Ms Aiswaya P.	10/4/13	Satisfa Ary
1	Faculty-in-	charge bruef	ed regarding	the port	tions to
2	overall perf.	ormance into	the first interno udents failed to	l exam 5 get mini	is not inum merk
3	· Remedial cl were told to	ass hows w meet the f	ere scheduled	, and sta	idents urs.
					1 5 m

CHAIRPERSON

1100 8/2/15

PRINCIPAL

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ENGRIEERING A TECHNOLOGY
ENGRIEERING A TECHNOLOGY

Course: BASICS OF ELECTRONICS ENGINEERING Academic Year: 2019

Class: ME, CSE CE Department: ECE Date: 10/5/19 Meeting No.: 3/4.

## MEMBERS PRESENT:

Chairperson :	Ms. Leena Narayanan	LA 10/5/19
Faculty Members :	PROF. K. RAVEENDRAN	Zar 307 13
	ME KAVYA VINOD	1481015/19
	MS. ALSWARYA. P.	for Lains
	MS. VISMAYA SREEJITH.	Clistina.
	MR. SIDHARTH S. BABU	coldina iol slia
	Ms. REVATHI. K.	Zarasta.
Student Members :	MR. PRAMAU. V. PRAKASH	Karata la
	MR. ASWANTH VALSAN	as wanth
	MR. AKNAN ABDUL NASAR	M. S. S.
	MR. ARJUNT. P.	Agua 319
	MR. PRANAV SURESH	Dansellin "

#### DISCUSSIONS:

SL No	Points Discussed	Action Plan	Responsibility	Target Date	Remarks
1	Portions Coverage				
	CLASS CEOZ; ECIOO: Basics of Electronics Eng.	6 modules to be completed	Prof.K Revenderen	14/5/19	
	CLASS MEDZ: EC100: Basics of Electronics Ergg.	6 modules to be completed	Vinod	1415/19	
	CLASS CSE 02 EC100: Basics of Electropits Greg	6 modulesto Le completed	Vinod	1415/19	
	CLASS EEEOZ EC100: Banco of Electronics Engg-	6 modules to	Ms. Kevya Virod	14/5/19	1
		ditter	Lu		

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		Action Plan	Responsibility	Target Date	Remarks
io	Points Discussed	Account			
1	Teaching Methodology		T		
+	CLASS CEO2		Prof. K. Ravunduan		Satisfacto
	CLASS MEO2	SERVED TO	Ms. Kavya Vinoel		
33	CLASS CSEOZ		Ms. Karvya Vinod		Satisfacto
	CLASS EEEOZ		Ms. Kavya Vinod		Satisfacto
3	Laboratory Sessions				
	EC110: Electron Engo Workshop	is 10 expression	to Brog. K. Raveerdran		Satisfactory
	EC110: Electron	us la experimento	to Mr. Kauga Vinad		Satisfactory
	Engg. Worksho	o comparishents	to Ms. Diswary. P.	(	Sectisfactory
	Other Discussions				
1	. 0.	faculty brief y torget date	fed regardeing po	rtion to be	2
2	students con	weiged that	they were set is	sfied with	z the
3	they have pre	formance inthe	he 2nd internal exam except so	was not	satisfactory
4	4. Remedial cl during lun	asses were o	onducted for s	low learn	rees
			Xu		
· Carrier		3	Dr. LEENA	A	

Dr. LEENA A PRINCIPAL
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CHAIRPERSON

HOD 19515

PRINCIPAL

Course:	BASICS	oF	ELECTRONICS	ENGINEERINGAcademic Year:	2019
Course:	BHSICS	01	FEE CI KUNIO	ENGINEERINGACAdemic Year:	2011

Class: ME CSE CE Department: ECE Date: 20/5/19 Meeting No.: 4/4

## MEMBERS PRESENT:

Chairperson :	MS. LEENA NARAYANAN	20/5/19
Faculty Members :	Mof. R. RAVEENDRAN	2015/19 0,00 da
	Ms. KAVYA VINOD	18201519
	Ms. AISWARYA.P.	800 Dong dis
		and the state of t
Student Members		
		Andrews of Paris Andrews
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## **DISCUSSIONS:**

Sl. No	Points Discussed	Action Plan	Responsibility	Target Date	Remarks
1	Portions Coverage				
	CLASSICE 02 ECIDO: Basies of Electromis Enga	6 modules Completed	Prof. K Reweendran	-	X 2 -
	CCASS MEDE EC100: Basics of Electronics Engy	6 modules	Ms. Kavya Vinod		-
	CLASS CSE02 EC100: Basics of Electronis En	6 modules	Ms. Kavya Vinod	-	_
	CLASIEEE02 EC100: Basis of Electronics En	6 modules	Ms. Kavya Vinod		<i>j</i> ~
		(Mileo)	Lu		

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	Points Discussed	Action Plan	Responsibility	Target Date	Remarks
0					
•	Teaching Methodology		Parof. K. Raveend	ears .	Satisfact
	CLASS Œ 02		Ms. Kavya		Satisfacto
	CLASI MEO2		Virial		
*	CLASS CSE 02		Ms Kavya Vinod		Satisfact
	CLASS EEE 02		Ms Kavya Vynad		Satisfact
	Engy Workshop  Engy Workshop  Engy Workshop  Other Discussions	mus completed	unto My. Kenrya Vinad Mr. Als worza (		Satisfactory Satisfactory
,	1. Faculty in a attendance 2. All studen	to have mu	d overall perfo	l marks	and
	3. Students w	we given as	n awareness of	exam for	mat
	4. Committee	reviewed an for-	d approved the the course and	lab	
-	15 Duestall of	Handana A	nd witernal in	attle inter	decidad

