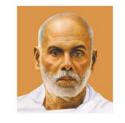


# Sree Narayana Guru College of Engineering & Technology



CHALAKKODE P.O., KOROM, PAYYANUR, KANNUR-670 307

# SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY.



# OFFICE ORDER

#### SNGCET/CIR/75/2022

14-09-2022

The Internal Examination cell of the college is hereby reconstituted with the following members to coordinate the conduct of Internal Examinations.

# Objectives of Internal Exam Cell:

- 1. To take all necessary steps to ensure timely, smooth and transparent conduct of examination with desired credibility and uniformity.
- 2. To maintain the record of all pre and post examination activities (Question Paper setting, valuation & timely declaration of the result).
- 3. To identify the underachievers based upon their performance and refer them to the Heads of the Department for intense coaching, guidance or counselling as per their need assessment.
- 4. To encourage and train the students to follow the examination code of conduct and disciplinary rules and discourage & prevent aberrant behaviour to ensure discipline & sanctity of the examination system.

#### Members:

Ms. Shilpa Valsakumar - Chief Coordinator

Mr. Sarang P, ME

Ms. Nimisha M K, CSE

Ms. Archana C P, EEE

Ms. Vani R, ECE

Ms. Nimmitha Murali, H&S

PRINCIPAL

# Copy to:

- 1. All members
- 2. HOD's /Faculty & Staff / AO
- File
- 4. President/ Secretary for kind information



# SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

SNGCET/CIR/2021

12-07-2021

# **OFFICE ORDER**

The Internal Examination Cell of the college is hereby reconstituted with the following members to coordinate the conduct of Internal Examinations.

❖ Mr. Rajeesh P, AP ME	Chief Coordinator
❖ Mr. Manu C, AP EEE	Member
❖ Ms. Bushra Abdulla N T, AP ECE	,,
❖ Mr. Prem Anand C, AP CE	
❖ Ms. Bindiya M C, AP S&H	, , , , , , , , , , , , , , , , , , , ,
♦ Ms. Neha M V, AP CSE	"

## Responsibilities:

- 1. To take all necessary steps to ensure timely, smooth and transparent conduct of examination with desired credibility and uniformity.
- 2. To maintain the record of all pre and post examination activities (Question Paper setting, valuation & timely declaration of the result).
- 3. To identify the underachievers based upon their performance and refer them to the Heads of the Department for intense coaching, guidance or counselling as per their need assessment.
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**PRINCIPAL** 

#### Copy to:

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- 2) Dean/HOD's /Faculty/Staff
- 3) File
- 4) President/ Secretary for kind information.



# SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

SNGCET/CIR/2019

26-06-2019

# **OFFICE ORDER**

The Internal Examination Cell of the college is hereby reconstituted with the following members to coordinate the conduct of Internal Examinations.

Ms. Shilpa Valsakumar	Chief Coordinator	
♦ Mr. Akhil Madhusoodhanan K M	Member	
♦ Ms. Sujith D, AP CSE	"	
♦ Ms. Prabha Chandran, AP EEE	"	
♦ Ms. Bindiya M C, AP S&H	"	
♦ Ms. Roshni V V, AP ECE	"	

# Responsibilities:

- 1. To take all necessary steps to ensure timely, smooth and transparent conduct of examination with desired credibility and uniformity.
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# SREE NARAYANA GURU COLLEGE OF ENGINEERING & TECHNOLOGY

SNGCET/CIR/2018

25-06-2018

## **OFFICE ORDER**

The Internal Examination Cell of the college is hereby reconstituted with the following members to coordinate the conduct of Internal Examinations.

❖ Prof. Bhanumathi Arunachalam	Chief Coordinator
♦ Ms. Divya S P, AP S&H	Member
♦ Ms. Sruthi Das K K, AP CE	"
❖ Mr. Lipin K, AP ME	"
♦ Ms. Prabha Chandran, AP EEE	,,
♦ Ms. Sreesha Govind, AP CSE	"
♦ Ms. Aiswarya P, AP ECE	"

# Responsibilities:

- 1. To take all necessary steps to ensure timely, smooth and transparent conduct of examination with desired credibility and uniformity.
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