CHAIRPERSON

HOBELF 115

PRINCIPAL

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# SREE NARAYANA GURU COLLEGE OF ENGINEERING AS TECHNOLOGY TOWN COLLEGE OF ENGINEERING AS TECHNOLOGICAL UNIVERSITY)

## MINUTES OF THE COURSE COMMITTEE MEETING

Course:

BE101-04 Introduction to Electronics Engineering

Class: EC01

Department: ECE

Date: 10.08.2018

Meeting No.: 01 / 04

## MEMBERS PRESENT:

Chairperson :	Ms. Roshni V V	Jan 13
Faculty Members :	Prof. K Raveendran	2018/18
	Ms. Leena Narayanan	12/3/18
	Ms. Kavya Vinod	referris
	Ms. Amrutha M.V	1 10 10
Student Members :	Ms. Aswathi Ashokan	to 30 19/18.
	Ms. Hrithika K V	Dic/alu
	Ms. Sncha Surendran N	20/10/10/18
	Ms. Remna P	1019113

## DISCUSSIONS:

Disco			Responsibility	Target Date	Remarks
Sl. No	Points Discussed	Action Plan	Kesponstoney		
	and the state of t				
	Portions coverage	- III - i - ha	the state of the s	14.09.2018	
	Class EC01	2 modules to be completed by target	Ms. Amrutha M.V	14.09.2010	
		date			
					Satisfactory
2	Teaching Methodology		Ms. Amrutha M.V		
	Class EC01	•	IVIS, 7 KING		
	And the second s			14.09.2018	Satisfactory
3	Laboratory sessions	3 experiments to be	Prof. K Raveendran	14.09.2016	, outroom ,
	EC110 Electronics Engineering Workshop	completed			
	(EC01)				

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#### Discussions

- 1. The Chairperson briefed about the rules of KTU and importance of course committee in improving learning process.
- 2. Faculty in-charge briefed regarding the portions to be completed by the target date.
- 3. The progress of work in the lab was found satisfactory.
- 4. Student members conveyed that they are satisfied with the class and notes so far.

Ms. Roshni V V

CHAIRPERSON

Prof. K Raveendran 187 18

HOD

Dr. V K Janardanan

PRINCIPAL

Dr. LEENA A V
PRINCIPAL
PRINCIPAL
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PAYYANUR, KANNUR



# SREE NARAYANA GURU COLLEGE OF ENGINEERING (AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

## MINUTES OF THE COURSE COMMITTEE MEETING

Course:

BE101-04 Introduction to Electronics Engineering

Class: EC01

Department: ECE

Date: 12.10.2018

Meeting No.: 02 / 04

## MEMBERS PRESENT:

Chairperson	: Ms. Roshni V V	Routidis
Faculty Members	: Prof. K Raveendran	Jem /2/10/18
	Ms. Leena Narayanan	21/01/8
	Ms. Kavya Vinod	lege zhale
	Ms. Amrutha M.V	
Student Members	: Ms. Aswathi Ashokan	12/id18
	Ms. Hrithika K V	12:10:11
	Ms. Sneha Surendran N	2/10/16.
	Ms. Remna P	18/01/2

## DISCUSSIONS:

nscos	,510.10.		D sasibility	Target Date	Remarks
SI. No	Points Discussed	Action Plan	Responsibility		
	Portions coverage				
1	Class EC01	4 modules to be completed by target date	Ms. Amrutha M.V	5.11.2018	
2	Teaching Methodology		J. MV		Satisfactory
	Class EC01	•	Ms. Amrutha M.V		
3	Laboratory sessions	6 experiments to be	Prof. K Raveendran	2.11.2018	Satisfactory
	EC110 Electronics Engineering Workshop (EC01)	completed			



## SREE NARAYANA GURU COLLEGE OF ENGINEERING . TO TECHNOLOGY, E. T.

(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY)

## MINUTES OF THE COURSE COMMITTEE MEETING

Course:

**BE101-04 Introduction to Electronics Engineering** 

Class: EC01

Department: ECE

Date: 26.11.2018

Meeting No.: 03 / 03

### MEMBERS PRESENT:

Chairperson	: Ms. Roshni V V	Qual ule
Faculty Members	: Prof. K Raveendran	2011/16
	Ms. Leena Narayanan	La Colling
	Ms. Kavya Vinod	Les Salville
	Ms. Amrutha M.V	A CO WILL

#### DISCUSSIONS:

Sl. No	Points Discussed	Action Plan	Responsibility	Target Date	Remarks
1	Portions coverage				
	Class EC01	6 modules to be completed by target date	Ms. Amrutha M.V	29.11.2018	•
2	Teaching Methodology				
	Class EC01	-	Ms. Amrutha M.V		Satisfactory
3	Laboratory sessions				
	EC110 Electronics Engineering Workshop (EC01)	10 experiments to be completed	Prof. K Raveendran	29.11.2018	Satisfactory

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Course Name	Responsibility	Attendance	Internal Marks	
BE101-04 Introduction to Electronics Engineering	Ms. Amrutha M.V	All students were able to maintain minimum attendance.	All students acquired minimum internal marks.	
EC110 Electronics Engineering Workshop (EC01)	Prof.K.Raveendran	All students were able to maintain minimum attendance.	All students acquired minimum internal marks.	

#### Discussions

- 1. The faculties were informed to complete the Syllabus on or before 29-11-2018.
- 2. Lab Session should be Completed in time.
- 3. Students were given an awareness of exam format before university exams.
- 4. Committee reviewed and approved the internal assessment mark for the course and lab.

5. Overall attendance and Internal marks should be uploaded to KTU site on or before 05-12-2018.

Ms. Roshni V V CHAIRPERSON Prof. K Raveendran

HOD

PRINCIPAL